



TRINIDAD AND TOBAGO GAZETTE

VOL. 50

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NO.	GAZETTE NOTICE	PAGE	NO.	GAZETTE NOTICE	PAGE
1478	Notice <i>re</i> Supplement	879	1489	Central Bank, Weekly Statement of Account as at 30th August, 2011	883
	Appointments—		1490	Updated Public Statemnt of Palo Seco Agricultural Enterprises Limited in Compliance with sections 7, 8 and 9 of the Freedom of Information Act, 1999	884
1479–81	To be temporary Members of the Senate	879	1491	Tender for Rehabilitation Works for the San Juan/Laventille Regional Corporation, Ministry of Local Government	893
1482–84	To the Teaching Service Commission	880	1492–96	Special Licensing Sessions	894
1485	Marriage Officer's Licence Granted	880	1497	Transfer of Licence	894
1486	Temporary Office of State Counsel III (Group L5C), Ministry of Trade and Industry	881			
1487	Determination of Compensation to Dependents of Deceased Employee	882			
1488	Probate and Letters of Administration— Applications	882			

1478

SUPPLEMENT TO THIS ISSUE

THE DOCUMENT detailed hereunder has been issued and is published as a Supplement to this issue of the *Trinidad and Tobago Gazette: Legal Supplement Part B*—

Notification of Pensionable Offices—(Legal Notice No. 177 of 2011).

1479

APPOINTMENT TO BE TEMPORARILY MEMBERS OF THE SENATE

IT IS HEREBY NOTIFIED for general information that His Excellency the Acting President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by section 40(2)(a) and section 44 of the Constitution of the Republic of Trinidad and Tobago, has appointed MR. RABINDRA MOONAN, to be temporarily a Member of the Senate, with effect from 9th September, 2011 and continuing during the the period that the President of the Senate has temporarily vacated his Office as Senator to act as President of the Republic of Trinidad and Tobago.

E. DANIEL-LIVERPOOL
Acting Secretary to His Excellency
the Acting President

6th September, 2011.

1480

IT IS HEREBY NOTIFIED for general information that, under the provisions of section 40(2)(c) and section 44 of the Constitution of the Republic of Trinidad and Tobago, His Excellency the Acting President, has appointed DR. LENNOX BERNARD, to be temporarily a Member of the Senate, with effect from 9th September, 2011 and continuing during the absence from Trinidad and Tobago of Senator ELTON A. PRESCOTT.

E. DANIEL-LIVERPOOL
Acting Secretary to His Excellency
the Acting President

6th September, 2011.

1481

APPOINTMENT TO BE TEMPORARILY MEMBERS OF THE SENATE—CONTINUED

IT IS HEREBY NOTIFIED for general information that, under the provisions of section 40(2)(c) and section 44 of the Constitution of the Republic of Trinidad and Tobago, His Excellency the Acting President, has appointed PROFESSOR KARL THEODORE, to be temporarily a Member of the Senate, with effect from 9th September, 2011 and continuing during the absence from Trinidad and Tobago of Senator Dr. VICTOR WHEELER.

E. DANIEL-LIVERPOOL
*Acting Secretary to His Excellency
the Acting President*

6th September, 2011.

1482

APPOINTMENTS TO THE TEACHING SERVICE COMMISSION

IT IS HEREBY NOTIFIED for general information that His Excellency the President, after consultation with the Prime Minister and the Leader of the Opposition, in exercise of the power vested in him by subsection (2) of section 124 of the Constitution of the Republic of Trinidad and Tobago, and all other powers thereto him enabling, has been pleased to appoint Mrs. HYACINTH GUY, a Member and Chairman of the Teaching Service Commission, for a period of three (3) years, with effect from 19th August, 2011.

E. DANIEL-LIVERPOOL
*Acting Secretary to His Excellency
the President*

17th August, 2011.

1483

IT IS HEREBY NOTIFIED for general information that His Excellency the President, after consultation with the Prime Minister and the Leader of the Opposition, in exercise of the power vested in him by subsection (2) of section 124 of the Constitution of the Republic of Trinidad and Tobago, and all other powers thereto him enabling, has been pleased to appoint MR. ALWYN DANIEL, a Member of the Teaching Service Commission, for a period of three (3) years, with effect from 23rd August, 2011.

E. DANIEL-LIVERPOOL
*Acting Secretary to His Excellency
the President*

23rd August, 2011.

1484

IT IS HEREBY NOTIFIED for general information that His Excellency the President, after consultation with the Prime Minister and the Leader of the Opposition, in exercise of the power vested in him by subsection (2) of section 124 of the Constitution of the Republic of Trinidad and Tobago, and all other powers thereto him enabling, has been pleased to appoint DR. GILLIAN PAUL, a Member of the Teaching Service Commission, for a period of three (3) years, with effect from 23rd August, 2011.

