



# TRINIDAD AND TOBAGO GAZETTE

## (EXTRAORDINARY)

VOL. 50

Port-of-Spain, Trinidad, Friday 8th July, 2011—Price \$1.00

No. 88

THE FOLLOWING HAVE BEEN ISSUED:

BILL entitled “An Act to amend the Municipal Corporations (Pensions) Act, Chap. 25:05”—(42 cents).

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### SUPPLEMENTS TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as Supplements to this issue of the *Trinidad and Tobago Gazette*:

*Legal Supplement Part B—*

Legal Profession (Eligibility for Admission) (No. 9) Order, 2011—(Legal Notice No. 130 of 2011).

*Legal Supplement Part C—*

Bill entitled “An Act to amend the Municipal Corporations (Pensions) Act, Chap. 25:05”.

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### PUBLICATION OF BILL

NOTICE is hereby given that the following Bill is published as a Supplement to this *Trinidad and Tobago Gazette* for public information:

The Municipal Corporation (Pensions) (Amendment) (No. 2) Bill, 2011.

Copies of the Bill may be purchased from the Government Printery Sales Section, 2–4, Victoria Avenue, Port-of-Spain.

8th July, 2011.

N. JAGGASSAR  
*Clerk of the Senate*

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### APPOINTMENT OF JUSTICE OF THE PEACE

UNDER the provision of section 4(1) of the Summary Courts Act, Chap. 4:20, His Excellency the President, on the advice of the Attorney General, has been pleased to appoint MICHAELENE SMART, Clerk of Appeals to be a Justice of the Peace (*ex officio*) for the Magisterial District of Victoria East, during the period which she holds office.

Dated this 29th day of June, 2011.

T. RAMLOGAN  
*for Permanent Secretary,  
Ministry of the Attorney General*

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### APPOINTMENT TO ACT AS CHAIRMAN OF THE PUBLIC SERVICE COMMISSION

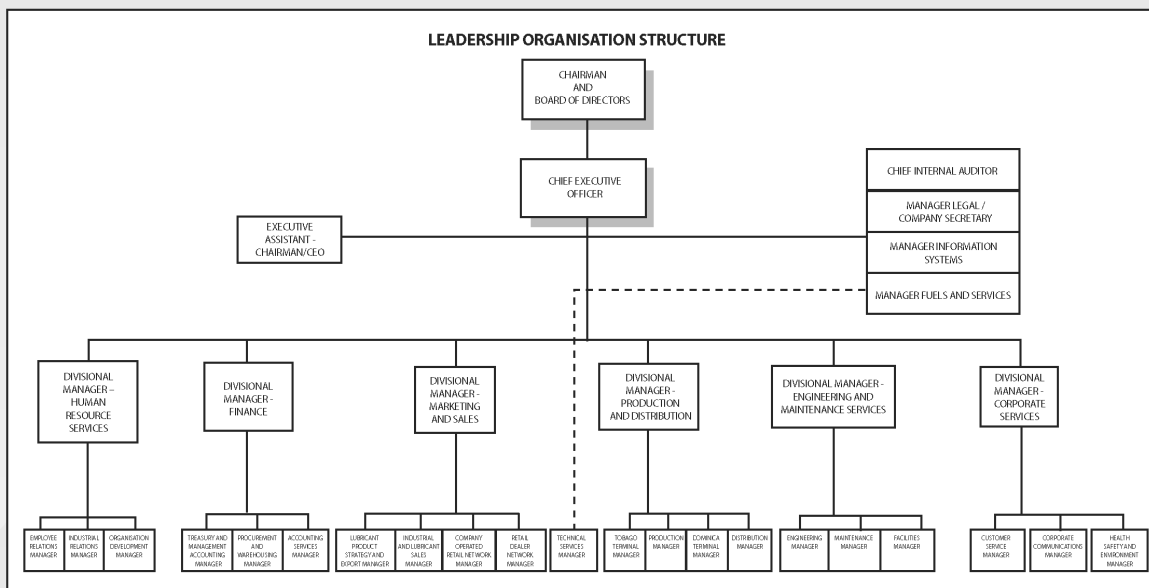
IT IS HEREBY NOTIFIED for general information that His Excellency the President, after consultation with the Prime Minister and the Leader of the Opposition, in exercise of the power vested in the President by subsection (2) of section 120 of the Constitution of the Republic of Trinidad and Tobago and all other powers thereto him enabling, has appointed MRS. ZAIDA RAJNAUTH, a Member and Deputy Chairman of the Public Service Commission to act as Chairman of the said Commission with effect from 2nd July, 2011 and continuing during the absence from Trinidad and Tobago of the Chairman, Ambassador CHRISTOPHER THOMAS.

