



TRINIDAD AND TOBAGO GAZETTE

(EXTRAORDINARY)

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920

SUPPLEMENT TO THIS ISSUE

THE DOCUMENT detailed hereunder has been issued and is published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:
Legal Supplement Part B—

Legal Profession (Eligibility for Admission) (No. 2) Order, 2010—(Legal Notice No. 193 of 2010).

921

GRANT OF CERTIFICATES OF REGISTRATION (Citizenship of the Republic of Trinidad and Tobago Act, 1976)

Number	Name	Date
12908 ... DENIS VINCENT	29th April, 2010—(NS/C&I: 19/2/1 S. 11464)	

J. BOUCAUD-BLAKE
Permanent Secretary,
Ministry of National Security

922

Number	Name	Date
12928 ... MICHAEL BAZIL WILLIAMS	29th April, 2010—(NS/C&I: 19/2/1 S. 15441)	
12929 ... ALLISON SUSAN CROSBY	29th April, 2010—(NS/C&I: 19/2/1 S. 15172)	
12930 ... ZENNA LOURENA DANIEL	29th April, 2010—(NS/C&I: 19/2/1 S. 14526)	
12931 ... MARY ABEGAIL ACRES	29th April, 2010—(NS/C&I: 19/2/1 S. 15493)	

G. MARCUS
Permanent Secretary,
Ministry of National Security

923

GRANT OF CERTIFICATE OF NATURALISATION (Citizenship of the Republic of Trinidad and Tobago Act, 1976)

Number	Name	Date
811 ... YIN NAI WONG	29th April, 2010—(NS/C&I: 19/1/1 S. 881)	

J. BOUCAUD-BLAKE
Permanent Secretary,
Ministry of National Security

924

GRANT OF CERTIFICATE OF CITIZENSHIP IN CASE OF DOUBT
(*Citizenship of the Republic of Trinidad and Tobago Act, 1976*)

CERTIFICATE OF CITIZENSHIP No. 7 granted under section 22 of the Citizenship of the Republic of Trinidad and Tobago Act, Chap. 1:50 of the Laws of the Republic of Trinidad and Tobago has been issued to ANIL OSWALD EUSTACE ROBERTS.

28th April, 2010—Ref.: (NS/C&I: 19/2/1 S. 15741).

G. MARCUS
Permanent Secretary,
Ministry of National Security

925

GRANT OF CERTIFICATE OF CITIZENSHIP
(*Citizenship of the Republic of Trinidad and Tobago Act, 1976*)

CERTIFICATE OF CITIZENSHIP No. 148 granted under section 11(2) of the Citizenship of the Republic of Trinidad and Tobago Act, Chap. 1:50 of the Laws of the Republic of Trinidad and Tobago has been issued to MAGDALENE ANDERSON.

29th April, 2010—Ref.: (19/10/2 S. 143).

J. BOUCAUD-BLAKE
Permanent Secretary,
Ministry of National Security

926

RENUNCIATIONS OF TRINIDAD AND TOBAGO CITIZENSHIP
(*Citizenship of the Republic of Trinidad and Tobago Act, 1976*)

SEAN RICARDO GORDON who was born in Trinidad and Tobago on 12th March, 1972, has renounced his Citizenship of the Republic of Trinidad and Tobago.

This has been recorded at the Ministry of National Security.

20th April, 2010—Ref.: (NS: 19/4/1 Vol. XXI).

G. MARCUS
Permanent Secretary,
Ministry of National Security

927

ANIM PALTOO who was born in Trinidad and Tobago on 1st October, 1972, has renounced his Citizenship of the Republic of Trinidad and Tobago.

This has been recorded at the Ministry of National Security.

20th April, 2010—Ref.: (NS: 19/4/1 Vol. XXI).

G. MARCUS
Permanent Secretary,
Ministry of National Security

928

SHANE NICOLI MARTINEAU who was born in Trinidad and Tobago on 16th May, 1975, has renounced his Citizenship of the Republic of Trinidad and Tobago.

