

LEGAL NOTICE NO. 225

REPUBLIC OF TRINIDAD AND TOBAGO

THE CUSTOMS ACT, CHAP. 78:01

REGULATIONS

MADE BY THE PRESIDENT UNDER SECTION 263(1) OF THE CUSTOMS ACT

THE CUSTOMS (BORDER CONTROL SYSTEM)  
REGULATIONS, 2013

1. These Regulations may be cited as the Customs (Border Control System) Regulations, 2013. Citation

2. The master of every aircraft or ship, whether laden or in ballast, or his agent and every cargo reporter shall submit to the Comptroller of Customs and Excise, advance passenger and cargo information either— Requirement to submit advance passenger and cargo information

(a) in hard copy on the form prescribed under section 264 of the Act; or

(b) by means of a data message transmitted through the Customs Border Control System.

3. The advance passenger and cargo information shall contain the data specified in Parts A and B of the Schedule. Contents of a data message Schedule

4. A data message transmitted under regulation 2 shall be encrypted by the Customs Border Control System so as to allow only the Customs and Excise Division to have access to the data message. Encryption of data message

5. The time for submitting advance passenger and cargo information shall, for every— Time for submitting advance passenger and cargo information

(a) aircraft arriving from outside Trinidad and Tobago, be at least one hour prior to arrival at the first port or place in Trinidad and Tobago;

(b) aircraft departing from Trinidad and Tobago, be at least one hour prior to departure from the first port or place in Trinidad and Tobago;

(c) ship arriving from outside Trinidad and Tobago, be no later than—

(i) five hours prior to arrival at the first port or place in Trinidad and Tobago in respect of ships over two hundred and fifty tons;

- (ii) five hours prior to arrival at the first port or place in Trinidad and Tobago in respect of CARICOM ships of two hundred and fifty tons or less; or
  - (iii) four hours prior to arrival at the first port or place in Trinidad and Tobago in respect of passenger ferries and yachts; and
- (d) ship departing from Trinidad and Tobago, be no later than—
- (i) five hours prior to departure from the last port or place in Trinidad and Tobago in respect of ships over two hundred and fifty tons;
  - (ii) two hours prior to departure from the last port or place in Trinidad and Tobago in respect of CARICOM ships of two hundred and fifty tons or less; or
  - (iii) four hours prior to departure from the last port or place in Trinidad and Tobago in respect of passenger ferries and yachts.

## SCHEDULE

(Regulation 3)

## PART A

## ADVANCE PASSENGER INFORMATION DATA

## A. AIRCRAFT OR SHIP DATA

*Traveller's Status*

(Passenger, crew, in-transit)

*Flight Identification*

(IATA Airline code and flight number)

*Aircraft or Ship Identification*

(Aircraft or ship name and voyage number)

*Scheduled Departure Date*

(Date of scheduled departure of aircraft or ship—based on local time of departure location)

*Scheduled Departure Time*

(Time of scheduled departure of aircraft or ship—based on local time of departure location)

*Scheduled Arrival Date*

(Date of scheduled arrival of aircraft or ship—based on local time of arrival location)

*Scheduled Arrival Time*

(Time of scheduled arrival of aircraft or ship—based on local time of arrival location)

*Last Place/Port of Call of Aircraft or Ship*

(Aircraft or ship departed from this last foreign place/port of call to go to “place/port of aircraft or ship initial arrival”)

*Place/Port of Aircraft or Ship Initial Arrival*

(Place/Port in the country of destination where the aircraft or ship arrives from the “last place/port of call of aircraft or ship”)

*Subsequent Place/Port of Call within the country*

*Number of Passengers*

(Total number of passengers on board)

B. PASSENGER DATA

(a) Core Data Elements of the official travel document

*Official travel document number*

(Passport or other official travel document number)

*Issuing State or Organization of the official travel document*

(Name of the State or Organization responsible for the issuance of the official travel document)

*Official travel document type*

(Indicator to identify type of official travel document)

*Expiration date of official travel document*

(Expiration date of the official travel document)

