



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 56

Caroni, Tuesday 13th June, 2017—Price \$1.00

No. 63

724

PUBLIC AUCTION #150
PORT AUTHORITY OF TRINIDAD AND TOBAGO
PORT OF SPAIN

AUCTION SALE OF UNCLEARED FOREIGN USED VEHICLES:

The Port Authority of Trinidad and Tobago wishes to advise that under Section (3) of Act 1978 Chapter 51:05 Re: Disposal of Uncleared Goods Act, Mr Edward Soon, Auctioneer, has been instructed to sell by Public Auction Uncleared Foreign Used Vehicles at Spectrum Yard.

DATE OF SALE: June 28th & 29th 2017 – TIME: 9.00 A.M.

CONDITIONS OF SALE:

- (1) Twenty eight vehicles conform to the Ministry of Trade and Industry guidelines. Approval is granted for the sale of these vehicles **to be registered for the roads of Trinidad and Tobago.**
- (2) One hundred and fifty five vehicles did not meet the requirements and approval will be granted for sale by auction **to be scrapped for spare parts only. Within seven (7) days upon receipt of the vehicle, certification of its scrapping for parts will be confirmed on the site by an officer of the Licensing Authority of the Ministry of Transport.**
- (3) **All Vehicular Lots** will require a licence from the Ministry of Trade and Industry (Licensing Unit – TTMA Building, Tenth Avenue Barataria) for removal.

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AUCTION SALE OF UNCLEARED FOREIGN USED VEHICLES—CONTINUED

- (4) All lots will be sold subject to an upset price which will be announced on the day of the sale.
- (5) Owners of vehicles have until 4:00 pm on the day prior to the sale, to pay the outstanding store rent in order to have any vehicle removed from the sale.
- (6) All lots will be sold on an “as is” “where is” basis.
- (7) Notwithstanding any law to the contrary, a person who purchases vehicle/s at this Auction, shall be entitled to take delivery upon payment of:
 - (a) The purchase price payable to the Port Authority.
 - (b) Customs Duty equivalent to thirty (30%) percent of the sale price shall be payable to the Customs & Excise Division.
 - (c) Any taxes or duties chargeable under any law other than duty imposed under the Customs Act calculated by reference to the purchase price.
- (8) Payment must be made to the Port Authority on the fall of the hammer either by cash or certified cheque. Debit/Credit cards will be accepted.
- (9) Persons failing to comply with condition (8) above will be debarred from further participating in Auction Sales held by the Port Authority.
- (10) All auctioned cargo must be removed from the Port Authority’s compound by the respective buyer/s within ten (10) working days subsequent to the Auction Sale, failing which store rent will be calculated, in accordance with the Port Authority’s Tariff.
- (11) Items sold, but not claimed and removed by the respective buyer/ s as per (10) above shall be resubmitted for sale by the Port Authority at the next Auction Sale.
- (12) Interested persons shall be allowed to view the cargo listed above on 2017 June 27, between the hours of 9.00 a.m. and 11.00 a.m. and 12.00 noon to 2.00 p.m. after having made appropriate arrangements with the Security Officer at Spectrum Yard.

Ricardo Gonzales
Divisional Manager Operation (Ag)
Port of Port of Spain (PPOS)

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PORT OF PORT OF SPAIN
PUBLIC AUCTION SALE #150
UNCLEARED USED VEHICLES IN EXCESS OF (180) DAYS
AS AT 01/04/2017

LOT #	CHASSIS NO./ CC	YEAR OF MFG	MAKE/ COLOR OF VEHICLE	VESSEL	ARRIVAL DATE
1	VWE25-093393 2953cc	2004	WHITE NISSAN CARAVAN		
2	VY12-000933 1498 cc	2006	WHITE NISSAN AD WAGON		
3	AK12- 936176	2009	WHITE NISSAN MARCH		
4	E11-702955 1498cc	2010	DARK GREEN NISSAN NOTE		
5	J32- 014363	2008	SILVER NISSAN TEANA		
6	J32-200367	2010	CREAM NISSAN TEANA	MORNING CELESTA	13/11/2015
7	KG11- 101349 1997	2009	SILVER NISSAN BLUEBIRD SYLPHY	DONG-A-GLAUCUS	06/10/2015
8	VY12- 022251 1498cc	2008	WHITE NISSAN AD WAGON		
9	NZE141-6068401	2007	SILVER TOYOTA AXIO		
10	SNC11- 135005 1498cc	2007	WHITE NISSAN TIIDA		
11	VY12- 053741 1498cc	2009	WHITE NISSAN AD WAGON	MORNING CONCERT	
12	VY12-059978	2009	WHITE NISSAN AD WAGON	GREEN RIDGE	
13	SC11- 300735 1498cc	2010	SILVER NISSAN TIIDA	ATHENS HIGHWAY	12/09/2015
14	VY12- 029383 1498cc	2008	WHITE NISSAN AD WAGON		
15	VY12- 144069 1498	2013	BLUE NISSAN AD WAGON	MORNING CONDUCTOR	13/07/2016
16	DWGE25-020106 2953cc	2005	PINK NISSAN CARAVAN WITH SEATS		
17	SC11- 201034 1498cc	2009	SILVER NISSAN TIIDA	ADRIA	
18	L25OV-0091986 659cc	2007	WHITE DAIHATSU MIRA		
19	BK5P- 337412	2009	BLUE MAZDA	GLOVIS CAPTAIN	12/12/2015
20	C11- 226583 1498cc	2008	RED NISSAN TIIDA		
21	SC11- 303893 1498	2010	WHITE NISSAN TIIDA	GLOVIS CAPTAIN	12/12/2015
23	J32- 201552 2495cc	2010	BLACK NISSAN TEANA	SAPPHIRE ACE	22/03/2016
24	J32-000881	2008	CREAM NISSAN TEANA		
25	GH2-038667	2010	BLACK IMPREZA SUBARU		
26	SC11-142530 1498cc	2008	WHITE NISSAN TIIDA		
27	CS2V-0501425	2007	WHITE MITSUBISHI WAGON		
28	Z12- 092196	2009	BROWN NISSAN CUBE	GLOVIS CENTURY	01/12/2016
29	SC11-136300	2009	WHITE NISSAN TIIDA		
30	C11- 236496 1498cc	2009	GOLD NISSAN TIIDA	DIONYSOS LEADER	17/12/2015
31	VY12-096616	N/A	SILVER NISSAN AD WAGON		
32	NZE141- 9123601 1496cc	2009	WHITE TOYOTA FIELDER	HOEGH CARIBIA	20/09/2016
33	SC11- 151995 1498cc	2009	WHITE NISSAN TIIDA		
34	SC11- 253514 1498cc	2009	WHITE NISSAN TIIDA		
35	SC11- 207404 1498cc	2009	SILVER NISSAN TIIDA	GLOVIS CAPTAIN	22/03/2016
36	SCII- 202349 1498cc	2009	WHITE NISSAN TIIDA	MORNING CELESTA	13/11/2015

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PORT OF PORT-OF-SPAIN—PUBLIC AUCTION SALE No. 150
UNCLEARED FOREIGN USED VEHICLES IN EXCESS OF (180) DAYS AS AT 1/04/2017—CONTINUED

