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CORRIGENDA

In *Trinidad and Tobago Gazette*, Vol. 54, No. 118, dated Thursday 12th November, 2015, page 1308, Item No. 1617, appearing under the heading “Notice of Intended Removal of Defunct Companies from Register, [Section 461(3) of the Companies Act, 1995, Chap. 81:01]” the Company “CITIZENS IN SERVICE OF SAN FERNANDO C.I.S.S.—C 5465 (95)” was incorrectly published as “CITIZENS IN SERVICE OF SAN FERNANDO C.I.S.S.—5465 (95)”. The error is regretted.

In *Trinidad and Tobago Gazette*, Vol. 53, No. 126, dated Wednesday 9th December, 2015, page 1384, Item No. 1752, appearing under the heading “Notice of Intended Removal of Defunct Companies from Register, [Section 461(3) of the Companies Act, 1995, Chap. 81:01]” the Company “ITC (HOLDINGS) LTD.—I 988 (95)” was incorrectly published as “ITC (HOLDINGS) LTD.—I 1988 (95)”. The error is regretted.

In *Trinidad and Tobago Gazette*, Vol. 55, No. 24, dated Thursday 18th February, 2016, page 206, Item No. 226, appearing under the heading “Notice of Intended Removal of Defunct Companies from Register, [Section 461(3) of the Companies Act, 1995, Chap. 81:01]” the company “THE DREAM FOUNDATION FOR CHILDREN—T 6934 (95) T” was incorrectly published as “THE DREAM FOUNDATION FOR CHILDREN— 6934 (95) T”. The error is regretted.

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MARRIAGE OFFICER'S LICENCES GRANTED

LICENCES dated 5th August, 2016 have been granted to the undermentioned Ministers of Religion to be Marriage Officers for the purposes of the Marriage Act, Chap. 45:01.

By Command

5th August, 2016.

S. YOUNG
Minister of Legal Affairs

<i>Religious Denomination</i>	<i>Name</i>	<i>Where Residing</i>	<i>Place of Worship in which Officiating</i>
Pentecostal Assemblies of the West Indies Trinidad and Tobago	Shirley Sheila Theresa Samples	Light Pole No. 15, Dwarika Trace, Freeman Road St. Augustine	Trinity Hope Centre No. 7 Second Panchoo Lane, El Socorro
The Moravian Church of Trinidad and Tobago	Belinda Patty Manswell-Daniel	Spring Garden Moravian Manse, Orange Hill Road Scarborough, Tobago	The Moriah Moravian Church, Woodlands Moriah, Tobago
African Methodist Episcopal Church	Elton Bobb	No. 29 Nelson Drive Silk Cotton Trace Bon Accord	Bethesda African Methodist Episcopal Church No. 82 Montrose Main Road, Chaguanas

**GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
FREEDOM OF INFORMATION ACT (FOIA) 1999**

**UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
COMMISSION 2016**

**In compliance with sections 7, 8, and 9 of the Freedom of Information
Act (FOIA) 1999**

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act (“FOIA”) the Regulated Industries Commission (“the Commission”) is required by law to publish the following statement, which lists the documents that are available to the public.

The FOIA gives members of the public:

1. A legal right for each person to access information held by the Commission;
2. A legal right for each person to have official information relating to him/her amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding applicant’s request for information under the FOIA;
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Section 7 Statements

Section 7 (1) (a) (i)

Function and structure of the Regulated Industries Commission

Mission statement:

The Mission Statement of the Regulated Industries Commission is to:

To ensure promotion of the highest quality of utility services at fair and reasonable rates while building a credible regulatory regime that responds adequately to stakeholders’ concerns and also ensure fairness, transparency and equity in the provision of utility services throughout the country.