E. DANIEL-LIVERPOOL
*Acting Secretary to His Excellency
the President*

23rd August, 2011.

1485

MARRIAGE OFFICER'S LICENCE GRANTED

A LICENCE dated 18th July, 2011 has been granted to the undermentioned Minister of Religion to be a Marriage Officer for the purposes of the Marriage Act, Chap. 45:01.

By Command

P. RAMADHAR
Minister of Legal Affairs

18th July, 2011.

<i>Religious Denomination</i>	<i>Name</i>	<i>Where Residing</i>	<i>Place of Worship in which Officiating</i>
Natural Healing Ministries Fellowship Assembly International for True Holiness (NHM Faith)	Desmond Emmanuel S. Phillips	No. 10 Moody Stewart Street Mon Repos San Fernando	Natural Healing Ministries Fellowship Assembly International for True Holiness (NHM Faith)

1486

TEMPORARY OFFICE OF STATE COUNSEL III (GROUP L5C), MINISTRY OF TRADE AND INDUSTRY

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the temporary office of Senior State Counsel III (Group L5C), Ministry of Trade and Industry.

Particulars relating to the office are given hereunder:

Required Qualifications, Experience and Skills

Minimum qualifications: LLB—Bachelor of Law and a LEC—Legal Education Certificate.

Admission to practise Law in Trinidad and Tobago.

Minimum experience: Six (6) years post qualification experience in legal work of which 2 years should be in the Judicial and Legal Service.

Considerable knowledge of the Laws of Trinidad and Tobago.

Considerable knowledge of court procedures and of the rules of evidence.

Considerable knowledge of legal principles, practices and proceedings.

Considerable knowledge of Government procedures and practices.

Knowledge in the area of trade practices and Commercial Law.

Advocacy skills.

Considerable interpersonal skills.

Considerable communication skills both written and oral.

Considerable management skills.

Considerable analytical and reasoning skills.

Good negotiation skills.

Good drafting skills.

Considerable human relations skills.

Good computer skills.

Major Duties and Responsibilities

Advisory (50%)

1. Provides legal advice to the Permanent Secretary on matters affecting the operations of the Ministry of Trade and Industry.
2. Investigates and advises on breaches of laws, regulations and agreements pertaining to and impacting on the responsibilities of the Ministry.

Legal (47%)

1. Prepares legal briefs, initial draft of amendments and supporting regulations relating to the responsibilities of the Ministry.
2. Reviews International agreements with institutions such as the World Trade Organization.
3. Drafts new legislation arising out of the introduction of new policies, e.g., the importation of foreign used vehicles and the regulation of foreign investments.
4. Prepares briefs in cases of appeal against the Ministry's decisions and actions.
5. Examines international laws and local legislation pertinent to areas that may impact on the work of the Ministry and makes recommendations for amendments to existing laws and the creation of new laws where necessary.
6. Participates in the negotiation process with international organizations.

Meeting (3%)

1. Represents the Ministry at International Conferences and Seminars and on Committees.
2. Performs any other related duties that is required.

Salary:

Group L5C: \$16,700–\$17,800 per month.

A copy of the Job Specification can be obtained from the Service Commissions Department.

Interested officers should apply on the prescribed application for promotion forms and must submit their applications through their Permanent Secretaries/Heads of Department to reach the Director of Personnel Administration, Cipriani Plaza, Nos. 52–58 Woodford Street, Port-of-Spain or Wilson Road, Scarborough, Tobago not later than 8th July, 2011.

1487

DETERMINATION OF COMPENSATION TO DEPENDANTS OF DECEASED EMPLOYEE

Re: Death of

NEIL MOHAMMED, late of Aranguez Villas, Aranguez
a workman lately employed with H & G Specialists Ltd.

COMPENSATION in the above matter having been deposited with me under section 8 of the Workmen's Compensation Act, persons claiming to be the dependants of the said Neil Mohammed are hereby required to appear before the Commissioner on MONDAY THE 10TH DAY OF OCTOBER, 2011, at 9.00 o'clock in the forenoon at the Hall of Justice, Port-of-Spain, when the Commissioner shall proceed to determine the distribution thereof.

Proof of relationship of dependants to the deceased workman will be required by the Commissioner to be furnished by claimants at the enquiry. Such proof to be in the form of certificates of birth and of marriage as in the circumstances be necessary.

A claimant for funeral expenses of the deceased must submit and prove his claim to the Commissioner on or before the 10th day of October, 2011.

Dated this 26th day of August, 2011.