LOT #	CHASSIS NO./ CC	YEAR OF MFG	MAKE/ COLOR OF VEHICLE	VESSEL	ARRIVAL DATE
37	NZE141-9107597	2008	SILVER TOYOTA FIELDER		
38	CS2A- 1201611	2009	WHITE MITSUBISHI LANCER		
39	KG11- 074465	2008	SILVER NISSAN BLUEBIRD SYLPHY		
40	VHNY11- 711413 1769cc	2007	SILVER NISSAN AD WAGON		
41	SC11-301652 1498cc	2010	SILVER NISSAN TIIDA		
42	VY11- 304673 1296cc	2005	WHITE NISSAN AD WAGON		
43	VFY11-715345 1497cc	2006	WHITE NISSAN AD WAGON		
44	SNC11- 200118 1498cc	2009	WHITE NISSAN TIIDA		
45	SKE6V- 304560	2006	WHITE MAZDA PANELVAN		
46	VY12-056475 1498cc	2009	WHITE NISSAN AD WAGON	GRAND VICTORY	20/09/2014
47	VFY11-712660 1497cc	2006	WHITE NISSAN AD WAGON		
48	VFY11-315110 1498cc	2005	WHITE NISSAN AD WAGON		
49	VHNY11- 713804 1769cc	2008	SILVER NISSAN AD WAGON	TRIUMPH	00/11/2013
50	YA5- 027143	2011	SILVER SUBARU EXGA		
51	NY12- 013026 1498cc	2007	SILVER NISSAN WINGROAD		
52	VY12-511007 1498cc	2009	WHITE MAZDA FAMILIAR		
53	NZE144- 6012313	2008	WHITE TOYOTA AXIO		
54	Y12- 090620 1498cc	2007	SILVER NISSAN AD WAGON		
55	E11- 516052 1498cc	2010	SILVER NISSAN NOTE		
56	VY12- 069349 1498cc	2010	SILVER NISSAN AD WAGON		
57	VY12- 600974 1498cc	2009	SILVER MITSUBISHI WAGON		
58	G11- 019265 1498cc	2009	SILVER NISSAN BLUEBIRD SYLPHY	GLOVIS CAPTAIN	12/12/2015
59	KG11- 069830 1997cc	2007	CREAM NISSAN BLUEBIRD SYLPHY		
60	NZE144-9025638	2010	SILVER TOYOTA FIELDER		
61	VY12- 063898 1498cc	2009	WHITE NISSAN AD WAGON	ASIAN TRUST	14/03/2015
62	VHNY11-715909 1769cc	2008	WHITE NISSAN AD WAGON		
63	VF30USFVABSC17361	N/A	DARK BLUE PEUGEOT 3008		
64	VY12-000040 1498cc	2006	WHITE NISSAN AD WAGON		
65	NZE144-6016206	2009	WHITE TOYOTA AXIO	HOEGH CARIBIA	17/12/2015
66	VWE25-186473 2953cc	2008	WHITE NISSAN CARAVAN		
67	VY12-520335 1498cc	2010	SILVER MAZDA FAMILIA WAGON		
68	SC11- 133386 1498cc	2008	GOLD NISSAN TIIDA		
69	VZNY12- 017648 1597cc	2011	WHITE NISSAN AD WAGON		
70	SC11-151007 1498cc	2009	GOLD NISSAN TIIDA	VIKING BRAVERY	23/11/2015
71	NZE144-9025190	2010	SILVER TOYOTA FIELDER	GLOVIS CENTURY	25/08/2015
72	BL9-002486	2008	SILVER SUBURU		
73	VY12- 003173 1498cc	2007	WHITE NISSAN AD WAGON		
74	VY12-501815 1498cc	2007	WHITE MAZDA FAMILIAR WAGON		
75	SC11-250760 1498cc	2009	WHITE NISSAN TIIDA		
76	CS6A-0200295	2007	SILVER MITSUBISHI LANCER		

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PORT OF PORT-OF-SPAIN—PUBLIC AUCTION SALE No. 150
UNCLEARED FOREIGN USED VEHICLES IN EXCESS OF (180) DAYS AS AT 1/04/2017—CONTINUED

LOT #	CHASSIS NO./ CC	YEAR OF MFG	MAKE/ COLOR OF VEHICLE	VESSEL	ARRIVAL DATE
77	SNC11-121126 1498cc	2007	PURPLE NISSAN TIIDA		
78	C25-432870 1997cc	2009	SILVER NISSAN SERENA		
79	CS2A- 1202493	2009	SILVER MITSUBISHI LANCER	VIKING BRAVERY	23/11/2015
80	SC11-253842 1498cc	2009	WHITE NISSAN TIIDA	LUMINOUS ACE	21/02/2016
81	NCP51- 0275316 1496cc	2011	WHITE TOYOTA PROBOX	MORNING CELLO	
82	NY12-023544 1498cc	2009	SILVER NISSAN WINGROAD		
83	VY12-502127 1498cc	2007	WHITE MAZDA FAMILIAR	GENTLE LEADER	
84	NE11-087052 1498cc	2009	SILVER NISSAN NOTE	HOEGH ASIA	
85	VY12-017803 1498cc	2007	WHITE NISSAN AD WAGON	HOEGH SEOUL	
86	VZNY12- 510075 1597	2010	WHITE MAZDA FAMILIAR	GLOVIS CENTURY	01/12/2016
87	L250V- 0097982 659cc	2007	WHITE DAIHATSU MIRA	MORNING CLAIRE	
88	VY12-014373 1498cc	2007	WHITE NISSAN AD WAGON	EASTERN HIGHWAY	
89	Y12- 137923 1498cc	2011	BLACK NISSAN WINGROAD	ATHENS HIGHWAY	12/09/2015
90	ZRR70-0124894 1986cc	2008	GREY TOYOTA NOAH	HOEGH BANGKOK	
91	KMHDB51DR9U161849	N/A	BLUE HYUNDAI	HOEGH DELHI	23/09/2014
92	J32- 101692	2009	BLACK NISSAN TEANA 250XL	MORNING CONCERT	17/04/2015
93	NZE144- 6010588	2008	WHITE TOYOTA AXIO	APOLLON	
94	HA24V 181525	2008	WHITE SUZUKI	HOEGH SEOUL	
95	B30- 209106 1997cc	2007	BLACK NISSAN LAFESTA		
96	VY12- 510524 1498cc	2009	SILVER MAZDA FAMILIA WAGON	EUROPEAN HIGHWAY	
97	VZNY12- 500532 1597cc	2009	WHITE MAZDA FAMILIAR	GLOVIS CRYSTAL	
98	VY12-061437 1498cc	2009	WHITE NISSAN AD WAGON	GREEN RIDGE	
99	VY12-058138 1498cc	2009	WHITE NISSAN AD WAGON	GREEN RIDGE	
100	KSP90- 2045250	2007	SILVER TOYOTA FITZ		
101	ZRE142- 6014506 1797cc	2009	GOLD TOYOTA AXIO	HOEGH CARIBIA	
102	E11- 343331 1498cc	2008	BROWN NISSAN NOTE	PROGRESS ACE	
103	SC11-255058 1498cc	2010	SILVER NISSAN TIIDA	MORNING CONCERT	
104	VZNY12-018104 1498cc	2012	WHITE NISSAN AD WAGON		
105	SC11- 150312 1498cc	2008	SILVER NISSAN TIIDA	FELICITY ACE	
106	C11- 124514 1498cc	2006	SILVER NISSAN TIIDA	APOLLON LEADER	
107	SHHCH78701U200533	N/A	GREEN HONDA ACCORD		
108	VHNY11- 706740 1769cc	2006	WHITE NISSAN AD WAGON		
109	SCII- 308708 1498cc	2011	CREAM NISSAN TIIDA	GLOVIS CENTURY	01/12/2016
110	SC11- 131776 1498cc	2008	PURPLE NISSAN TIIDA		
111	VZNY12-010104 1498cc	2010	WHITE NISSAN AD WAGON		
112	SC11- 205880 1498cc	2009	SILVER NISSAN TIIDA	HOEGH ASIA	
113	NY12- 038389 1498cc	2013	BLUE MAZDA 3		
114	SC11- 203401 1498cc	2009	SILVER NISSAN TIIDA	BANGKOK HIGHWAY	
115	T30- 200831 1998cc	2007	GRAY NISSAN X-TRAIL		16/12/13
116	C11- 365361 1498cc	2010	BRONZE NISSAN TIIDA	ASIAN TRUST	06/10/2015