The RIC is a statutory body established by Act No. 26 of 1998 (“the RIC Act”) to regulate and monitor the operations of the service providers named in the RIC Act. The RIC replaced the Public Utilities Commission (“PUC”) whose jurisdiction was issued under the PUC Act Chap 34:01, which was repealed under the RIC Act. The service providers that presently fall under the purview of the RIC Act include:

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UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
COMMISSION 2016—CONTINUED

- The Water and Sewerage Authority (“WASA”)
- The Trinidad and Tobago Electricity Commission (“T&TEC”)
- The Power Generation Company of Trinidad and Tobago (“PowerGen”)
- Trinity Power Limited (formerly InnCogen Limited).

The Commission as duly constituted consists of a Chairman, Deputy Chairman and at least three (3) other members. The total composition of the Commission shall not consist of less than five (5) or more than seven (7) members, appointed by the President for a maximum of five (5) years in each case. The RIC Act also provides for an Executive Director.

The RIC Act makes provision for the establishment of Consumer Services Committees, members of which are appointed by the Minister and will consist of a Chairman, a representative nominated by the Tobago House of Assembly and three (3) other members who will serve as consumer advocates. Such committees will advise the Commission on matters related to quality of service delivered and ensure that complaints procedures of service providers produce speedy resolutions for consumers. They may also be required to contribute to deliberations of the Commission where rates and licence conditions come under review.

The role of the Commission under the RIC Act includes:

- Making Recommendations to the Minister on the award of licences.
- Monitoring and enforcing compliance with licence conditions and imposing penalties for non-compliance.
- Prescribing and monitoring standards of services.
- Establishing the principles on which tariffs will be based and conducting periodic reviews of rates.
- Conducting studies of efficiency and economy of operation and performance by service providers.
- Investigating consumer complaints and facilitating relief in respect of rates, billing and unsatisfactory service.
- Facilitating competition among service providers, where desirable.
- Collection of Licence fees.

The functions of the Commission are discharged by a complement of thirty – nine (39) members of staff of the Commission.

Staff serves as a support arm of the Commission by functioning in furtherance to the mandate of the Commission. See organizational structure of the Commission.

The office of the Commission is located on the 1st and 3rd Floors, Furness House, Corner of Wrightson Road and Independence Square, Port-of-Spain.

Effect of Functions on Members of the Public

Through the operations of the RIC, the public’s interest is protected by the Commission ensuring:

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COMMISSION 2016—CONTINUED

- Maximum efficiency in the allocation and use of resources and that services are provided at the lowest cost
- Equal access by consumers to service, and the fair treatment of consumers and service providers who are similarly placed
- Non-discrimination in terms of pricing and quality of service, and
- Redress for customers in respect of rates, billings and unsatisfactory service.

Section 7 (1) (a) (ii)

Categories of Documents in the Possession of the Commission:

Operational Records

- The RIC Act Chapter 54:73 of the Laws of Trinidad and Tobago
- The Telecommunications Act No. 4 of 2001 (section 85 (12) amends the First and Second Schedules of the RIC Act)
- Reports
- Policies, decisions of the Commission includes Minutes/Agenda
- Establishment Records
- Personal files of employees of the Commission
- Customer Service Records
- Research Papers on various areas of the Service Providers
- Research papers generated by the service providers
- News releases, speeches originating in the Commission
- Legislation and Legal Instruments
- Books, Brochures, newspaper clippings
- Materials dealing with conferences and events hosted by the Commission.

Administration Records

- Strategic Plans
- Policies pertaining to the internal operations of the Commission
- Human Resource matters
- General office files required for internal administration
- Accounting files and reports.

Section 7 (1) (a) (iii)

Materials prepared for publication or inspection

The public may inspect and/or obtain copies of the following material between the hours of 9:00 a.m. to 12:00 a.m. and 2:00 p.m. and 3:30 p.m. on normal working days at:

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UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
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Address: The Regulated Industries Commission
Furness House
Corner of Wrightson Road and Independence Square
Port-of-Spain.