1st July, 2011.

E. DANIEL-LIVERPOOL  
*Acting Secretary to His Excellency  
the President*

# Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

In Compliance with sections 7, 8 and 9 of The Freedom of Information Act (FOIA) 1999  
(2010 UPDATE IN ACCORDANCE WITH SECTIONS 7 (1) (b), 8 (2) (b) & 9 (2) (b) OF THE FOIA)



In accordance with Sections 7 (1) (b), 8 (2) (b) and 9 (2) (b) of the Freedom of Information Act, 1999 (FOIA) Trinidad & Tobago National Petroleum Marketing Company Limited (NP) is required by law to publish updated statements that list the documents and information generally available to the public.

## The Act gives members of the public:

- (1) A legal right for each person to access information held by Trinidad & Tobago National Petroleum Marketing Company Limited.
- (2) A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading.
- (3) A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA.
- (4) A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Trinidad & Tobago National Petroleum Marketing Company Limited (NP) publishes the following statement as approved by the Minister of Energy and Energy Affairs:

## Section 7 Statements

### Section 7 (1) (a) (i)

#### Function and structure of Trinidad & Tobago National Petroleum Marketing Company Limited

NP commenced operations as a wholly owned state enterprise in October 1972 when the Government of Trinidad and Tobago changed the name of BP Caribbean Limited and renamed the ten year old company Trinidad & Tobago National Petroleum Marketing Company Limited. In the ensuing years NP expanded with the acquisition of the marketing assets and operations of Esso Standard Oil S.A. Limited, T&T Oil Company Limited [TRINTOC] (formerly Shell Trinidad Limited) and Texaco Trinidad Limited as the Government moved to nationalise the oil industry.

NP, in addition to its local marketing activity is also the parent company of five subsidiary companies and has a branch in Dominica.

#### Subsidiary companies:

Natpet Investments Company Limited  
Natpetrol (Sint Maarten) N.V.  
Natpet (Sint Maarten) N.V.  
Natstar Manufacturing Company Limited (currently being liquidated)  
National Agro Chemicals Limited (currently being liquidated)

#### Branch:

Trinidad & Tobago National Petroleum Marketing Company Limited – Dominica Branch

**NP's Mission** is to achieve the status where "We are a profitable, environmentally-conscious marketing company that delivers excellent service to our customers, through innovative and inspired teamwork".

**NP holds a Vision** "To be the most valued marketer to all our customers".

NP's Head Office is located at National Drive, Sea Lots, Port-of-Spain.

*Continued on next page...*



People Serving People



## Public Statement of Trinidad & Tobago National Petroleum Marketing Company Limited

### In Compliance with sections 7, 8 and 9 of The Freedom of Information Act (FOIA) 1999

(2010 UPDATE IN ACCORDANCE WITH SECTIONS 7 (1) (b), 8 (2) (b) & 9 (2) (b) OF THE FOIA)

The Board of Directors is appointed by NP's shareholder, the Corporation Sole, and controls the overall direction of the company. Its members are:

Mr. Neil Gosine	-	Chairman
Mr. Nigel Darwent	-	Director
Mr. Rabindranath S. Lackhan	-	Director
Ms. Antonia Lucky	-	Director
Mr. Kerry Rampersad	-	Director
Mr. Gregory Marchan	-	Director
Mr. Keith Narayansingh	-	Director
Mr. Kenneth Samlal	-	Director
Ms. Carla Scipio	-	Director
Mr. Brendon Gray	-	Director
Mr. Ranjit Ramnarine	-	Director
Mr. Mark Alfonso	-	Director

There are five (5) Board Sub-Committees that consider, approve and where necessary make recommendations to the Board of Directors on matters relating to Tenders, Audit/Finance, Marketing, Human Resource, and Service Station Upgrade.