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LOT #	CHASSIS NO./ CC	YEAR OF MFG	MAKE/ COLOR OF VEHICLE	VESSEL	ARRIVAL DATE
117	NZE141-6065497	2007	WHITE TOYOTA AXIO		
118	E11- 210071 1498cc	2006	SILVER NISSAN NOTE	GRAND PEARL	
119	C11- 400639 1498cc	2010	CREAM NISSAN HATCHBACK TIIDA	VENUS LEADER	
120	Y12- 135855 1498cc	2011	SILVER NISSAN WINGROAD	MORNING COMPOSER	
121	NT31- 037057 1997cc	2008	BLACK NISSAN X-TRAIL	GRAND MARK	
122	YGZ11- 133458 1498cc	2008	SILVER NISSAN CUBE 3	GRAND MARK	
123	VWE25-059660 2953cc	2004	SILVER NISSAN CARAVAN		
124	YZ11- 073686 1498cc	2007	DARK BROWN NISSAN CUBE	GLOVIS CHAMPION	17/06/2015
125	VFY11- 705198 1497	2006	WHITE NISSAN AD WAGON	MORNING COMPOSER	
126	Y12- 059800 1498cc	2007	BLUE NISSAN WINGROAD		
127	SC11- 150342 1498cc	2008	SILVER NISSAN TIIDA		
128	VY12- 600707 1498cc	2009	YELLOW & GREEN MITSUBISHI WAGON	VALIANT ACE	01/08/2016
129	NZE141-9127315	2009	WHITE TOYOTA FIELDER		
130	CS2A 1202656	2009	WHITE MITSUBISHI LANCER		
131	CS2A- 1202256	2009	SILVER MITSUBISHI LANCER		
132	Z12-018579 1498cc	2008	PURPLE NISSAN CUBE	GLOVIS CAPTAIN	12/12/2015
133	SC11-259099 1498cc	2010	WHITE NISSAN TIIDA	ATHENS HIGHWAY	12/09/2015
134	NT31-305809 1997cc	2012	SILVER NISSAN X-TRAIL	TREASURE	04/12/2016
135	C25-420594 1997cc	2008	SILVER NISSAN SERENA		
136	VY12-084203 1498cc	2010	SILVER NISSAN AD WAGON	GLOVIS CRYSTAL	
137	CC25-164738 1997cc	2008	PURPLE NISSAN SERENA	MORNING CELESTA	
138	VHNY11-710102 1769cc	2007	WHITE NISSAN AD WAGON	AEGEAN HIGHWAY	
139	JY12-028810 1797cc	2009	SILVER NISSAN AD WAGON	GLOVIS CRYSTAL	
140	SC11-201333 1498cc	2009	CREAM NISSAN TIIDA		
141	VFY11-315928 1497cc	2005	WHITE NISSAN AD WAGON		
142	T31-004885 1997cc	2008	BLACK NISSAN XTRAIL	ISTRA ACE	
143	Y12-009855 1498cc	2005	WHITE NISSAN AD WAGON		
144	VZNY12-510067 1597cc	2010	WHITE MAZDA FAMILIAR WAGON		
145	VZNY12-029581 1597cc	2012	SILVER NISSAN AD WAGON		
146	SALLAAAF3AA547666	2009	GREY LHD LAND ROVER		
147	KY51-200230 3696cc	2009	GREY NISSAN FUGA		
148	NZE141-6066749	2007	SILVER TOYOTA AXIO		
149	VY12-510236 1498cc	2008	WHITE MAZDA FAMILIAR WAGON		
150	JC11-024689 1498cc	2007	SILVER NISSAN TIIDA HATCHBACK		
151	VY12-512283 1498cc	2010	WHITE MAZDA FAMILIAR WAGON		
152	YVINK5306WJ0040126	1998	GREEN VOLVO		
153	SNC11-113364 1498cc	2006	BLACK NISSAN TIIDA		
154	NZE141-3004776	2011	GREY TOYOTA AXIO	TREASURE	20/10/2015
155	VY12-063064 1498cc	2009	WHITE NISSAN AD WAGON	GLOVIS CENTURY	25/08/2015
156	L250V-0092904 659cc	2007	WHITE DAIHATSU MIRA		

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PORT OF PORT-OF-SPAIN—PUBLIC AUCTION SALE No. 150
UNCLEARED FOREIGN USED VEHICLES IN EXCESS OF (180) DAYS AS AT 1/04/2017—CONTINUED

LOT #	CHASSIS NO./ CC	YEAR OF MFG	MAKE/ COLOR OF VEHICLE	VESSEL	ARRIVAL DATE
157	SC11-151846 1498cc	2009	SILVER NISSAN TIIDA		16/12/13
158	J32-009506	2008	BLACK NISSAN TEANA 250XL	GRAND VICTORY	
159	E11-497854 1498cc	2010	WHITE NISSAN NOTE	MORNING CONCERT	
160	E11-371750 1498cc	2009	SILVER NISSAN NOTE		
161	NZE144-9026616	2010	SILVER TOYOTA FIELDER		
162	VY12-600737 1498cc	2009	WHITE MITSUBISHI LANCER		
163	BLEFP-100351	2009	RED MAZDA AXELA		
164	SC11-142945 1498cc	2008	SILVER NISSAN TIIDA	GREEN COVE	
165	ZRR70-0122928 1986cc	2008	GREY TOYOTA NOAH	HOEGH TOKYO	10/04/2014
166	KMHJF25F5XU813246	N/A	BLUE LHD HYUNDAI ELANTRA		
167	1D4HS38N43F618134	N/A	SILVER LHD DODGE DURANGO		
168	VFY11-317650	2005	WHITE NISSAN AD WAGON		
169	VY11-313448 1295cc	2005	WHITE NISSAN AD WAGON		
170	SC11-147569	N/A	SILVER NISSAN TIIDA		
171	KG11-025877 1997cc	2006	SILVER NISSAN BLUEBIRD SYLPHY		
172	1B3LC46J88N294078	2008	RED LHD AVENGER DODGE		
173	C25-048361	2005	SILVER NISSAN SERENA		
174	N/A	N/A	BLUE BMW 316 I WAGON		
175	NZE141-9111917	2009	BLUE TOYOTA FIELDER		
176	J32-015841	2009	SILVER NISSAN TEANA		
177	050JU72755	N/A	BLACK BMW		
178	KJ10-252037	N/A	BLACK NISSAN DUALIS		
179	FE71BB-521703	N/A	WHITE NISSAN TRUCK		
180	HZB50-0100289	1996	WHITE & BROWN 26 SEATER MAXI		
181	RGW40-000208	1988	WHITE & GREEN 27 SEATER MAXI		
182	N/A	N/A	WHITE LHD GMC C6500 FLATBED TRUCK		
183	N/A	N/A	BLUE UD NISSAN DIESEL CEMENT TRUCK		
184	N/A	N/A	BLUE UD NISSAN DIESEL CEMENT TRUCK		