Tel. No.: (868) 625 5384

Fax No.: 624-2027

e-mail: ricoffice@ric.org.tt

Website: www.ric.org.tt/cms

The RIC Act
Reports
Utility Standards
Social Action Plan: Initial Framework
Research Papers
Publications
Business/Economic Journals
Regulatory Journals/Magazines
T&TEC Rate Review documents
Regulated Industries Commission Final Determination (Rates and Miscellaneous Charges): Regulation of Electricity Transmission and Distribution June 01, 2006 to May 31, 2011.
Video clippings of conferences and consultations.

Section 7 (1) (a) (iv)**Literature available by subscription**

The Commission does not possess any literature available by subscription.

Section 7 (1) (a) (v)**Procedure to be followed when accessing a document from the Commission****How to Request Information:**

- *General Procedure*

Our policy is to answer all requests for information, both oral and written. However, in order to exercise your rights under the FOIA (for example the right

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UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
COMMISSION 2016—CONTINUED

to challenge a decision if your request for information is refused), you must make your request in writing. You must, therefore, complete the appropriate form (*Request for Access to Official Documents*) available at the Library at the Commission, for information that is not readily available to the public.

- *Addressing Requests*

To facilitate prompt handling of your request, please address it to the Alternate Officer of the Regulated Industries Commission. **(See Section 7 (1) (a) (vi)).**

- *Details in the Request*

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, communicate with our Alternate Officer. **(See Section 7 (1) (a) (vi)).**

- *Requests not handled under the FOIA*

A request under the FOIA will not be processed to the extent that it asks for information which is readily available to the public, either from the Commission or from another public authority, e.g. brochures, pamphlets, reports etc.

Responding to your Request

- *Retrieving Documents*

The Commission is required to furnish copies of documents only when they are in our possession or we can retrieve them from storage.

- *Furnishing Documents*

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

Please note we are not compelled to do the following:

- (a) Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
- (b) Perform research for you.

Time Limits

- *General*

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UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
COMMISSION 2016—CONTINUED

The FOIA sets a time limit of thirty (30) calendar days for determination of your request for access to documents. If we fail to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply with the time limit. If it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be incorrectly addressed or misdirected, you may wish to call or write to confirm that we have received the request and to ascertain its status.

- *Time Allowed*

We will determine whether to grant your request for access to information as soon as practicable but no later than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies.

Section 7 (1) (a) (vi)**Officers in the Commission responsible for:**

- **The initial receipt of and action upon notices under Section 10,**
- **Requests for access to documents under Section 13 and**
- **Applications for correction of personal information under Section 36 of the FOIA, are:**

The Designated Officer:

Ms. Nadia John
Job Title: Legal/Corporate Secretary
Furness House
Cor. Wrightson Road and Independence Square
Port-of-Spain
Phone: 627-7820 ext. 1325
Fax: 624-2027
Email: john@ric.org.tt

The Alternate Officer:

Ms. Driselle Ramjohn
Job Title: Corporate Communications Manager
Furness House
Cor. Wrightson Road and Independence Square
Port-of-Spain
Phone: 627-7820 ext. 1231
Fax: 624-2027
Email: ramjohnd@ric.org.tt

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UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
COMMISSION 2016—CONTINUED**Section 7 (1) (a) (vii)****Advisory Boards, Councils, Committees, and other bodies
(Where meetings/minutes are open to the public)**

None.

Section 7 (1) (a) (viii)**Library/Reading Room Facilities**

Information in the public domain may be assessed in our Library/Information Centre or through our website at www.ric.org.tt/cms

The Library/Information Centre at the Commission is located Furness House, Corner of Wrightson Road and Independence Square, Port-of-Spain, and is open between the hours of 9:00 a.m. to 12:00 noon and 2:00 p.m. and 3:30 p.m. on normal working days.

No eating, smoking or drinking is allowed in the Library/Information Centre.

**Policy of the Regulated Industries Commission for the provision of
copies of documents which are readily available to the public**

Members of the public may;

- i. Indicate the form in which the copies are to be made available e.g. soft or hard copies, and must take into consideration, the possibility that the copies may not be available in the form required.
- ii. Be required to supply copying paper for hard copies in instances where requests require large amounts of paper. This is to be determined at the discretion of the Commission.