NP employs a workforce of approximately six hundred (600) persons and is headed by a Chief Executive Officer (CEO). NP's organisation structure consists of six (6) major responsibility centers along with other support, monitor and executive functions under the Office of the CEO. As at December 2010, there are approximately 477 Permanent employees, 61 Temporary employees, 26 Contract employees, 57 Casual employees and 6 Trainees.

Please see attached organisational chart for NP.

#### Major responsibility centers and its sub divisions are:

##### (1) Marketing and Sales

Lubricant Product Strategy and Export  
Industrial and Lubricant Sales  
Company Operated Retail Network  
Retail Dealer Network

##### (2) Production and Distribution:

Production  
Distribution  
Tobago Terminal  
Dominica Terminal

##### (3) Engineering and Maintenance Services:

Maintenance  
Engineering  
Facilities Management

##### (4) Human Resource Services:

Employee Relations  
Organisation Development  
Industrial Relations  
Security Services

##### (5) Finance:

Accounting Services  
Treasury & Management Accounting  
Procurement & Warehousing

##### (6) Corporate Services:

Customer Services  
Corporate Communication  
Health Safety & Environment

#### Other support, monitoring and executive functions are:

Internal Audit  
Information Systems  
Legal & Company Secretariat  
Fuels and Services

The following Committees are operational and comprise officers of NP as well as members of the Trade Union and Pension Funds:

Management Tenders Committee  
Credit Committee  
Joint Health & Safety Committee  
Pension Fund Management Committees  
Traffic and Road Accidents  
Investigations Committee

#### Effect of functions on members of the public

#### NP is a diversified petroleum marketing company with its main activities comprising:

- Acquisition and distribution of fuels to service stations, aviation, marine and industrial users
- Marketing of fuels including LPG and CNG
- Blending and marketing of lubricants and brake fluid
- Service station convenience store activities
- Contract blending activities
- Technical and laboratory services

#### • Branch Activities

- The Dominica Branch owns and operates a bulk storage installation, a service station and aviation refuelling facilities. It also markets fuels and lubricants to service stations and other users.

#### • Subsidiary Activities

- **National Agro Chemicals Limited (NACL)** was set up to supply a wide range of fertilizers, agro chemicals and pesticides to a number of agricultural concerns and farmers throughout the country, and also sold a range of industrial chemicals – Xylene, Toluene, and White Spirits to industrial users and oil companies. NACL owns and operated, at Point Lisas, one of the few fertilizer blending plants in the Caribbean. However, this Company is currently in the process of liquidation.

#### - Natstar Manufacturing Company Limited

was set up to maintain and refurbish LPG containers used in the cooking gas trade. In addition, the company's drum making plant was used to manufacture special steel drums that were crafted to produce the national instrument – The Steel Pan. However, this Company is currently in the process of liquidation.

#### - Natpet Investments Company Limited

operates the Company's LPG Filling Plant and is responsible for ensuring the marketplace is adequately supplied. The filling plant is located in the parent company's facilities at Sea Lots, Port-of-Spain.

#### - Natpetrol (Sint Maarten) N.V. a company incorporated under the laws of Sint Maarten, which was set up for the purpose of importation, exportation, purchase, sale, supply and trade of petroleum, petrochemical and chemical products but which is not operational at present.