NATIONAL INFORMATION AND COMMUNICATION TECHNOLOGY COMPANY LIMITED (iGovTT)

GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
 THE 2016 PUBLIC STATEMENT OF NATIONAL INFORMATION AND COMMUNICATION TECHNOLOGY COMPANY LIMITED
**IN COMPLIANCE WITH SECTION 7, 8 AND 9 OF
 THE FREEDOM OF INFORMATION ACT (FOIA) 1999**

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act 1999 (FOIA), the **National Information and Communication Technology Company Limited** (hereinafter referred to as **iGovTT**), is required by law to publish the following statements which list the documents and information generally available to the public.

THE FOIA GIVES MEMBERS OF THE PUBLIC:

1. A legal right for each person to access certain information held by iGovTT;
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA; and
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

**SECTION 7 STATEMENTS:
 Section 7 (1) (a) (i)
 Function and Structure of iGovTT**

MISSION STATEMENT:

To create a platform through stakeholder collaboration and strategic partnership that leverages economies of scale and delivers innovative Government ICT solutions to enhance national competitiveness and transformational development.

VISION:

The optimal vehicle for ICT revolution to facilitate the transformation of Trinidad and Tobago's socioeconomic and competitive landscape, improve quality of life for citizens and accelerate national development.

SCOPE OF BUSINESS:

iGovTT is a wholly owned State Enterprise which was incorporated on July 20, 2009 in accordance with the Companies Act Chapter 81:01 of the Laws of the Republic of Trinidad and Tobago. The Company acts as the implementation arm of the Government of the Republic of Trinidad and Tobago (GoRTT) in the execution and administration of Government enterprise-wide information and communication technology (ICT) strategies and programmes. iGovTT designs, procures, project manages, implements and maintains enterprise-wide ICT solutions for GoRTT, as well as provides value-added ICT support services to Government Ministries, Departments, Divisions and Agencies. The Company was charged with the responsibility of maintaining the **ttconnect** programme, which is a suite of six (6) alternative service delivery channels for Government to interface with Citizens. The objective of **ttconnect** is to bring Government information closer to citizens and make public services significantly more convenient and accessible through the medium of ICT.

ttconnect was since transferred to the Ministry of Rural Development and Local Government with effect from September 11, 2015 via Gazette No. 97 of 2015 dated

September 23, 2015. As such, the **ttconnect** Service Centres are being managed by the Ministry of Rural Development and Local Government whilst iGovTT manages the **ttconnect** Portals (Desktop and Online).

ORGANISATIONAL STRUCTURE

The Company is headed by a Board of Directors ("the Board") which was appointed to the Company on July 18, 2016. The Board is responsible for controlling the overall direction of the Company. The Board comprises six (6) Directors. The Board Members are:

- Ms. Esther Le Genre (Chairman)
- Mr. Deepak Maharaj
- Ms. Vashli Maharaj
- Ms. Jacqueline Morris
- Dr. Sean Roche
- Ms. Anastacia Samuel-James

As at the review date, the Company employed One Hundred and Fifty-one (151) staff members, including a Chief Executive Officer. The organisational structure, comprising eleven (11) functional Units as overseen by the CEO and the Deputy CEO is depicted below.

RESPONSIBILITY CENTRES:

Office of the Chief Executive Officer (CEO)

The CEO ensures the sustainable growth and profitability of the Company. The CEO has the overall responsibility for the efficient operation of all line functions and is accountable for strategic management. The CEO ensures that Board approved strategies, plans, policies and systems are implemented and that the Company is in compliance with all laws and regulations governing its operation. The CEO reports to the Board of Directors and ensures widespread collaboration with key stakeholders.

Office of the Deputy Chief Executive Officer (DCEO)

The DCEO supports and advises the CEO on the affairs of the Core units. The DCEO directly oversees the operations of the Company's core lines of business, comprising Consulting, Delivery, Operations, and **ttconnect**.

1. Internal Audit Unit

This Unit is responsible for independent audits on all of the Company's operational functions to ensure compliance with approved and published Company policies and processes and compliance with statutory requirements. The Internal Audit Unit reports functionally to the Audit Committee of the Board of Directors and administratively to the CEO of the Company. A representative of the Internal Audit Unit is also required to attend and participate in the meetings of the Audit Committee of the Board.

2. Corporate Secretariat/ Legal Unit

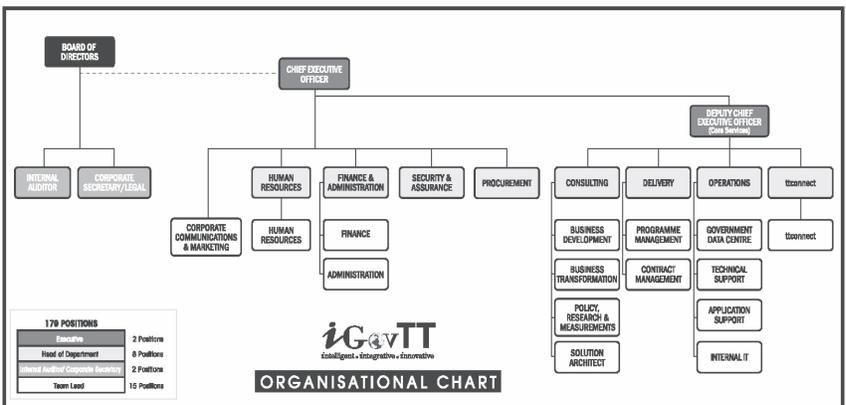
This Unit is accountable to the Board through the Chairman for all matters relating to Corporate Governance, the Company's Corporate Secretarial duties and legal matters which concern the Board of Directors. In addition, the Legal function reports to the CEO for all Company related legal matters including the preparation and execution of contracts. The Unit serves as the secretariat for Board meetings and meetings of the committees of the Board.

3. Corporate Communications & Marketing Unit (CCM Unit)

The CCM Unit is responsible for strategic communications and marketing initiatives, as well as internal and external communication with stakeholders.