Section 8 Statements

Section 8 (1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by the Commission, not being particulars contained in another written law.

The following Legal Notices can be purchased at the Government Printery:

1. Legal Notice No. 83 of 2001 – The Regulated Industries Commission (Approval of Cess) Order 2001.

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UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
COMMISSION 2016—CONTINUED

2. Legal Notice No. 42 of 2002 – The Regulated Industries Commission (Approval of Cess) Order 2002.
3. Legal Notice No. 104 of 2003 – The Regulated Industries Commission (Approval of Cess) Order 2003.
4. Legal Notice No. 133 of 2004 – The Regulated Industries Commission (Approval of Cess) Order 2004.
5. Legal Notice No. 64 of 2004 – The Regulated Industries Commission Electricity (Transmission and Distribution) Order 2004.
6. Legal Notice No. 282 of 2005 – Notice of the Trinidad and Tobago Electricity Commission's request for a review of tariffs.
7. Legal Notice 50 of 2005- The Regulated Industries Commission (Approval of Cess) Order 2005.
8. Legal Notice No. 178 of 2006 – The Regulated Industries Commission (Approval of Cess) Order 2006
9. Legal Notice No. 1 of 2008 – The Regulated Industries Commission (Approval of Cess) Order 2007
10. Legal Notice No. 122 of 2008 – The Regulated Industries Commission (Approval of Cess) Order 2008
11. Legal Notice No. 22 of 2009 – The Regulated Industries Commission (Approval of Cess) Order 2009
12. Legal Notice No. 17 of 2010 - The Regulated Industries Commission (Approval of Cess) Order 2010
13. Legal Notice No. 18 of 2011 - The Regulated Industries Commission (Approval of Cess) Order 2011
14. Legal Notice No. 29 of 2012 - The Regulated Industries Commission (Approval of Cess) Order 2012
15. Legal Notice No. 52 of 2013 - The Regulated Industries Commission (Approval of Cess) Order 2013
16. Legal Notice No. 235 of 2014- The Regulated Industries Commission (Approval of Cess) Order 2014
17. Legal Notice No. 46 of 2015 - The Regulated Industries Commission (Approval of Cess) Order 2015

Section 8 (1) (a) (ii)

Manuals of rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the Commission, or similar documents containing rules, policies, guidelines, practices or procedures.

1. The Commission's Policy manual
2. FOIA responses
3. Complaints Responses

UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
COMMISSION 2016—CONTINUED

Section 8 (1) (b)

Documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of the written laws or schemes.

1. Legal Notice No. 64 of 2004 - Regulated Industries Commission Electricity (Transmission and Distribution) Order 2004.
2. Legal Notice No. 282 of 2005- Notice of the Trinidad and Tobago Electricity Commission's request for a review of Tariffs
3. Legal Notice No. 153 of 2009 - Regulated Industries Commission Electricity (Transmission and Distribution) Order 2009

Section 9 Statements

Section 9 (1) (e)

A report prepared for the Commission by a scientific or technical expert, whether employed within the Commission or not, including a report expressing the opinion of such an expert on scientific or technical matters.

- Water Quality testing from outside agency/agencies
- International Call Centres
- 2003 Report on T&TEC's Rio Claro Substation
- 2003-2004 Report on Pollution of the Caroni River affecting the Caroni Arena Water Treatment Plant.

Section 9 (1) (f)

A report prepared for the Commission, by a consultant who was paid for preparing the report

- 2003 Report on The Willingness To Pay for Changes in Water, Wastewater and Electricity Services in Trinidad and Tobago.
- Report of Rate of Return Review for TSTT 1999-2003.
- Information Technology Incidence Report 2005
- 2005 Draft Final Report - Analysis of Investments Plans and Advisory on Asset Valuation Methodology in respect of the Trinidad and Tobago Electricity Commission
- 2008 Analysis of Investment Plans and Advisory on Asset Valuation Methodology for WASA
- IT Audit –Final Report 28 October 2015

Section 9 (1) (h)

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UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES
COMMISSION 2016—CONTINUED

A report on the performance or efficiency of the Commission, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority.