This has been recorded at the Ministry of National Security.

27th April, 2010—Ref.: (NS: 19/4/1 Vol. XXI).

G. MARCUS
Permanent Secretary,
Ministry of National Security

929

CLIFFORD CHRISTOPHER CLEMENT who was born in Trinidad and Tobago on 13th August, 1982, has renounced his Citizenship of the Republic of Trinidad and Tobago.

This has been recorded at the Ministry of National Security.

27th April, 2010—Ref.: (NS: 19/4/1 Vol. XXI).

G. MARCUS
Permanent Secretary,
Ministry of National Security

930

RICHARD MICHAEL PIERRE who was born in Trinidad and Tobago on 29th January, 1982, has renounced his Citizenship of the Republic of Trinidad and Tobago.

This has been recorded at the Ministry of National Security.

27th April, 2010—Ref.: (NS: 19/4/1 Vol. XXI).

G. MARCUS
Permanent Secretary,
Ministry of National Security



**UPDATED PUBLIC STATEMENT OF
THE TRINIDAD AND TOBAGO POSTAL CORPORATION 2009
IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF
INFORMATION ACT 1999**

In accordance with Sections 7, 8 and 9 of the **Freedom of Information Act, 1999** (FOIA) the Trinidad and Tobago Postal Corporation (TTPOST) is required by law, as a statutory body to publish certain information for the benefit of the public.

Section 7 Statements

Section 7 (1) (a) (i)

Function and Structure of the Trinidad and Tobago Postal Corporation

Mission Statement:

Our purpose is to provide innovative, competitive, quality postal services and solutions for businesses and consumers. We do this through knowledgeable, customer-focused employees and effective systems.

The Trinidad and Tobago Postal Corporation (**TTPOST**) is a Statutory Corporation with a Board of Directors and is wholly owned by the Government of Trinidad and Tobago. TTPost was established by an Act of Parliament. The **Trinidad and Tobago Postal Corporation Act** was assented to on February 10, 1999 and proclaimed on July 1, 1999. The Corporation is comprised of a staff of approximately one thousand, three hundred (1300) employees and is headed by the Managing Director, who is also an executive member of the Board.

TTPost is divided into six (6) responsibility centres, namely: Operations, Sales and Marketing, Finance, Human Resources, Office of the Corporate Secretary and Internal Audit. The Divisions are headed by General Managers and the Departments by Managers who all report to the Managing Director. The Managing Director reports to the Board.

Within the Operations Division there are Managers for National Delivery Manager, National Transport and Processing Shifts. These Managers are supported by their respective Team



Leaders and staff. The Sales and Marketing Division has Managers and support officers in the areas of marketing, business development, retail, accounts, communications, products and customer service. The information technology (IT), inventory and purchasing functions fall under the Finance Division and the Property Department under the Operations Division.

The effect of functions on members of the public

The Trinidad and Tobago Postal Corporation provides a range of postal and related services to the population of Trinidad and Tobago. Apart from the delivery of mail to citizens across the country and the provision core mail services, TTPost has introduced a number of products and services aimed at providing convenience, savings, easy access and variety to the population of Trinidad and Tobago. These include:

- Bill Pay Facilities
- Philatelic : Products
- Western Union Money Transfer
- International Courier Service
- Local Courier Service
- Unaddressed Mail/Direct Mail
- Stationery Supplies
- National Lotteries Control Board Ticket Sales
- Inland Money Orders
- Encashment of Pension Cheques

Section 7 (1) (a) (ii)

Categories of Documents is in the possession of the Public Authority

- Files regarding Administrative, Personnel, Industrial Relations, Accounting, Management, Procurement, Training, Meetings, Social Events, Circulars, Legal documents, Newspaper Clippings, conferences and Customer Matters
- Financial records
- Strategic Plans
- Human Resources files
- Reports such as Annual, Monthly, Board, Departmental, Statistical, Technical
- Corporate Policy documents
- Tender documents and reports
- Contracts
- Board Files
- Manuals
- Auditor General Reports