#### - Natpet (Sint Maarten) N.V. a company incorporated under the laws of Sint Maarten, which was set up for the purpose of sale, purchase, rental and leasing of immovable property and investment in securities but which is not operational at present.

NP considers feedback from the public gathered through its Corporate Communications and Customer Services Departments in guiding its formulation of policy.

#### Section 7 (1) (a) (ii)

#### Categories of Documents in the possession of NP

1. Files dealing with organisational support and administrative/contractual documents for the operations of NP.

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(2010 UPDATE IN ACCORDANCE WITH SECTIONS 7 (1) (b), 8 (2) (b) & 9 (2) (b) OF THE FOIA)

2. Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation, etc.
3. Industrial Agreements and Terms and Conditions of Employment.
4. Files dealing with training – local and foreign and technical co-operation.
5. Files dealing with the accounting and financial management function of NP.
6. Financial records (cheques, vouchers, invoices, receipts, journals, etc.)
7. Files dealing with matters relating to the procurement of supplies, services and equipment.
8. Maps/Charts/Photographs.
9. News releases, speeches originating in NP.
10. Policy and Procedure Documents.
11. Internal and External correspondence files.
12. Customer files.
13. Documents relating to Information Technology Strategy.
14. Legislation and Legal Instruments relevant to NP.
15. Legal opinions and related matters.
16. Minutes/Agenda of meetings.
17. Files dealing with internal Circulars, Memoranda, Notices, Bulletins, etc.
18. Reports: Environmental, Statistical, Financial (annual/monthly/quarterly), Audit, Consultants', Technical, Corporate, Valuation, Accident, Feasibility Studies and Surveys etc.
19. Files on Marketing Policies, pricing strategies and Price Build-ups.
20. Books, booklets, leaflets, pamphlets, brochures, posters, newspaper clippings.
21. Inventories.
22. Files on Standards and Benchmarks.
23. Complaint/suggestion files.
24. Registers/ Logs/ Certificates/ Permits/ Licences, etc.
25. Files dealing with engineering, construction and maintenance of NP's facilities.

#### Section 7 (1) (a) (iii)

##### Material prepared for publication or inspection

If in stock and available, the public may inspect and/or obtain copies of the following material between the hours of 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 3:00 p.m. on normal working days at:-

NP's Library,  
NP House,  
National Drive,  
Sea Lots,  
Port-of-Spain.

Telephone: (868) 625-1364 / 8  
Fax: (868) 627-4028  
E-Mail: [customer\\_service@np.co.tt](mailto:customer_service@np.co.tt)

- Annual Financial Statements
- Tenders Procedure Guide for Tenders and Contracts for Works & Services
- Tenders Procedure Guide for Tenders for Procurement of Articles
- Credit Policy & Procedure
- Customer Service Handbook
- Health, Safety & Environmental Policy Statement
- Guidelines for Improving Contractor Health, Safety & Environmental Performance
- Advertising and Promotion Policy
- Donations Policy
- Permanent Recruitment Policy
- Temporary Recruitment Policy
- Vacation Employment Policy

General information is also available on the Company's website, [www.np.co.tt](http://www.np.co.tt) (currently under construction).

#### Section 7 (1) (a) (iv)

##### Literature available by subscription

NP does not currently publish any documents that are available by way of subscription.

#### Section 7 (1) (a) (v)

##### Procedure to be followed when accessing a document from NP

NP's policy is to answer all requests, both oral and written, for information. However, in order to have the rights given to you by the FOIA (for example the right to challenge a decision if your request for information is refused), **you must make your request in writing**. The following procedure should be followed when making a request:

##### How to request information:

###### General Procedure

- Obtain an FOIA application form (Request for Access to Official Documents) available in our Library, Company Secretariat or from the Government FOIA Unit on its website address: [www.foia.gov.tt](http://www.foia.gov.tt) in order to access information that is not readily available to the public.

###### Addressing Requests

- To facilitate prompt handling of your request, please address it to the Designated Officer of the Company (see Section 7 (1) (a) (vi)).