The CCM Unit is also responsible for:

- Managing iGovTT's corporate identity and developing corporate collateral such as brochures, annual reports, speeches and press releases;
- Managing the content and design for all iGovTT web-based platforms;
- Organizing and executing internal and external stakeholder events;
- Coordinating market research;
- Developing and implementing marketing strategies for iGovTT's products and services;
- Developing and implementing communication strategies and initiatives to support the Company's overall business objectives and goals; and
- Managing corporate brand and reputation.



GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
THE 2016 PUBLIC STATEMENT OF NATIONAL INFORMATION AND COMMUNICATION TECHNOLOGY COMPANY LIMITED
IN COMPLIANCE WITH SECTION 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999

4. Human Resources Unit (HR Unit)

The HR Unit is responsible for:

- Working with iGovTT's leadership and lines of business to plan and perform HR recruitment and selection (including performing HR research on competitive rewards and recognition systems);
- Developing, implementing and maintaining HR policies, procedures and process flows;
- Planning and organizing staff development programmes and training;
- Planning, implementing and maintaining a performance appraisal system for iGovTT;
- Developing and implementing organisational development programmes; and
- Managing the employee relations and industrial relations functions of the Company.

A designated representative of the HR Unit is also required to attend and participate in the meetings of the Human Resource Committee of the Board.

5. Finance & Administration Unit

The Finance & Administration Unit comprises two (2) sub-teams; namely, the Finance Team and the Administration Team. A designated representative of the Finance and Administration Unit is also required to attend and participate in the meetings of the Finance Committee of the Board.

Finance Team

This team is responsible for:

- Leading the Company's budgetary process;
- Developing and maintaining a financial management framework (Payables, Receivables, General Ledger, Payroll, and Financial Reporting); and
- Financial reporting to the Board of Directors, Management, Corporation Sole and other Stakeholders.

Administration Team

This team is responsible for:

- Strategizing and operationalizing office management policies and procedures;
- Ensuring the development of facilities management and health and safety policies, standards and procedures;
- Providing oversight on the development and implementation of preventive maintenance schedules, upgrades and remodels, relocations and new renovations and related projects;
- Managing the provision of security, janitorial, hospitality and other ancillary services; and
- Providing oversight on compliance with OSHA regulations to promote, implement and maintain high standards of health and safety measures in all its operations.

6. Procurement Unit

The Procurement Unit is responsible for:

- Managing the overall direction, coordination and evaluation of procurement for iGovTT;
- Managing the purchasing process within iGovTT by ensuring that all third party purchases are covered by purchase orders;
- Implementing procurement strategies to maintain the security of supply and optimum value for money;
- Performing all procurement and contracting activities (in conjunction with the Contract Management Office of the Delivery Unit) including pre-qualification and tender management;
- Setting policies and guidelines for delivering a transparent, commercial and cost-effective procuring process for iGovTT; and
- Providing periodic reporting to the iGovTT Executive Management and the Board of Directors on procurement activities, controls and processes.

The Procurement Unit is also required to attend and participate in the meetings of the Tenders Committee of the Board.

8. Security & Assurance Unit

The Security & Assurance Unit monitors, measures and assesses risks and vulnerabilities associated with Government's information, ICT projects and ICT infrastructure assets. This Unit's main focus is to ensure that iGovTT and GoRTT's ICT assets are adequately protected from risk through policies, initiatives and programmes that seek to maintain the confidentiality, availability and integrity of information that is processed, stored and transported by GoRTT.

8. Consulting Unit

The Consulting Unit engages Ministries and Agencies to ensure alignment with enterprise-wide ICT initiatives and provides strategic and advisory support for their ICT programmes and projects. Specific areas of consulting include ICT strategic planning, business process reengineering, change management, human capital development, ICT policy development and monitoring and evaluation. The Consulting Unit works closely with the Line Ministry to ensure consistency with the current holistic ICT policy framework as articulated by GoRTT.

This Unit is divided into four (4) teams namely, the Business Development Team, Business Transformation Team, Policy, Research and Measurement Team and Solutions Architect Office.

Business Development Team (BD)

The BD Team is responsible for co-ordination of the usage of Government's ICT assets by GoRTT Ministries and Agencies while aligning to the overall iGovTT strategic objectives.

Business Transformation Team (BT)

The BT Team brings a closer alignment of people, processes and technology initiatives of Government Ministries and Agencies with their business strategy and vision.

Policy, Research & Measurement Team (PRM)

The Policy, Research and Measurement Team is responsible for ensuring the provision of evidence-based ICT policy, advisory and research services to the GoRTT. Additionally, the PRM Team is responsible for setting up measurement frameworks and developing metrics and key performance indicators (KPIs) related to ICT Usage at the national and government levels.

Solutions Architect Office Team (SAO)

The SAO sets the National ICT infrastructure, technology direction and standards. It drives programmes and projects for GoRTT in support of the goals of the National ICT Plan.

9. Delivery Unit

The Delivery Unit focuses on the successful implementation of ICT projects through the provision of Project Management and Contract Management Services. The Programme Management Office (PMO) manages and drives the execution of projects by following a standard and proven Project Management Methodology. The Contract Management Office (CMO) negotiates, manages and executes all relevant ICT contractual arrangements and offers support in the ICT procurement process.

Programme Management Office (PMO)

The PMO is responsible for:

- The successful implementation of programmes/projects undertaken by iGovTT within an approved timeframe and budget;
- Providing regular consultation services, progress reports and programme dashboards to programme/project stakeholders;
- Ensuring compliance with iGovTT's Project Management Methodology & Standards, and Government-wide ICT policies;
- Performing programme/project risk management and issue management; and
- Performing vendor management tasks including first line response to vendors as it relates to project execution.

Contract Management Office (CMO)

The CMO is responsible for:

- The provision of contract management services to various Ministries and Agencies;
- The management of all ICT contracts for the GoRTT;
- Maintaining records of contractual activities and issues;
- Client/supplier relationship management;
- In-contract negotiations;
- Risk management;
- Monitoring of contract deliverables; and
- Vendor performance measurement.

10. Operations Unit

The Operations Unit comprises four (4) Teams namely the Government Data Centre, Technical Support Team, Application Support Team and Internal IT.

Government Data Centre (GDC)

The GDC team is responsible for:

- Collaborating with other units within the Company and organization wide relevant subject matter experts in the delivery of unit specific services;
- Ensuring the design, setup, operation and maintenance of the Data Centre facilities and other hosting services according to relevant internationally recognized governance and service standards;
- Establishing an International Standards-Compliant Operations Management Framework (e.g. ITIL) to facilitate day-to-day operations and activities such as system migration, backup & recovery, system monitoring and problem escalation.

Technical Support (TS)

The Technical Support team is responsible for:

- Collaborating with other units and organization wide relevant subject matter experts in the delivery of unit specific services;
- Ensuring the proper installation, setup and maintenance of the client's centralized applications and other desktop services according to relevant internationally recognized governance and service standards; and
- Engaging in and facilitating research on new technologies and applications and plans for capacity, growth and technology refresh for installed applications.

Application Support (AS)

The Application Support Team is responsible for:

- Ensuring the design, setup, operation and maintenance of the GoRTT centralized applications and other business related application services according to relevant internationally recognized governance and service standards; and
- Engaging in and facilitating research on new technologies and applications, and planning for capacity growth and technology refresh for installed services and applications.