- Leases
- Internal Newsletter
- Internal and External correspondence
- Survey Plans
- Brochures and pamphlets
- Speeches
- Press Releases
- Inventories

Section 7 (1) (a) (iii)

Material prepared for publication or inspection

- ⊕ Annual Reports
- ⊕ Brochures
- ⊕ Advertisements
- ⊕ Public Notices
- ⊕ Press Releases

Where may the public inspect

Persons wishing to inspect published material can visit:

The Office of the Corporate Secretary
Trinidad and Tobago Postal Corporation
National Mail Centre
1 Golden Grove Road,
Piarco
Or visit our Website www.ttpost.net

Section 7 (1) (a) (iv)

Literature available by subscription

There are no documents available by way of subscription.



Section 7 (1) (a) (v)

Procedure to be followed when accessing a document from the Public Authority

How to request Information:

❖ General Procedure

The Corporation's policy is to answer all oral and written requests for information. Please conform to the requirements and instructions of the FOIA by ensuring that your request is in writing. All applicants must, therefore, complete the appropriate form (*Request for Access to Official Documents*) available at the **Office of the Corporate Secretary** for information that is not readily available to the public.

❖ *Addressing Requests*

To facilitate the prompt handling of your request, please address it to the Designated Officer of the Public Authority (**see below statement for Section 7 (1) (a) (vi)**).

❖ *Details in the Request*

Applicants should provide details that will allow for quick identification and location of the records that are being requested. If insufficient information is provided, clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, communicate with our Designated Officer.

Requests not handled under the FOIA

- ❖ A request under the FOIA will not be processed to the extent that it asks for information, which is readily available to the public either from this public authority or from another public authority, for example brochures, pamphlets, reports etc.

Responding to your Request

❖ *Retrieving Documents*

TTPost is required to furnish copies of documents only when they are in our possession or we can retrieve them from storage. Information stored in the National Archives or another storage centre will be retrieved in order to process your request.

Prior to the commencement of the Freedom of Information Act, 1999 old records may have been destroyed. The granting of a request for such documents may, therefore, be impossible. Various Laws, Regulations and Manuals give the time periods for keeping records before they may be destroyed. One such piece of legislation is the **Exchequer and Audit Act, Chap. 69:01**.

❖ *Furnishing Documents*

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

Please note TTPost is not compelled to do the following:

- (a) Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
- (b) Perform research for you.

Time Limits

❖ *General*

The FOIA sets a time limit of thirty (30) calendar days for determination of your request for access to documents. If we fail to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply with the time limit. If it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be incorrectly addressed or misdirected, you may wish to call or write to confirm that we have received the request and to ascertain its status.

❖ *Time Allowed*

TTPost will determine whether to grant your request for access to information as soon as practicable but no later than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents and/or be provided with copies.

Section 7 (1) (a) (vi)

Officers in the Public Authority responsible for:

- (1) The initial receipt and action upon notices under Section 10.**
- (2) Requests for access to documents under Section 13.**
- (3) Applications for correction of personal information under Section 36 of the FOIA**

931—Continued

All Requests for Access to Information should be submitted on the prescribed *form* addressed to:

Designated Officer: Ms. Avril Gay
Corporate Secretary
Office of the Corporate Secretary
Trinidad and Tobago Postal Corporation
National Mail Centre
Golden Grove Road
Piarco
Tel: 669-5361
Email: avril.gay@ttpost.net

Alternate Officer: Mr. Rupert K. Jones
Legal Assistant
Office of the Corporate Secretary
Trinidad and Tobago Postal Corporation
National Mail Centre
Golden Grove Road
Piarco
Tel: 669-5361
Email: rupert.jones@ttpost.net

Section 7 (1) (a) (viii)

A description of library/reading room facilities

There is no library or reading room facility at the National Mail Centre. Visitors will however, be provided with a space in which to inspect information.

Persons can visit the Customer Service Department as the National Mail Centre for the purpose of inspecting published material.