*Surname/Given Name(s)*

(Family name and given name(s) of the holder as it appears on the official travel document)

*Nationality*

*Date of Birth*

*Gender*

*Place of Birth*

(Place of birth such as city and country)

(b) Additional data elements (if applicable)

*Visa Number*

*Issue Date of the Visa*

*Place of Issuance of the Visa*

*Type of other document used for travel*

(Indicator to identify type of document used for travel)

*Other Document Number used for Travel*

(The other document used for travel when the official travel document is not required)

## PART B

## ADVANCE CARGO INFORMATION DATA

## A. DATA RELATING TO THE MANIFEST

*Voyage Number*

(A number assigned by local Shipping Agent for ships or the scheduled flight number for aircrafts)

*Date and Time of Submission**Scheduled Departure Date*

(Date of departure of aircraft or ship)

*Scheduled Departure Time*

(Time of departure of aircraft or ship)

*Scheduled Arrival Date*

(Date of arrival of aircraft or ship)

*Scheduled Arrival Time*

(Time of arrival of aircraft or ship)

*Place of Departure*

(The last foreign port or place of call for aircraft or ship)

*Destination*

(Port or place in the country of destination where the aircraft or ship first reports)

*Subsequent Place/Port of Call within the Country (Optional)**Agent: Name*

(Authorized representative of the aircraft, ship or cargo, where available)

*Owner*

(Name of registered owner of aircraft or ship)

*Transport: Mode*

(The manner in which the goods are imported or exported)

*Transport: Name*

(Name of the importing or exporting aircraft or ship)

*Transport: Nationality*

(Nationality of aircraft or ship as determined by its port of registry)

*Transport: Place (Optional)* (Port of Registry)*Registration*

(International registration number including in respect of ship, the International Maritime Organization registration number or Lloyd's registration number or in respect of aircraft the International Air Transport Authority registration number)

*Master*

(Name of ship's captain)

*Total: Bills*

*Total: Packages*

*Total: Containers*

*Total: Gross Mass*

*Tonnage: Net*

(Ship's registered tonnage)

*Date of last discharge (Optional)*

(Date ship last discharged cargo at any port)

B. DATA RELATING TO INDIVIDUAL BILLS OF LADING/AIR WAYBILL

*Manifest Line Number*

(Number indicating the order of bills of lading/air waybills on a manifest)

*Transport Document Type*

(Type of document issued by aircraft or ship including bills or air waybill, bill of lading or waybill)

*Transport Document Reference Number*

*Nature of Transaction*

(Whether for import, export, in transit or trans-shipment)

(Include high duty stores, narcotic and firearms)

*Unique Consignment Reference (Optional)*

*Place of Loading*

*Place of Discharge*

*Exporter*

*Exporter Address*

*Consignee*

*Notify*

(Either the consignee or the name and phone number)

*Total Containers*

(Total number of containers for each transport document)

*Packages: Kind*

*Packages: Marks and Numbers*

*Quantity: Package*

*Quantity: Gross Mass*

*Volume:* Cubic Measurement (cbm)

*Description of Goods*

(Pursuant to applicable laws)

*Freight Indicator*

(Payment status, whether prepaid or payment on collection)

*Amount and Currency*

*Values:*

Value of Goods Freight on Board (Optional)

Insurance (Optional)

Freight (Optional)

*Additional Seals*

*Additional Information*

C. DATA RELATING TO CONTAINER MANAGEMENT

*Container: Number*

(The Bureau International of Containers—BIC identification number of containers)

*Container: Type*

(Type of container, e.g., 20 feet, refrigerated)

*Empty/Full Indicator*

(Whether Full Container Load or Less than Container Load)

*Seals*

(The number of the security seal(s) affixed to the transport equipment)

*Marks*

(Marks or numbers of the seal(s) affixed to the transport equipment)

*Sealing Party*

(The Authority that affixed the seal(s) to the transport equipment)

*Total Containers*

*Transport Document Reference Number*

Dated this 27th day of September, 2013.

L. RODRIGUEZ  
*Acting Secretary to Cabinet*