L. DIAMOND
*Assistant Registrar,
Supreme Court of Judicature*

1488

PROBATE AND LETTERS OF ADMINISTRATION

PUBLIC NOTICE is hereby given that applications have been made for the following grants of Probate and/or Letters of Administration:

LETTERS OF ADMINISTRATION of the estate of EARL COPELAND of 5, Quinam Road, Siparia, Trinidad, who died on the 18th day of June, 2009, by KERRI CELINA COPELAND and MARCUS ANTHONY EARL COPELAND, both of the same place, his daughter and son respectively and the persons entitled to share in the estate;

LETTERS OF ADMINISTRATION of the estate of JACOB MANMOHAN of Pentecostal Road, Tunapuna, Tacarigua, Trinidad, who died on the 14th day of January, 1985, by JOAN WILSON of 27, Railway Road, Arouca, Tacarigua, Trinidad, his lawful daughter and one of the next of kin;

LETTERS OF ADMINISTRATION of the estate of KENNEDY KENDEL RICHARDS of Warden Road, Point Ligoure, Point Fortin, La Brea, Trinidad, who died on the 4th day of September, 2008, by VERNA RICHARDS of the same place, his lawful widow and relict;

LETTERS OF ADMINISTRATION of the estate of HUGH FRANCIS JR. SOLOMON otherwise HUGH FRANCIS SOLOMON JR. of Light Pole No. 60, Universal Drive, Simeon Road, Petit Valley, Diego Martin, Trinidad, who died on the 17th day of August, 2010, by MICHELLE HUTCHINSON SOLOMON of Light Pole No. 57, 2nd Caledonia Road, Lower Barataria, St. Ann's, Trinidad, his lawful widow and relict;

LETTERS OF ADMINISTRATION of the estate of LLOYD FITZPATRICK of Light Pole No. 61, Orangefield Road, Carapichaima, Chaguanas, Trinidad, who died on the 15th day of August, 2010, by GLORIA FITZPATRICK of the same place, his lawful widow and relict;

and unless Caveat is lodged within twenty-one days from the date of this advertisement with the Registrar of the Supreme Court of Judicature, which the above-named applications have been made for Probate and/or Letters of Administration, as the case may be, in respect of the applications, will be granted accordingly.

Dated the 8th day of September, 2011.

E. A. PETERSEN
Registrar, Supreme Court of Judicature

1489

CENTRAL BANK OF TRINIDAD AND TOBAGO

WEEKLY STATEMENT OF ACCOUNT AS AT 30TH AUGUST, 2011

<i>Previous Week</i>		<i>Assets</i>		<i>This Week</i>
\$000				\$000
		External Assets:		
61,823,148		Balances, Investments, etc.	61,770,263	
3,404,556		Gold Subscriptions to I.M.F.	3,404,556	
2,795,853		I.M.F.—S.D.R. Holdings	2,795,853	
<u>68,023,557</u>			<u>67,970,672</u>	
		Trinidad and Tobago Government Securities:		
378		Treasury Bills (Face Value)	378	
22,081		Marketable Securities	22,081	
<u>22,459</u>			<u>22,459</u>	
		Other Assets:		
290,696		Trinidad and Tobago Dollar Securities	290,696	
164,804		Advances to Government Authorities	164,804	
4,283,131		Other Assets	4,333,892	
<u>4,738,631</u>			<u>4,789,392</u>	
208,530		Fixed Assets:	208,530	
<u><u>72,993,177</u></u>			<u><u>72,991,053</u></u>	
		<i>Liabilities and Capital Account</i>		
		Currency in Circulation:		
5,062,964		Notes	5,165,268	
174,188		Coins	174,239	
<u>5,237,152</u>			<u>5,339,507</u>	
		Demand Liabilities:		
18,522,801		Commercial Banks	19,115,626	
338,353		Financial Institutions (Non-Banking)	338,513	
(83,688)		Government and Governmental Organisations	(680,191)	
90,788		International Organisations	90,788	
190,825		Foreign Currency	190,272	
5,705,848		Other	5,700,635	
<u>24,764,927</u>			<u>24,755,643</u>	
		Other Liabilities:		
3,257,812		Government S.D.R. Allocations	3,257,812	
34,707,495		Other Liabilities	34,630,015	
3,637,742		Specific Provisions	3,620,027	
<u>41,603,049</u>			<u>41,507,854</u>	
		Capital and Reserves:		
800,000		Capital Paid-up	800,000	
588,049		General Reserve Fund	588,049	
<u>1,388,049</u>			<u>1,388,049</u>	
<u><u>72,993,177</u></u>			<u><u>72,991,053</u></u>	

C. SUBRYAN
Assistant Manager,
Finance and Accounting



**UPDATED PUBLIC STATEMENT OF
PALO SECO AGRICULTURAL ENTERPRISES LIMITED
IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF
THE FREEDOM OF INFORMATION ACT, 1999**

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act, 1999 ("FOIA"), Palo Seco Agricultural Enterprises Limited ("PSAEL") is required to publish by law the following statements which list the documents and information existing within PSAEL and are generally available to the public.