Fax Number: 669-5392
Telephone Number 669-5391
Opening Hours: 8:00hrs to 16:00hrs
Opening Days: Monday to Friday



Policy of the Trinidad and Tobago Postal Corporation for the provision of copies of documents which are readily available to the public

Members of the public may;

- i. Indicate the form in which the copies are to be made available e.g. soft or hard copies, and must take into consideration the possibility that the copies may not be available in the form required.**
- ii. Be required to supply copying paper for hard copies in instances where requests require large amounts of paper. This is to be determined at the discretion of the Company.**

Section 8 Statements

This Section is not applicable.

Section 9 Statements

Section 9 (1) (a)

A report or a statement containing the advice or recommendations of a body or entity established within the public authority.

At this time we have no reports or statements containing recommendations of a body or entity established within TTPOST.

Section 9 (1) (b)

A report or a statement containing the advice or recommendations of a body or entity established outside the Public Authority by or pursuant to written Law; or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the Public Authority or to the responsible Minister of that Public Authority.

At this time we have no reports or statements containing recommendations of a body or entity established outside TTPOST, or as otherwise specified by this section.

Section 9 (1) (c)

A report or statement containing the advice or recommendations of an inter-departmental committee whose membership includes an officer of the public authority.

This section is not applicable

**Section 9 (1) (d)**

A report or statement containing advice or recommendations of a committee established within the Public Authority to submit a report, provide advice or make recommendations to the responsible Ministry of that Public Authority or another officer of the Public Authority who is not a member of the Committee.

This Section is not applicable.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the Public Authority by a scientific or technical expert, whether employed within the Public Authority or not, including a report expressing the opinion of such an expert on scientific or technical matters.

- Transit time survey
- Customer Satisfaction Survey

Section 9 (1) (f)

A report prepared for the Public Authority by a consultant who was paid for preparing the report.

This Section is not applicable.

Section 9 (1) (g)

A report prepared within the Public Authority and containing the results of studies, surveys or tests carried out for the purpose of assessing or making recommendations on the feasibility of establishing a new or proposed Government Policy, programme or project.

This section is not applicable.

Section 9 (1) (h)

A report on the performance or efficiency of the Public Authority or of an office, division or branch of the public authority whether the report is of general nature or concerns a particular policy, programme or project administered by the Public Authority.



- Auditor General Reports
- Report on Performance Targets

Section 9 (1) (i)

A report containing final plans on proposals for the reorganization of the functions of the Public Authority, the establishment of a new policy, programme or project to be administered by the public authority, or the alteration of an existing policy programme or project administered by the public authority, whether or not the plans or proposals are subject to approval by an officer of the public authority, another public authority, the responsible Minister of the Public Authority or Cabinet.

This Section is not applicable.

Section (1) (j)

A statement prepared within the Public Authority and containing Policy directions for the drafting of legislation

This Section is not applicable.

Section 9 (1) (k)

A report of a test carried out within the Public Authority on a Product for the purpose of purchasing equipment

This Section is not applicable

Section 9 (1) (l)

An environmental impact statement prepared within the Public Authority.

This Section is not applicable.

Section 9 (1) (m)

A valuation report prepared for the public authority by a valuator, whether or not the valuator is an officer of the Public Authority.

- Valuation reports for properties

932

LOSS OF AMERICAN LIFE & GENERAL INSURANCE
COMPANY (TRINIDAD AND TOBAGO) LIMITED
POLICY

PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies, numbers stated below, which have been declared lost/destroyed:

<i>Name</i>	<i>Policy Number</i>
BERNADETTE JERRY-THOMAS	... 3372710

AMERICAN LIFE & GENERAL INSURANCE
COMPANY (TRINIDAD AND TOBAGO) LIMITED

91-93, St. Vincent Street
Port-of-Spain.

933

LOSS OF SAGICOR LIFE INC. POLICY

ZIDE KHAN having made sworn deposition that Policy Number S05824583 issued by SAGICOR LIFE INC. on the life of ZIDE KHAN has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

SAGICOR LIFE INC.