Internal IT

The Internal IT Team is responsible for:

- Internal ICT and information systems of iGovTT;
- Managing vendors and suppliers of IT goods and services to ensure quality and value of services;
- Managing the transition of IT services to minimize the impact on business processes;
- Developing and maintaining policies, procedures and guidelines governing the use of ICT tools and information systems within the Company;
- Ensuring compliance of iGovTT with the approved IT standards and legislation;
- Planning for and maintaining systems to mitigate against the loss of corporate information in the event of infrastructure failure or disaster; and
- Providing operational support to Company stakeholders in their use of ICTs.

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**EFFECTS OF SCOPE OF BUSINESS
ON MEMBERS OF THE PUBLIC:**

The Company's operating policies and procedures are developed in accordance with the rules and guidelines established by the State Enterprises Performance Monitoring Manual (SEPM) and relevant Laws and Regulations as well as national policies. As such, in the matter of operating policies and procedures, the Company has not held any public consultations to date.

Section 7 (1) (a) (ii)

Categories of Documents in the possession of iGovTT:

- Files regarding administrative support and general administrative documents for the operations of the Company;
- Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, disciplinary letters, resignations, deaths, retirement, leave, vacation, etc.;
- Files pertaining to the accounting and financial management function of the Company;
- Financial records (cheques, vouchers, receipts, journals, and so on);
- Files relating to the procurement of supplies, services and equipment;
- Informational material;
- Policy and procedure documents;
- Internal and external correspondence files;
- Client files;
- Contract Administration files;
- Legislation and legal instruments;
- Legal opinions and related matters;
- Minutes/Agendas of meetings;
- Files pertaining to training – local and foreign and technical co-operation;
- Files pertaining to circular notes, memoranda, notices, bulletins and so on;
- Reports regarding consultants, technical cooperation, corporate, accidents etc.;
- Files pertaining to official functions, conferences and events hosted and attended by the Company;
- Inventories;
- Periodicals;
- Customers complaints/suggestion files; and
- Registers/certificates.

Section 7 (1) (a) (iii)

Material prepared for publication or inspection.

Education and Informational Material:

The following documents are accessible in the Company's Library/ Read Room:

- iGovTT Company Brochure - 2013;
- Press Release on the **ftconnect Express**;
- Mobile winning CANTO Project of the Year 2010 - August, 2010;
- ftconnect Services Brochure;
- iGovTT – Providing Public Sector ICT Solutions;
- GovNetT – The Platform for Connected Government;
- iGovTT Annual Reports for the financial years ended 2011, 2012, 2013, 2014 and 2015;
- Customer Satisfaction Survey Report (2011, 2012, 2014 and 2016);
- ICT Business & Innovation Symposium documents 2012 and 2014;
- Microsoft Home Use Program-Software Download Instructions (for **Government Employees**);
- Microsoft Home Use Program Microsoft Office Professional Installation Guide (for **Government Employees**);
- Planning Your Career in ICT flyer (for Returning Scholars); and
- The National ICT Plan 2014 to 2018 (smarTT).

Section 7 (1) (a) (iv)

Literature available by subscription

The Company does not publish material to which members of the public may subscribe. As such, this section is not applicable at this time.

Section 7 (1) (a) (v)

Procedure to be followed when accessing a document from iGovTT.

HOW TO REQUEST INFORMATION

General Procedure

iGovTT's policy is to answer all written requests for information. In order to utilize the rights granted under the Freedom of Information Act (FOIA) (for example the right to challenge a decision if a request for information is refused) the request must be made in writing. The applicant must therefore, complete the appropriate form entitled **Request for Access to Official Documents**, for information that is not readily available to the public. These forms can be obtained from the receptionist at iGovTT's Head Office, Lord Harris Court, No. 52 Pembroke Street, Port of Spain or online at www.foia.gov.tt.

• Addressing Requests

To facilitate prompt handling of your request, please address your correspondence to **The Designated Officer of National Information and Communication Technology Company Limited**.

(See Section 7 (1) (a) (vi) for further details)

• Details in the Request

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided, clarification will be sought from the applicant. If the applicant is unsure of how to write a request or what details should be included, communication should be initiated with the **Designated Officer** who will then provide guidance and direction.

Requests not handled under the FOIA

A request under the FOIA will not be processed if it asks for information which is readily available to the public, either from iGovTT or from another public authority, for example, brochures, pamphlets, reports, and so on.

Responding to your Request

• Retrieving Documents

iGovTT is required to furnish copies of documents only when they are in the Company's possession or if they can be retrieved from storage. iGovTT will also access information stored in the National Archives or another storage center in order to process requests.

• Furnishing Documents

An applicant is entitled to copies of documents that iGovTT has in its possession or documents that are published under the Organisation's custody or power. iGovTT is required to furnish at least one copy of a document. If a legible copy cannot be located, iGovTT may not attempt to reconstruct the document. Instead, the best copy possible will be furnished and iGovTT will inform the applicant via official correspondence.

Please note that iGovTT is not compelled to do the following:

- (a) Create new documents.
- (b) Perform research on behalf of the applicant.

Time Limits

• General

The FOIA sets a time limit of thirty (30) days for determination of requests for access to documents. If an Organisation fails to meet this deadline, the FOIA grants the applicant the right to proceed as though the request has been denied. In this regard, iGovTT will be diligent in complying as closely as possible with the time limit. If processing of the request seems to be stretching beyond the statutory limit, iGovTT will advise the applicant of the delay. It is important to note that requests may sometimes be incorrectly addressed or misdirected. Consequently, applicants are welcome to call or write to iGovTT to confirm that the request was received and to ascertain its status.

• Time Allowed

iGovTT will determine whether requests for access to information will be granted within the statutory timeframe **"as soon as practicable but no later than thirty (30) calendar days"** as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, the applicant will be permitted to inspect the documents and/or be provided with copies.

Section 7 (1) (a) (vi)

Officers in iGovTT responsible for:

- (1) The initial receipt of and action upon notices under Section 10;
- (2) Requests for access to documents under Section 13;
- (3) Applications for correction of personal information under Section 36 of the FOIA.

The Designated Officer is:

**Corporate Secretary/ Legal
Level 1, Lord Harris Court
52 Pembroke Street
Port of Spain
Tel: (868) 627-5600 Ext. 3116 or 3329
Fax: (868) 624-8001
E-mail: FOIAOfficer1@igovtt.tt**

The Alternate Officer is:

**Chief Executive Officer
Level 3, Lord Harris Court
52 Pembroke Street
Port of Spain
Tel: (868) 627-5600 Ext. 3301
Fax: (868) 624-8001
E-mail: FOIAOfficer2@igovtt.tt**

Section 7 (1) (a) (vii)

**Advisory Boards, Councils, Committees, and other bodies
(Where meetings/minutes are open to the public)**

This section is not applicable at this time

Section 7 (1) (a) (viii)

Library/Reading Room Facilities

The Company provides a room and suitable space for the inspection of documents and persons will also be able to obtain copies of specific material which will be made available between the hours of 8 a.m. – 4 p.m. on normal working days at the National Information and Communication Technology Company Limited, Level 1, Lord Harris Court, 52 Pembroke Street, Port of Spain.