The Act gives members of the public:

1. A legal right for each person to access information held by the Palo Seco Agricultural Enterprises Limited;
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

SECTION 7 STATEMENTS

Section 7(1)(a)(i)

Function and Structure of PSAEL

PSAEL's Mission is ***"Transforming communities by providing quality service in the development and implementation of infrastructure and property management solutions."***

PSAEL's Vision is ***"A profitable organization benchmarked for quality service and supported by competent and motivated employees."***

PSAEL was incorporated on October 10, 1956 as a limited liability company under the name of Palo Seco Estates Limited. On November 16, 1977 the company changed its name to Trinidad Tesoro Agricultural Company Limited and on January 08, 1986 to Palo Seco Agricultural Enterprises Limited. PSAEL is now a wholly owned Special Purpose State Enterprise reporting to Ministry of Local Government.

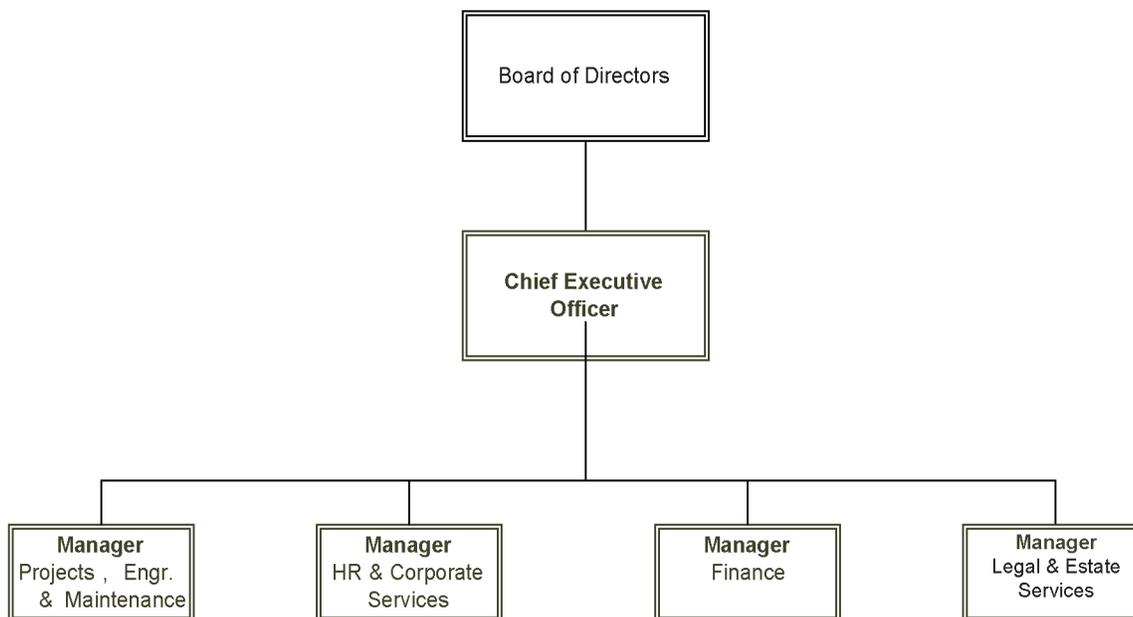
PSAEL has evolved from agriculture, dairy farming and milk processing to divestment/management of the land assets of TRINTOC, TRINTOPEC and PSAEL, property development and the provision of project management services to State Enterprises and the Government of Trinidad and Tobago.

The Mandate given to PSAEL by the Government is "the responsibility for the procurement of designs, construction, and management of projects in the south of Trinidad."

1490—Continued

Organizational Structure

The Organizational Structure of the Company is as follows:



The Board of Directors is the representative of the shareholder and controls the overall direction of the Company. Its members are:

Mr. Ashmead Ghany – Chairman
Mr. Simon Ferreira - deputy Chairman
Mr. Nigel Alleyne
Mr. Sheldon Ganga
Mr. Ramesh Bhim
Mr. Godfrey Stanley Alexis
Ms. Nalini Balwant
Ms. Reshma Ramai
Mr. Rudra Balramsingh

The Leadership Team is responsible for the management of the Company. Its members are:

Chief Executive Officer
Manager – Projects, Engineering and Maintenance
Manager - Human Resource and Corporate Services
Manager – Finance
Manager - Legal and Estate Services

1490—Continued

Office of the Chief Executive Officer

The Office of the Chief Executive Officer apart from being responsible for the Company's operations, is also responsible for the following functions:

- Health Safety and the Environment
- Business Development

Projects, Engineering and Maintenance

The Projects, Engineering and Maintenance Department is responsible for the following functions:

- Maintenance
- Project Management
- Contract Execution

Human Resource and Corporate Services

The Human Resource and Corporate Services Department is responsible for the following functions:

- Human Resources
- Corporate Communication/Public Relations
- Quality

Finance

The Finance Department is responsible for the following functions:

- Financial Accounting
- Materials & Logistics
- Tenders and Awards
- Contract Administration
- Information Technology

Legal and Estate Services

The Legal and Estate Service Department is responsible for the following functions:

- Legal Services
- Estates Management
- Records Management

Section 7(1)(a)(ii)

Categories of documents in the possession of PSAEL

1. Files dealing with administrative support and general administration of the operations of PSAEL
2. Personnel files detailing inter alia staff movements, job evaluations, human resource and industrial relations issues
3. Files dealing with the accounting and financial management function of PSAEL.
4. Financial records and audit files
5. Files dealing with matters relating to the procurement of supplies, services and equipment
6. Maps, charts, photographs, compact discs, diskettes, abstracts, tapes, catalogues

1490—Continued

7. News releases and speeches originating from PSAEL
8. Policy and procedure documents
9. Internal and external correspondence files
10. Documents relating to strategic review of PSAEL
11. Legislation and legal instruments
12. Legal opinions and related matters
13. Files dealing with training (local and foreign) and technical co-operation
14. Minutes and agendas of meetings
15. Files dealing with circulars, memoranda, notices, bulletins etc.
16. Reports: statistical, periodic, audit, consultants', technical, corporate, valuation and accident
17. Environmental impact assessments
18. Books, booklets, leaflets, pamphlets, brochures, posters, newspapers clippings
19. Files dealing with official functions, conferences and events hosted and attended by PSAEL
20. Inventories
21. Complaint files
22. Registers, certificates, permits and licenses
23. Scientific and Technical files/Reports
24. Files dealing with projects initiated, conducted and/or facilitated by PSAEL
25. Files dealing with contractors associated with PSAEL
26. Files dealing with tenders issued by PSAEL
27. Files dealing with health, safety and environment issues

Section 7(1)(a)(iii)

Material prepared for publication or inspection

The public may inspect and/or obtain copies of the following material between the hours of 8:30 a.m. to 11:00 a.m. and 1:30 p.m. to 3:00 p.m. on normal working days at:

Palo Seco Agricultural Enterprises Limited
31 Casuarina Avenue
Petrotrin Compound
Pointe-a-Pierre
Telephone: 658-4147 or 658-3722 Ext 256

1. PSAEL's annual audited financial statements.
2. Booklets, leaflets, pamphlets and brochures highlighting various aspects of the Company's functions, organization, operations or services.

Section 7(1)(a)(iv)

Literature available by subscription

This section is not applicable to PSAEL at this time.

Section 7(1)(a)(v)

Procedure to be followed when accessing a document from PSAEL

PSAEL's policy is to answer all requests for information whether oral or written. However, in order to access your rights under the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. The following procedure should be followed when making a request:

1490—Continued

1. Obtain the FOIA Application Form (*Request for access to Official Documents*) from PSAEL or download a copy from the Government's FOIA website www.foia.gov.tt
2. Requests must be addressed to the Designated Officer of PSAEL named in section 7 (1) (a)(vi).
3. Pursuant to Section 13(2) of the FOIA, your request need not be specific but sufficient information is to be provided so that the document may be identified with reasonable effort. If insufficient information is provided clarification will be sought from the applicant.
4. There is a time limit of not later than thirty days after the day on which your request is made for PSAEL to take reasonable steps to enable you to be notified of the approval or refusal of your request (Section 15). If PSAEL fails to meet the deadline, the FOIA gives you the right to proceed as if your request has been denied. We will try diligently to comply with the time limit, but if it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be misaddressed or misrouted, you may wish to call or write to confirm that we have received the request and to ascertain its status.
5. Upon any consultation between yourself and the Designated Officer time is suspended in the computation of the thirty-day period (Section 21{7}).
6. PSAEL will give you a notice in writing of its decision and the reasons for the decision taken (Section 23{1}).
7. You have the right to correct, by supplementing, amending or deleting, personal information in an official document if the information is inaccurate, incomplete, misleading or not relevant to the purpose for which the document is held by the Company (Section 36).
8. If your request for some or all of the information or for correction to personal information is denied and you are dissatisfied with the reasons, then you have the right to:
 - a) Write to the Ombudsman within twenty-one days of receiving the decision of the Company (Section 38a).
 - b) Apply to the High Court for Judicial Review of the decision (Section 39). Please note however, that pursuant to Section 11 of the Judicial Review Act, No. 60 of 2000 an application for judicial review shall be made promptly and in any event within three months from the date of the decision.

Requests not handled under the FOIA

A request under the FOIA will not be processed to the extent that it asks for information which is currently available in the public domain, either from PSAEL or from another public authority, for example brochures and pamphlets etc.