###### Details in the Request

- Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, please communicate with the Designated Officer.

#### Requests not handled under the FOIA

- A request **under the FOIA** will not be processed to the extent that it asks for information, which is readily available to the public.
- Copies of documents are only furnished when they are in our possession, custody or power. Prior to the commencement of the Freedom of Information Act, 1999 old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed. For example, The Exchequer and Audit Act, Chap. 69:01. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply. Please note we are not compelled to do the following:

- (a) Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
- (b) Perform research for you.

- A request is to be deemed to be received when the original of the completed request form is received by the Designated Officer, the Company Secretary's Office or in the Legal Department of the Company and a written acknowledgement is issued.

#### Time Limits

##### General

- The FOIA sets a time limit of **thirty (30) calendar days from the date the request was received** for determination of your request for access to documents. If we fail to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply with the time limit. If it appears that processing your request may take longer than the statutory limit, we will advise you of its status.

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- Upon any consultation between the applicant and the Designated Officer time is suspended in the computation of the thirty-day period (Sec. 21(7)).

#### Time Allowed

- We will determine whether to grant your request for access to information **as soon as practicable but no later than 30 calendar days** from the date the request was received as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies. In the event of refusal of access, you will be notified by the Designated Officer, in writing, of the reason/s for refusal.

#### Section 7 (1) (a) (vi)

##### Officers in the Public Authority responsible for:

- (1) The initial receipt of and action upon notices under section 10,
- (2) Requests for access to documents under section 13 and
- (3) Applications for corrections of personal information under section 36 of the FOIA

##### The Designated Officer is:

Manager Legal/Company Secretary  
Natasha Lamy-Ramsden (Ms.)  
NP House, National Drive,  
Sea Lots, Port-of-Spain  
Telephone: 625 1364 Ext. 420  
Fax: 624-9224  
E-mail: nlrmsden@np.co.tt

##### The Alternate Officer is:

Legal Officer  
Marla Pacheco (Ms.)  
NP House, National Drive,  
Sea Lots, Port-of-Spain  
Telephone: 625 1364 Ext. 412  
Fax: 624-9228  
E-mail: mpacheco@np.co.tt

#### Section 7 (1) (a) (vii)

##### Advisory Boards, Councils, Committees, and other bodies (where meetings/minutes are open to the public).

There are no bodies at NP that fall within the meaning of this section of the FOIA.

#### Section 7 (1) (a) (viii)

##### Library/Reading Room Facilities

Certain information may be readily accessed in our library or through our website at [www.np.co.tt](http://www.np.co.tt) (currently under construction). General enquiries may be made to our Clerk at telephone number 625-1364 Ext 420.

The Library/Reading Room at NP is located on the 1st Floor of NP House Phase I at Sea Lots, Port-of-Spain and is open to the public on normal working days between the hours of 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 3:00 p.m.

- Users will be liable for any damage caused to NP's property through the said user's willful malicious use of the said property.
- No smoking, eating or drinking is allowed in the Library/Reading Room.

##### Provision of copies of documents that are readily available to the public

- NP at its discretion may charge for photocopies at 50 cents per page.
- Provision of certain documents may be subject to a small charge to cover administrative costs.
- Downloading of information from the Company's information technology systems and databases is strictly prohibited. The website is not subject to this provision.

#### Section 8 Statements

##### Section 8 (1) (a) (i)

##### Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law.

- The Petroleum Act Chapter 62:01 and Regulations
- Companies Act No. 35 of 1995
- The Income Tax Act Chapter 75:01
- The Exchequer and Audit Act Chapter 69:01
- The Corporation Taxes Act Chapter 75:02
- The Freedom of Information Act No. 26 of 1999
- The Environmental Management Act No. 3 of 2000
- Occupational Safety and Health Act No.1 of 2004
- The Industrial Relations Act Chapter 88:01
- Workmen's Compensation Act Chapter 88:05
- Retrenchment and Severance Benefits Act No. 32 of 1985

##### Section 8 (1) (a) (ii)

##### Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents.