Policy of iGovTT for provision of copies of documents

A fee of fifty (50) cents per page will be incurred for photocopies. However, a fee of twenty-five (25) cents per page will be charged if applicants provide their own paper.

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SECTION 8 STATEMENTS:**Section 8 (1) (a) (i)**

Documents containing interpretations or particulars of written laws of schemes administered by iGovTT, not being particulars contained in another written law.

This section is not applicable at this time.

Section 8 (1) (a) (ii)

Manuals, rules of procedures, statements of policy, records of decisions, letters of advice to persons outside the National Information and Communication Technology Company Limited, or similar documents containing rules, policies, guidelines, practices or precedents.

The Company produced the following documents for public access:

- Procurement Rules and Procedures - September, 2009
- Itconnect Customer Service Charter
- iGovTT - 2010 - 2015 Annual Reports
- GovNetT - The Platform for Connected Government;
- iGovTT - Providing Public Sector ICT Solutions; and
- Procurement Rules and Procedures - September, 2015.

Section 8 (1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

This section is not applicable at this time.

SECTION 9 STATEMENTS:**Section 9 (1) (a)**

A report or a statement containing the advice or recommendations, of a body or entity established within iGovTT.

This section is not applicable at this time.

Section 9 (1) (b)

A report, or a statement containing the advice or recommendations, (1) of a body or entity established outside iGovTT by or under a written law, (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister.

- State Enterprises Performance Monitoring Manual, July 2011.
- A Guide to the 1999 Freedom of Information Act Chapter 22:02, 2011.

Section 9 (1) (c)

A report, or a statement containing the advice or recommendations, of an inter-departmental committee whose membership includes an officer of iGovTT.

This section is not applicable at this time.

Section 9 (1) (d)

A report or a statement containing the advice or recommendations, of a committee established within iGovTT to submit a report, provide advice or make recommendations to the responsible Minister of iGovTT or to another officer of the Company who is not a member of the committee.

This section is not applicable at this time.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the public authority by a scientific or technical expert, whether employed within iGovTT or not, including a report expressing the opinion of such an expert on scientific or technical matters.

This section is not applicable at this time.

Section 9 (1) (f)

A report prepared, and paid for by iGovTT, by a Consultant who was paid for preparing the report.

- Procurement Reports;
- Requirements Study Report for e-Birth Certificate application - March, 2010;
- Requirements Study Report for Population Registry - March, 2010;
- Project plan for Fastforward Stock Take;
- iGovTT structure and design SWOT analysis report - December, 2009;
- Compensation Benchmark Report;
- Recruitment Reports;
- Report assessing the Business and Financial implications to support the National Broadband Implementation Plan for Trinidad and Tobago and analyzing the estimated Capital and Recurring Costs associated with the implementation of the initiatives under the National Broadband Implementation Plan;
- Job Evaluation Report;
- Perception and Needs Analysis Report; and
- Report on Itconnect Mystery Shopper Experience.

Section 9 (1) (g)

A report prepared within iGovTT and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

No such documentation has been formulated by iGovTT for disclosure to members of the public.

Section 9 (1) (h)

A report on the performance or efficiency of iGovTT, or of an office, division or branch of iGovTT, whether the report is of a general nature or concerns a particular policy, programme or project administered by iGovTT.

- Report on Itconnect Mystery Shopper Experience

Section 9 (1) (i)

A report containing *(1) final plans or proposals for the re-Organisation of the functions of iGovTT, *(2) the establishment of a new policy, programme or project to be administered by iGovTT, or *(3) the alteration of an existing policy programme or project administered by iGovTT, whether or not the plans or proposals are subject to approval by an officer of iGovTT, another public authority, the responsible Minister of iGovTT or Cabinet.

Reports and Policies approved by the Board of Directors:

- Anti-Fraud Policy
- Board and Executive Overseas Travel Policy
- Board and Executive Local Travel Policy
- Board Governance and Protocol Policy
- Code of Compliance
- Code of Conduct
- Corporate Social Responsibility Policy
- Contract Management Policy
- Consulting Policy
- Corporate Credit Card Policy
- Delegation of Authority
- Finance and Accounting Policy Manual

- Fixed Asset Management Policy
- Human Resources Policy Manual
- Internal ICT Policy Manual
- Legal Policy
- Mobile Phone Policy
- Non-Executive Local Travel Policy
- Non-Executive Overseas Travel Policy
- Occupational Health & Safety Policy
- Petty Cash Policy
- Procurement Policy
- Procurement Procedures
- Project Management Policy
- Supplier Pre-qualification and Registration Procedures
- Whistle Blowing Policy
- Draft Internal Audit Policy
- Organisational structure
- Interview Reports for Executive Positions

Section 9 (1) (j)

A statement prepared within iGovTT and containing policy directions for the drafting of legislation.

This section is not applicable at this time.

Section 9 (1) (k)

A report of a test carried out within iGovTT on a product for the purpose of purchasing equipment.

This section is not applicable at this time.

Section 9 (1) (l)

An environmental impact statement prepared within the iGovTT.

This section is not applicable at this time.

Section 9 (1) (m)

A valuation report prepared for iGovTT by a valuator, whether or not the valuator is an officer of the Company.

- Valuation Report on property located at Lord Harris Court, 52 Pembroke Street, Port of Spain.

Submitted June 16, 2017

iGovTT
intelligent • integrative • innovative

**National Information and
Communication Technology
Company Limited**

Lord Harris Court,
52 Pembroke Street, Port of Spain
Republic of Trinidad and Tobago
• Tel: 868-627-5600 • Fax: 868-624-8001

www.igovtt.tt

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TENDER FOR CONSULTING SERVICES TO DEVELOP A SECURITY STRATEGY-CERTIFICATION FOR THE SINGLE ELECTRONIC WINDOW OF THE MINISTRY OF TRADE AND INDUSTRY, AND THE ASYCUDA UNIT OF THE CUSTOMS AND EXCISE DIVISION, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO, (GORTT) INTER-AMERICAN DEVELOPMENT BANK (IDB) LOAN No 3575/OC-TT

THE GOVERNMENT of the Republic of Trinidad and Tobago, has received financing from the Inter-American Development Bank (IDB) for the Project, "Strengthening of the Single Electronic Window for Trade and Business Facilitation". Funding received for the project shall be applied to the above mentioned Consultancy.

The Scope of Services for the Consultancy is to conduct audits, deliver training and issue certification for the Single Electronic Window (SEW) unit of the Ministry of Trade and Industry and the Automated System for Customs Data (ASYCUDA) unit within the Customs and Excise Division of the Ministry of Finance according to the latest ISO/IEC 27001 and ISO 22301 standards.

The Objectives of the Consultancy are:

- (a) Develop a security strategy according to the latest ISO/IEC 27001 and ISO 22301 requirements by conducting a gap analysis on the SEW and ASYCUDA units' current state via a pre-certification audit/readiness assessment.
- (b) Issue latest ISO/IEC 27001 and ISO 22301 certification-through obtaining an international acknowledgement in the form of an audit and certification from an accredited registrar.