The following reports relate to the performance and efficiency of the RIC:

- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2000 June 01 to 2000 December 31.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2001 December 31.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2002 December 31.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2003 December 31. This report is dated August 20, 2005.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2004 December 31. This report is dated June 30 2009.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2005 December 31. This report is dated June 30 2009.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2006 December 31. This report is dated February 5 2010.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2007 December 31. This report is dated July 27 2010.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2008 December 31. This report is dated May 11 2011.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2009 December 31. This report is dated February 1 2012.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2010 December 31. This report is dated September 28 2012.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2011 December 31. This report is dated October 28 2013.
- Certificate and Report of the Auditor General on the Accounts of the RIC for the year ended 2012 December 31. This report is dated April 4 2014.

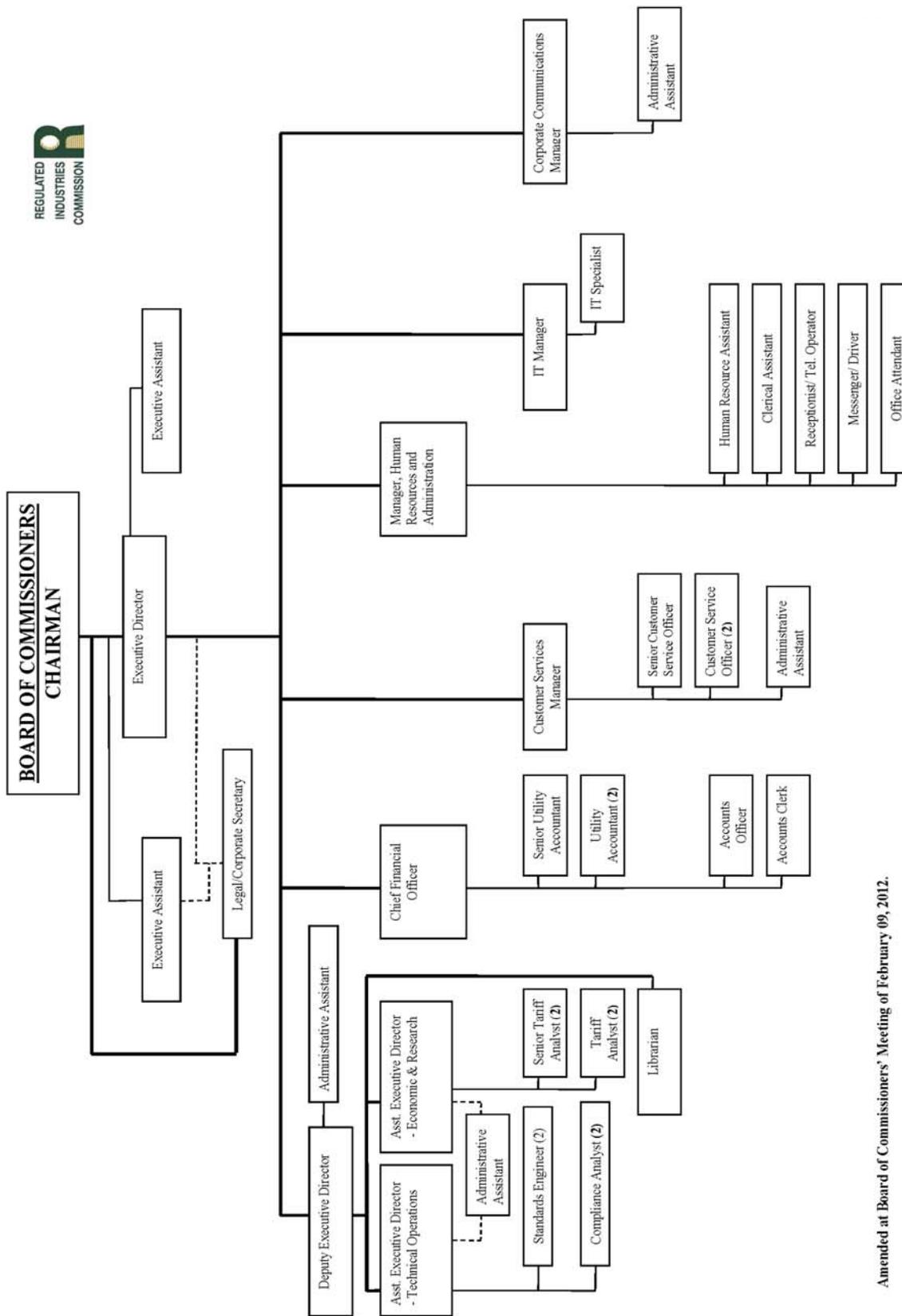
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COMMISSION 2016—CONTINUED