- Tenders Procedure Guide for Tenders and Contracts for Works & Services
- Tenders Procedure Guide for Tenders for the Procurement of Articles
- Credit Policy & Procedure
- Customer Service Handbook
- Health, Safety & Environmental Policy Statement
- Guidelines for Improving Contractor Health, Safety & Environmental Performance

- Advertising and Promotion Policy
- Donations Policy
- Permanent Recruitment Policy
- Temporary Recruitment Policy
- Vacation Employment Policy
- General Statement
- Company Profile
- Scope and Structure of the Management System and Control of the Policy Manual
- Customer Related Processes
- Emergency Preparedness and Response
- Monitoring and Measurement of Product and Processes
- Control of Nonconformance
- Monitoring and Measurement of Customer Satisfaction
- Data Analysis
- Document Control
- Management System Communications
- Control of Monitoring and Measuring Devices
- Internal Auditing
- Handling of Customer Complaints
- Procedure for Receiving Base Oils into LOBP Storage
- Handling and Storage of Samples received for Testing
- Staff Performance Management System
- Employee Assistance Programme
- Medical Plan
- Housing Aid Plan
- Career & Succession Planning
- Training & Development
- Overseas Business Travel
- Drug Free Workplace
- Anti Harassment
- Education Loan and Study/Examination Leave
- Management of Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS) in the Workplace
- No-Pay Study Leave
- Key Employee Retention
- Internet Use and Security Policy
- Electronic Mail Policy
- Anti-Fraud and Corruption Policy
- Policy Statement for Controlling the Operations of the Company Subsidiaries

General information is also available on the Company's website, [www.np.co.tt](http://www.np.co.tt) (currently under construction).

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**People Serving People**

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#### Section 8 (1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

There are no statements to be published under this section at this time.

#### Section 9 Statements

##### Section 9 (1) (a)

A report, or a statement containing the advice or recommendations, of a body or entity established within the public authority.

At this time, we have no reports or statements under this sub-section.

##### Section 9 (1) (b)

A report, or a statement containing the advice or recommendations, \* (1) of a body or entity established outside the public authority by or under a written law, \* (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister of that public authority.

At this time, there are no reports or statements under this sub-section.

##### Section 9 (1) (c)

A report, or a statement containing the advice or recommendations, of an inter-departmental Committee whose membership includes an officer of the public authority.

At this time, we have no further reports under this section.

##### Section 9 (1) (d)

A report, or a statement containing the advice or recommendations, of a committee established within the public authority to submit a report, provide advice or make recommendations to the responsible Minister of that public authority or to another officer of the public authority who is not a member of the committee.

At this time, we have no reports or statements under this sub-section.

#### Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the public authority by a scientific or technical expert, whether employed within the public authority or not, including a report expressing the opinion of such an expert on scientific or technical matters.

At this time, we have no reports or statements under this sub-section.

##### Section 9 (1) (f)

A report prepared for the public authority by a consultant who was paid for preparing the report.

- Business Process Risk Assessment – November 2001 – Ernst & Young
- Marine Services – 2002 – Edmond Arneaud
- Compensation Survey for Management Positions – 2005 – HRC Associates
- Management Job Evaluation – 2007 – Eastman & Associates

##### Section 9 (1) (g)

A report prepared within the public authority and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

- Risk survey on NP's property at Sea Lots and Piarco employed by foreign insurance broker in 2008.

##### Section 9 (1) (h)

A report on the performance or efficiency of the public authority, or of an office, division or branch of the public authority, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority.

At this time, we have no reports or statements under this sub-section.

##### Section 9 (1) (i)

A report containing \*(1) final plans or proposals for the re-organisation of the functions of the public authority, \*(2) the establishment of a new policy, programme or project to be administered by the public authority, or \*(3) the alteration of an existing policy programme or project administered by the public authority, whether or not the plans or proposals are subject to approval by an officer of the public authority, another public authority, the responsible Minister of the public authority or Cabinet.