Responding to requests

Prior to the commencement of the FOIA, old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed e.g. The Exchequer and Audit Act, Chap. 69:01.

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply. Please note that we are not compelled to do the following:

1490—Continued

- a. Create new documents. For example, we are not required to write new programs so that a computer will print information in the format you prefer.
- b. Perform research for you.

Section 7(1)(a)(vi)

Officers in PSAEL who are responsible for:

1. The initial receipt of and action upon notices under section 10;
2. Requests for access to documents under section 13; and
3. Applications for correction of personal information under section 36 of the FOIA

The Designated Officer is Ms. Nirjala Maharaj

The Alternate Officer is Mr. Dorwin P. Manzano

All communication should be addressed as follows:

Designated Officer - Freedom of Information
Palo Seco Agricultural Enterprises Limited
31 Casuarina Avenue
Pointe-a-Pierre

To contact the Unit, the public may either:

Phone 658-4147 or 658-3722 Ext. 242/ 234
Fax 658-2585

Section 7(1)(a)(vii)

Advisory Boards, Councils, Committees and other bodies (where meetings/minutes are open to the public)

At the present time there are no bodies in PSAEL that fall within the meaning of this section of the FOIA.

Section 7(1)(a)(viii)

Library/Reading Room Facilities

Information can be accessed at PSAEL, 31 Casuarina Avenue, Pointe-a-Pierre during the hours of 8:30 a.m. to 11:00 a.m. and 1:30 p.m. to 3:00 p.m. Monday – Friday.

- Users will be liable for any damage caused to the Company's property through the said users' willful, malicious use of the said property.
- No smoking, eating or drinking is allowed.

Policy of PSAEL for provision of copies of documents:

- Certain provision of documents may be subject to a small charge to cover administrative costs.
- Downloading of information from the Company's information technology systems and databases is strictly prohibited.

1490—Continued

SECTION 8 STATEMENTS

There are no statements to be published under this section at this time.

SECTION 9 STATEMENTS

The public is asked to note that due to the volume of documents produced by the Company pertaining to this Section, an index has been prepared and is available for inspection upon request.

Section 9(1)(a)

A report or a statement containing the advice or recommendations, of a body or entity established within PSAEL

1. Departmental workshops, seminars and training sessions
2. Policies and Procedures with regard to:-
 - a. The issuing and evaluation of tenders and contracts
 - b. Personnel administrative matters
 - c. Information Technology
 - d. Company property
 - e. Lease acquisition
 - f. Schedule of financial authorities
 - g. Governance issues
3. Accident/Incident Reports
4. Emergency Response Plan
5. Recommendations for the release of Company lands
6. Human resource and personnel issues reports
7. Information technology improvements and strategies
8. Health, safety, environment and other field visit reports
9. Relocation of tenants/squatters and proposed housing schemes reports
10. Tools, equipment and materials reports including reliability, inventory, dispatch, movement, repairs and servicing
11. Legal Opinions
12. Agreements and contracts
13. Statement of State owned trees cut and purchased
14. Statement of earnings
15. Safety inspections
16. Project emergency response plans.

Section 9(1)(b)

A report or a statement containing the advice or recommendations:

- (i) of a body or entity established outside PSAEL by or under a written law
 - (ii) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to PSAEL or to the responsible Minister for PSAEL
1. Project implementation plans
 2. Feasibility reports
 3. Quality control reports
 4. Safety and inspection reports
 5. Information technology report

1490—Continued

Section 9(1)(c)

A report or a statement containing the advice or recommendations of an inter-departmental Committee whose membership includes an officer of PSAEL:

1. Accident/incident reports
2. Pre-budget preparation
3. Employee benefit plans
4. Financial instruments and arrangements
5. Work flow reports
6. Relocation of and compensation for existing occupants of identified land holdings.

Section 9(1)(d)

A report or a statement containing the advice or recommendations, of a committee established within PSAEL to submit a report, provide advice or make recommendations to the responsible Minister for PSAEL or to another officer of PSAEL who is not a member of the committee.

1. Periodic financial data reports
2. Human resource matters
3. Requests for assistance from Government agencies
4. Manual and digital maps
5. Environmental and other field visit reports
6. Information technology reports
7. Compliance with performance monitoring requirements
8. Relocation of tenants/squatters and proposed housing schemes reports

Section 9(1)(e)

A report (including a report concerning the results of studies, surveys or tests) prepared for PSAEL by a scientific or technical expert, whether employed within PSAEL or not, including a report expressing the opinion of such an expert on scientific or technical matters.

1. Health, safety and environmental reports
2. Survey plans
3. Technical work programmes prior to execution of jobs
4. Emergency response plans
5. Environment, health and safety audit reports

Section 9(1)(f)

A report prepared for PSAEL by a consultant who was paid for preparing the report.