(For Organizational Chart, Please see Page 12 below)

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UPDATED PUBLIC STATEMENT OF THE REGULATED INDUSTRIES COMMISSION 2016—CONTINUED



Amended at Board of Commissioners' Meeting of February 09, 2012.

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REGISTRATION RECOGNITION AND CERTIFICATION BOARD RULES, CHAP. 88:01—RULE 20

APPLICATIONS FOR CERTIFICATION OF RECOGNITION

Name and Address of Claimant Union: TRANSPORT AND INDUSTRIAL WORKERS' UNION
114, EASTERN MAIN ROAD
LAVENTILLE

Name and Address of Employer: VALPARK SHOPPING PLAZA
NO. 1 MOREQUITO AVENUE
VALSAYN PARK
VALSAYN

TAKE NOTICE that on the 24th June, 2016, the Registration Recognition and Certification Board received from the above-named Claimant Union an application for Certification of Recognition as the Recognised Majority Union in respect of a bargaining unit comprising the "monthly rated" employees of Valpark Shopping Plaza.

Dated this 7th day of July, 2016.

B. TAITT
*Secretary, Registration Recognition
and Certification Board*

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Name and Address of Claimant Union: TRANSPORT AND INDUSTRIAL WORKERS' UNION
114, EASTERN MAIN ROAD
LAVENTILLE

Name and Address of Employer: TRINITY WOOD PRODUCTS LIMITED
LOT NO. 26A, O'MEARA INDUSTRIAL ESTATE
ARIMA

TAKE NOTICE that on the 24th June, 2016, the Registration Recognition and Certification Board received from the above-named Claimant Union an application for Certification of Recognition as the Recognised Majority Union in respect of a bargaining unit comprising the "fortnightly rated" employees of Trinity Wood Products Ltd.

Dated this 7th day of July, 2016.

B. TAITT
*Secretary, Registration Recognition
and Certification Board*

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LICENSING SESSIONS

CHAGUANAS

RETURN of Applications for Licensing Committee's Certificates for New Licences in the Magisterial District of the County of Caroni, Chaguanas Area, under the provisions of the Liquor Licences Act, Chap. 84:10, to be considered at the Licensing Session will be held at the Chaguanas Magistrate's Court on THURSDAY THE 11TH DAY OF AUGUST, 2016 at 9.00 o' clock in the forenoon.

<i>Name of Applicant</i>	<i>Abode of Applicant</i>	<i>Premises where Situate</i>	<i>Term of Licence</i>
Spirit Grocer's			
Steve Balroop	No. 104 Southern Main Road Warrenville	No. 104 Southern Main Road Warrenville	From 1st July 2016 to 31st March, 2017
Peter Ramsundar	No. 276 Main Road, Longdenville	No. 276 Main Road, Longdenville	do.
Churmanie Persad	125, Ibis Gardens, Caroni	Light Pole No. 264, Southern Main Road, Cunupia	do.

Dated this 22nd day of July, 2016 at the Chaguanas Magistrate's Court.

M. BOODOOSINGH
*Secretary, Licensing Committee,
Caroni*