Budgets and Strategic Plans – Compiled internally – 2001 to 2004, 2005 to 2008 and 2006 to 2009

##### Section 9 (1) (j)

A statement prepared within the public authority and containing policy directions for the drafting of legislation.

At this time, we have no statements under this sub-section.

##### Section 9 (1) (k)

A report of a test carried out within the public authority on a product for the purpose of purchasing equipment.

At this time, we have no statements under this sub-section.

##### Section 9 (1) (l)

An environmental impact statement prepared within the public authority.

At this time, we have no document under this sub-section.

##### Section 9 (1) (m)

A valuation report prepared for the public authority by a valuator, whether or not the valuator is an officer of the public authority.

- Valuation Report in 2008 by Desmond Welch and Associates on NP's property situated at Sea Lots.

NPMC 2010 FOIA STATEMENT UPDATE



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**1095**

EXTENSION OF CLOSING DATE OF TENDER FOR THE CONSTRUCTION OF A HIGH SECURITY PERIMETER FENCE  
AT FARM ROAD, CUREPE FOR THE MINISTRY OF FOOD PRODUCTION, LAND AND MARINE AFFAIRS

PROSPECTIVE TENDERERS are advised that the closing date for the receipt of tenders for the above-mentioned project has been extended from Thursday 30th June, 2011 to 1.00 p.m. on Thursday 14th July, 2011.

Tenderers are reminded that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm. Tenders should therefore be packaged accordingly.

Late tenders will not be considered under any circumstances.

27th June, 2011.

I. RAMPERSAD  
*Chairman,  
Central Tenders Board*

**1096**

TENDER FOR THE SUPPLY AND DELIVERY OF VEHICLES/MECHANICAL EQUIPMENT TO THE  
COUVA/TABAQUITE/TALPARO REGIONAL CORPORATION, MINISTRY OF LOCAL GOVERNMENT

TENDERS are invited for the supply and delivery of Vehicles/Mechanical Equipment to the Couva/Tabaquite/Talparo Regional Corporation, Ministry of Local Government as follows:

- Item 1—One (1) 4-Wheel Drive Backhoe
- Item 2—One (1) 4-Wheel Drive Tractor
- Item 3—One (1) Flat Tray Truck with half Canopy and Drop Sides

Tender documents can be collected during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Number 625-4330, Fax Number 625-1809.

Any technical information can be obtained during normal working hours from Mr. Daniel Abraham, County Superintendent, Couva/Tabaquite/Talparo Regional Corporation at Telephone Number 636-7295.

Separate contracts may be awarded for each item or a combination of items.

Tenders must be accompanied by valid:

- (a) Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender;
- (b) Certificate of Compliance issued in accordance with the National Insurance Act.

Sealed tenders in duplicate on the approved Tender Form will be received not later than 1.00 p.m. on Thursday 21st July, 2011.

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and clearly marked on the outside: "Tender for the supply and delivery of Vehicles/Mechanical Equipment to the Couva/Tabaquite/Talparo Regional Corporation, Ministry of Local Government" and must be deposited in the Brown Tenders Box located in the lobby of the Board's Office.

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

Tenderers should note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their tender.

Tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

29th June, 2011.

I. RAMPERSAD  
*Chairman,  
Central Tenders Board*



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## MAYARO-RIO CLARO REGIONAL CORPORATION

## ROAD CLOSURE AT ABSALOM TRACE

THE PUBLIC is hereby notified that with effect from 8th June, 2011 to 9th July, 2011, Absalom Trace, in the Ward of Charuma between 0 Mile Mark— $\frac{1}{4}$  Mile Mark, will be closed to all vehicular and pedestrian traffic.

This has become necessary due to the construction of a box drain and culvert.

There is no alternative route.