The main deliverables for the Consultancy are:

1. Training for latest ISO/IEC 27001 and ISO 22301 Lead Auditor, Internal Auditor, and Lead Implementer. Additionally, any other relevant training in latest ISO/IEC 27002, ISO/IEC 27017, ISO/IEC 27031 and ISO 22313 standards. Security strategy developed via a pre-certification audit report/readiness assessment by a certification body (this report includes a review of existing processes/systems of the SEW and ASYCUDA units' which identifies the gaps *vis-à-vis* ISO/IEC 27001 and ISO 22301 requirements).
2. Access to ISO aligned on-demand compliance software over the remediation and certification period.
3. Conduct latest ISO/IEC 27001 and ISO 22301 final audit and issue certifications.
4. Conduct surveillance/reassessment audits for the ISO/IEC 27001 and ISO 22301 certified period.

In this regard, the Central Tenders Board (CTB), on behalf of the Executing Agency, the Ministry of Trade and Industry (MTI), invites eligible consulting firm(s) to indicate their interest in providing the Consulting Services. Interested firm(s) must provide information to substantiate their ability to perform the Consulting Services. Submissions must include, at a minimum, a company profile inclusive of a signed transmittal letter and project summary of experience in similar projects (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills amongst staff, financial capability, etc.).

This Consultancy requires consulting firm(s) to have specific experience, and/or capabilities and must substantiate such in the following areas—

- (a) extensive and proven mix of skill, expertise, training and experience in the field of latest ISO/IEC 27001 and ISO 22301 certification.
- (b) accredited registrar shall be independently assessed and accredited globally by ANAB (ANSIASQ National Accreditation Board), UKAS (United Kingdom Accreditation Service) and/or by other equivalent accreditation bodies.

Any clarification/queries should be directed to the Officer at Address two (2) below from Monday to Friday between 8.00 a.m. to 4.00 p.m. (local time).

The duration of the assignment is approximately five (5) non-consecutive months.

The Expressions of Interest is open to all eligible firms as defined in the IADB's policies which can be accessed at website: <http://www.iadb.org/procurement>. Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (GN 2350-9).

An original and five (5) copies of the data must be submitted in sealed envelope(s) clearly marked: "Expressions of Interest for Consulting Services to Develop a Security Strategy-Certification for the Single Electronic Window of the Ministry of Trade and Industry, and the ASYCUDA Unit of the Customs and Excise Division, Ministry of Finance, Government of the Republic of Trinidad and Tobago, (GORTT), Inter-American Loan No. 3575/OC-TT".

Envelopes must be addressed to the Chairman, Central Tenders Board at Address one (1) below and deposited in the Brown Tenders Box located in the lobby of the Board's Office not later than 1.00 p.m. (local time) on Thursday 8th June, 2017. Submissions will be opened publicly at 1.05 p.m. (local time). An authorised representative of the firm may attend the opening at Address One (1) below.

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TENDER FOR CONSULTING SERVICES TO DEVELOP A SECURITY STRATEGY-CERTIFICATION FOR THE SINGLE ELECTRONIC WINDOW OF THE MINISTRY OF TRADE AND INDUSTRY, AND THE ASYCUDA UNIT OF THE CUSTOMS AND EXCISE DIVISION, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO, (GORTT) INTER-AMERICAN DEVELOPMENT BANK (IDB) LOAN No. 3575/OC-TT—CONTINUED

Address 1

Central Tenders Board
116, Frederick Street
Port-of-Spain
Republic of Trinidad and Tobago
Telephone Number: 1(868) 625-3565
Email: mofctb@gov.tt

Address 2

Ms. Cynthia Gloria Hayes
Programme Manager
Project Implementation Unit-Strengthening of the Single
Electronic Window for Trade and Business Facilitation
Ministry of Trade and Industry
Level 9, Nicholas Tower
63-65, Independence Square
Port-of-Spain
Republic of Trinidad and Tobago
Telephone Number: 1 (868) 625-4516, Ext. 2933
E-mail: PIUSEW@gov.tt

Consultants should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, documents should be packaged accordingly.

The Central Tenders Board does not bind itself to accept any submission.

The Central Tenders Board reserves the right to cancel the Expressions of Interest Notice in its entirety or even partially, without defraying any cost incurred by any firm in the preparation and submission of such Expressions of Interest.

Late submissions will not be considered under any circumstances.

Interested Firms are advised that the Expressions of Interest Notice will be advertised on the Ministry of Finance Website: <http://www.finance.govt.tt>.

S. SINGH-RAMDIAL
Deputy Chairman,
Central Tenders Board,

16th May, 2017.

Government of the Republic of Trinidad and Tobago

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TENDER FOR THE SUPPLY AND DELIVERY OF ONE FOUR WHEEL DRIVE BACKHOE LOADER TO THE SAN FERNANDO CITY CORPORATION MINISTRY OF RURAL DEVELOPMENT AND LOCAL GOVERNMENT

TENDERS are invited for the supply and delivery of one (1) Four Wheel Drive Backhoe Loader to the San Fernando City Corporation, Ministry of Rural Development and Local Government.

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Number 625-1868.

Any further technical information can be obtained during normal working hours from Mr. Franklyn Beharry, Transport Supervisor, San Fernando City Corporation, at Telephone Numbers 652-2543 and 796-6542.

Tenders must be accompanied by valid:

- (a) Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (b) Certificate of Compliance issued in accordance with the National Insurance Act.

Tenders in triplicate on the approved tender form must be placed in sealed envelopes clearly marked on the outside: "Tender for the Supply and Delivery of One (1) Four Wheel Drive Backhoe Loader to the San Fernando City Corporation, Ministry of Rural Development and Local Government".

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and must be deposited in the Brown Tenders Box, located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 22nd June, 2017.

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and tenders should therefore be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their tender.

Prospective tenderers are advised that they can visit website <http://www.finance.govt.tt> for all published Tender Notices.

25th May, 2017.

J. KHAN
Chairman,
Central Tenders Board

728LOSS OF MARITIME LIFE (CARIBBEAN) LIMITED
POLICIES

KARAN RAMLOGAN having made sworn declaration that Policy Number 229460 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

729

PATRICIA JACKMAN having made sworn declaration that Policy Number 293953 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

730

RANDHIR BHOLA having made sworn declaration that Policy Number 375207 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

731

SHIVA TEWARI having made sworn declaration that Policy Number 384459 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

732

PAMELA JOSEPH having made sworn declaration that Policy Number 385345 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

733

ASTOR DENNIS having made sworn declaration that Policy Number 205463 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

734

GLORIA WILLIAMS having made sworn declaration that Policy Number 252517 issued by MARITIME LIFE (CARIBBEAN) LIMITED on the life of KEVIN WILLIAMS has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

735

NELLEEN BABOOLAL-RAMESAR having made sworn declaration that Policy Number 275307 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

736

SURESH RAMESAR having made sworn declaration that Policy Number 275308 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.

737

DAVID AKERS having made sworn declaration that Policy Number 315441 issued by MARITIME LIFE (CARIBBEAN) LIMITED has been lost and having made application to the Company for a duplicate policy, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policy asked for will be issued.

MARITIME LIFE (CARIBBEAN) LIMITED

No. 29 Tenth Avenue
Barataria.