1. Legal Opinions
2. Health, safety and environment reports
3. Financial reports

1490—Continued

Section 9(1)(g)

A report prepared within PSAEL and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on the feasibility of establishing a new or proposed Government policy, programme or project.

At this time we have no reports or statements containing advice or recommendations under this section.

Section 9(1)(h)

Reports on the performance or efficiency of PSAEL, or of an office, division or branch of PSAEL, whether the report is of a general nature or concerns a particular policy, programme or project administered by PSAEL.

1. Departmental periodic highlights and performance indicators
2. Monthly summary of tenders and contracts awarded
3. Personal performance/assessment reports
4. Monthly Corporate Overview, annual report and other periodic financial data
5. Periodic personnel administration and human resources reports
6. Health, safety and environment periodic reports
7. Project status reports

Section 9(1)(i)

A report containing:

- (i) **final plans or proposals for the re-organization of the functions of PSAEL;**
- (ii) **the establishment of a new policy, programme or project to be administered by PSAEL, or**
- (iii) **the alteration of a existing policy programme or project administered by PSAEL, whether or not the plans or proposals are subject to approval by an officer of PSAEL, another public authority, the responsible Minister for PSAEL or Cabinet.**

1. Budgets
2. Business Plan
3. Strategic Plan
4. Organisation structures and functional charts
5. Human resource matters including job descriptions and evaluations and collective agreements

Section 9(1)(j) - A statement prepared within PSAEL and containing policy directions for the drafting of legislation.

At this time we have no statements containing advice or recommendations under this section.

Section 9(1)(k) - A report of a test carried out within PSAEL on a product for the purpose of purchasing equipment.

1. Information technology reports
2. Pasteurization plant

Section 9(1)(l) - An environmental impact statement prepared within PSAEL.

At this time we have no statements containing advice or recommendations under this section.

Section 9(1)(m) - A valuation report prepared for PSAEL by a valuator, whether or not the valuator is an officer of PSAEL.

1. Valuations for transfers of land
2. Valuation of Trintoc/Trintopec/PSAEL land holdings
3. Valuation of land for leasing purposes

1491

TENDER FOR REHABILITATION WORKS FOR THE SAN JUAN/LAVENTILLE REGIONAL CORPORATION,
MINISTRY OF LOCAL GOVERNMENT

TENDERS are invited for Rehabilitation Works for the San Juan/Laventille Regional Corporation, Ministry of Local Government as follows:

Package 1—Construction of Box Drains

- Project 1—7th Avenue, Malick
- Project 2—Mc Intosh Road

Package 2—Road Paving Works

- Project 1—Upper 7th Avenue, Malick
- Project 2—Point Pleasant Park Extension
- Project 3—Fernville Road

Package 3—Construction of Retaining Walls

- Project 1—Hope Place, Mt. Hope
- Project 2—Buller Trace
- Project 3—Quarry Drive

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port-of-Spain. Telephone Number 625-4330.

Tenderers are required to pay a tender deposit of five hundred dollars (\$500.00) for each package to the Director of Contracts and attach the original receipt to the tender. This deposit will be received by cash or certified cheque from Monday to Friday between the hours of 9.30 a.m. to 12.00 noon and 1.00 p.m. to 3.00 p.m.

Any further technical information may be obtained during normal working hours from Mr. S. Lessey, Engineering and Survey Officer, San Juan/Laventille Regional Corporation at Telephone Number 675-0280.

A pre-tender meeting will be held for prospective tenderers on Tuesday 26th July, 2011 at 10.00 a.m. at the San Juan/Laventille Regional Corporation, and thereafter all persons present would be invited to proceed to the work sites.

Separate contracts may be awarded for each project or combination of projects.

Tenders must be accompanied by—

- (a) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing of the tender;
- (b) valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original tender and two (2) copies each of the Form of Tender and Bill of Quantities for each package must be placed in separate sealed envelopes and addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port-of-Spain and clearly marked on the outside: Package 1—"Tender for the Construction of Box Drains for the San Juan/Laventille Regional Corporation, Ministry of Local Government" or Package 2—"Tender for Road Paving Works for the San Juan/Laventille Regional Corporation, Ministry of Local Government" or Package 3—"Tender for the Construction of Retaining Walls for the San Juan/Laventille Regional Corporation, Ministry of Local Government".

Envelopes must be deposited in the Brown Tenders Box located in the lobby of the Board's Office not later than 1.00 p.m. on Thursday 11th August, 2011.

Tenderers are asked to note that the dimensions of the slot on the Tenders Box are 37.5 cm x 5.5 cm and tenders should be packaged accordingly.

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Prospective tenderers are advised that they can visit the following website at <http://www.finance.gov.tt> for all published Tender Notices.

15th July, 2011.