M. RAMSINGH  
Chief Executive Officer  
Mayaro-Rio Claro Regional Corporation

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SPECIAL LICENSING SESSION  
(Liquor Licences Act, Chap. 84:10)

## COUVA

NOTICE is hereby given that by lawful authority under the provisions of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of the County of Caroni, Couva Area, has appointed THURSDAY THE 21ST DAY OF JULY, 2011 at 9.00 o'clock in the forenoon at the Couva Magistrate's Court as the day, hour and place at which a Special Session will be held to hear and determine the application of Hema Balkaran, of No. 1 Mowlah Road, Preysal, Couva, for a Certificate authorising her to carry on the business of a Special Restaurant in respect of premises situate at Lot No. 24, Garn Couva Main Road, Preysal.

Dated this 21st day of June, 2011 at the Couva Magistrate's Court.

Y. RAMRATTANSINGH  
Secretary, Licensing Committee,  
Caroni

1099

LICENSING SESSION  
(Liquor Licences Act, Chap. 84:10)

## SAN FERNANDO

NOTICE is hereby given that the Licensing Committee for the Licensing District of Victoria West, San Fernando Area, has appointed THURSDAY THE 15TH DAY OF SEPTEMBER, 2011 at 9.00 o'clock in the forenoon at the San Fernando Magistrates' Court as the day, hour and place at which a Session will be held for the granting of Certificates for the issue of Licences for the period 1st October, 2011 to 31st March, 2012.

All applications for Certificates for New Licences must be submitted to the Secretary of the Licensing Committee, Victoria West, San Fernando, in writing in quintuplicate on the prescribed form along with a fee of forty dollars (\$40.00) and three (3) copies of the floor plan of the premises proposed to be licensed and should reach him not later than 24th day of August, 2011.

All applicants are required to produce documentary evidence of their Board of Inland Revenue File Number.

Dated this 28th day of June, 2011 at the San Fernando Magistrates' Court.

A. ALI  
Secretary, Licensing Committee,  
Victoria West

1100

LICENSING SESSION  
(Liquor Licences Act, Chap. 84:10)

## POINT FORTIN

NOTICE is hereby given that the Licensing Committee for the Licensing District of St. Patrick West, Point Fortin Area, has appointed WEDNESDAY THE 14TH DAY OF SEPTEMBER, 2011, at 9.00 o'clock in the forenoon at the Point Fortin Magistrate's Court as the day, hour and place at which a Session will be held for the granting of Certificates for the issue of Licences in the said district for the period 1st October, 2011 to 31st March, 2012, in pursuance of the provisions of the above Act.

All applications for New Licences must be in triplicate on the prescribed forms and must be accompanied by three (3) copies of the approved plan of the premises sought to be licensed together with the prescribed fee of forty dollars (\$40.00) and should reach the Secretary, Licensing Committee on or before the 26th day of August, 2011.

All applicants are required to produce documentary evidence of his/her Board of Inland Revenue File Number and some form of identification.

Dated this 4th day of July, 2011 at the Point Fortin Magistrate's Court.

U. KANHAI  
Secretary, Licensing Committee,  
St. Patrick West

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LOSS OF MEGA INSURANCE COMPANY LIMITED LIFE  
POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to SANFORD AUGUSTUS JONES a replacement Policy, Number TD: 12592T declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street  
Port-of-Spain.

1102

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to SUDESH RAMSARAN a replacement Policy, Number GEM: 000018102 declared as lost/misplaced/stolen.

MEGA INSURANCE COMPANY LIMITED

49, Dundonald Street  
Port-of-Spain.

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LOSS OF BRITISH AMERICAN INSURANCE COMPANY  
(TDAD) LIMITED POLICY

NOTICE is hereby given that Policy Number 101419326 issued by BRITISH AMERICAN INSURANCE COMPANY (T'DAD) LIMITED on the life of CHRISTINE REGIS has been reported lost.

Unless objection is raised within one month of the date thereof, this Company intends to issue a duplicate policy.

BRITISH AMERICAN INSURANCE COMPANY  
(T'DAD) LIMITED