934

SPECIAL LICENSING SESSION
(*Liquor Licences Act, Chap. 84:10*)

SAN FERNANDO

NOTICE is hereby given that by lawful authority under the provisions of section 18(3) of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of Victoria West, San Fernando Area, has appointed THURSDAY THE 27TH DAY OF MAY, 2010 at the hour of 9.00 o'clock in the forenoon at the San Fernando Magistrates' Court as the day, hour and place at which a Special Session will be held to consider the application of Amit Bedassie of No. 226 Golconda Village, Cross Crossing, San Fernando, for a Certificate authorising him to obtain a Spirit Retailer's Licence in respect of premises situate at No. 27 Wellington Road, Debe.

Dated this 19th day of May, 2010 at the San Fernando Magistrates' Court.

J. SARGEANT
*Secretary, Licensing Committee,
Victoria West*

935

LICENSING SESSIONS
(*Liquor Licences Act, Chap. 84:10*)

COUVA

NOTICE is hereby given that in pursuance of the provisions of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of the County of Caroni, Couva Area, has appointed THURSDAY THE 10TH DAY OF JUNE, 2010 at 9.00 o'clock in the forenoon at the Couva Magistrate's Court as the day, hour and place at which a Session will be held for the granting of the Certificate for the issue of New Liquor Licences in the Magisterial District of Couva for the period 1st July, 2010 to 31st March, 2011.

Applications for New Licences must be submitted in triplicate on the prescribed forms and accompanied by the following:

- (i) three (3) copies of the floor plan of the premises sought to be licensed;
- (ii) Board of Inland Revenue File Number of Applicant; and
- (iii) Prescribed fee of forty dollars (\$40.00).

These should reach the Secretary, Liquor Licensing Committee, Couva, on or before the 20th day of May, 2010.

Dated this 4th day of May, 2010 at the Couva Magistrate's Court.

D. QUINTYNE
*Chairman, Licensing Committee,
Magisterial District of Couva*

936

SAN FERNANDO

NOTICE is hereby given that the Licensing Committee for the Licensing District of Victoria West, San Fernando Area, has appointed THURSDAY THE 17TH DAY OF JUNE, 2010 at 9.00 o'clock in the forenoon at the San Fernando Magistrates' Court as the day, hour and place at which a Session will be held for the granting of Certificates for the issue of Licences for the period 1st July, 2010 to 31st March, 2011.

All Applications for Certificates for New Licences must be submitted to the Secretary of the Licensing Committee, Victoria West, San Fernando, in writing in quintuplicate on the prescribed form along with a fee of forty dollars (\$40.00) and three (3) copies of the floor plan of the premises proposed to be licensed and should reach him not later than 27th day of May, 2010.

All Applicants are required to produce documentary evidence of their Board of Inland Revenue File Number.

Dated this 1st day of April, 2010 at the San Fernando Magistrates' Court.

J. SARGEANT
*Secretary, Licensing Committee,
Victoria West*

937

TUNAPUNA

NOTICE is hereby given that the Licensing Committee for the Licensing District of St. George East, Tunapuna Area, has appointed WEDNESDAY THE 16TH DAY OF JUNE, 2010 at 9.00 o'clock in the forenoon at the Tunapuna Magistrate's Court as the day, hour and place at which a Session will be held for the granting of Certificates for the issue of Licences for the period 1st July, 2010 to 31st March, 2011.

All applications for Certificates for New Licences must be submitted to the Secretary of the Licensing Committee, St. George East, Magistracy, Tunapuna, in writing in quintuplicate, on the prescribed form along with a fee of forty dollars (\$40.00) and three (3) copies of the floor plan of the premises proposed to be licensed and should reach her not later than the 21st day of May, 2010.

All applicants are required to produce documentary evidence of their Board of Inland Revenue File Number.

Dated this 3rd day of May, 2010 at the Tunapuna Magistrate's Court.

S. MAHADEO
*Secretary, Licensing Committee,
St. George East*