I. RAMPERSAD
Chairman, Central Tenders Board

1492

SPECIAL LICENSING SESSIONS
(*Liquor Licences Act, Chap. 84:10*)

ARIMA

NOTICE is hereby given that by lawful authority under the provisions of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of St. George East, Arima/Blanchisseuse/San Rafael Area, has appointed TUESDAY THE 13TH DAY OF SEPTEMBER, 2011 at 9.00 o'clock in the forenoon at the Arima Magistrate's Court as the day, hour and place at which a Special Session will be held to hear and determine the application of Patrice Vidal Trading as Traditions Eco Centre Limited of Light Pole No. 184B, Upper Lopinot Road, for a Certificate authorising her to carry on the business of a Special Hotel in respect of premises situate at Light Pole No. 184B, Upper Lopinot Road.

Dated this 19th day of August, 2011 at the Arima Magistrate's Court.

S. RAGHOO
*Secretary, Licensing Committee,
St. George East*

1493

NOTICE is hereby given that by lawful authority under the provisions of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of St. George East, Arima/Blanchisseuse/San Rafael Area, has appointed TUESDAY THE 13TH DAY OF SEPTEMBER, 2011 at 9.00 o'clock in the forenoon at the Arima Magistrate's Court as the day, hour and place at which a Special Session will be held to hear and determine the application of Rick Sahai of Building 5, Apartment 4, La Goya Housing Estate, Goya Road, El Dorado, for a Certificate authorising him to carry on the trade of a Spirit Grocer in respect of premises situate at Light Pole No. 32, Mt. Pleasant Road, Arima.

Dated this 22nd day of August, 2011 at the Arima Magistrate's Court.

S. RAGHOO
*Secretary, Licensing Committee,
St. George East*

1494

COUVA

NOTICE is hereby given that by lawful authority under the provisions of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of the County of Caroni, Couva Area, has appointed THURSDAY THE 15TH DAY OF SEPTEMBER, 2011 at 9.00 o'clock in the forenoon at the Couva Magistrate's Court as the day, hour and place at which a Special Session will be held to hear and determine the application of Rakesh Rajkumar of No. 3 Sonny Ladoo Trace, Mc Bean Village, Couva, for a Certificate authorizing him to carry on the trade of a Spirit Grocer in respect of premises situate at No. 3 Sonny Ladoo Trace, Mc Bean Village, Couva.

Dated this 19th day of August, 2011 at the Couva Magistrate's Court.

Y. RAMRATTANSINGH
*Secretary, Licensing Committee,
Caroni*

1495

NOTICE is hereby given that by lawful authority under the provisions of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of the County of Caroni, Couva Area, has appointed THURSDAY THE 15TH DAY OF SEPTEMBER, 2011 at 9.00 o'clock in the forenoon at the Couva Magistrate's Court as the day, hour and place at which a Special Session will be held to hear and determine the application of Narisa Kavita Sankar of No. 218 San Louis Park, Guaico, Sangre Grande, for a Certificate authorizing her to carry on the trade of a Spirit Grocer in respect of premises situate at No. 76 Southern Main Road, St. Mary's, Freeport.

Dated this 30th day of August, 2011 at the Couva Magistrate's Court.

Y. RAMRATTANSINGH
*Secretary, Licensing Committee,
Caroni*

1496

SIPARIA/ERIN

NOTICE is hereby given that by lawful authority under the provisions of the Liquor Licences Act, Chap. 84:10:18, the Licensing Committee for the Licensing District of St. Patrick East, Siparia/Erin Area, has appointed WEDNESDAY THE 28TH DAY OF SEPTEMBER, 2011 at 9.00 o'clock in the forenoon at the Siparia Magistrate's Court as the day, hour and place at which a Special Session will be held to hear and determine the application of Carmen Jadoonanan, for a Certificate authorizing her to carry on the trade of a Spirit Grocer in respect of premises situate at No. 231 Scott's Road, Penal.

Dated this 5th day of September, 2011 at the Siparia Magistrate's Court.

M. JASPER-PHILIP
*Secretary, Licensing Committee,
St. Patrick East*

1497

TRANSFER OF LICENCE
(*Liquor Licences Act, Chap. 84:10*)

ST. GEORGE EAST

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Secretary of the Licensing Committee for the Licensing District of St. George East, Arima Area, by Louise Lezama of 8308, Krishna Persad Drive, Phase 5, La Horquetta, Arima, that it is her intention to apply to the Licensing Committee at the Arima Magistrate's Court on TUESDAY THE 20TH DAY OF SEPTEMBER, 2011 at 9.00 o'clock in the forenoon for a transfer to her of the Restaurant Licence now held by Lewis Wharwood in respect of premises situate at No. 15 Devenish Street, Arima.

Dated this 29th day of August, 2011 at the Arima Magistrate's Court.

S. RAGHOO
*Secretary, Licensing Committee,
Arima*