



TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 49

Port-of-Spain, Trinidad, Friday 17th September, 2010—Price \$1.00

No. 118

THE FOLLOWING HAS BEEN ISSUED:

BILL entitled “An Act to provide for the service of Trinidad and Tobago for the Financial Year ending 30th September, 2011”—
(42 cents).

1833

SUPPLEMENTS TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as Supplements to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Special Event (No. 10) Order, 2010—(Legal Notice No. 258 of 2010).

Legal Supplement Part C—

Bill entitled “An Act to provide for the service of Trinidad and Tobago for the Financial Year ending 30th September, 2011”.

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PUBLICATION OF BILL

NOTICE is hereby given that the following Bill is published as a Supplement to this *Trinidad and Tobago Gazette* for public information:

The Appropriation (Financial Year—2011) Bill, 2010.

Copies of the Bill may be purchased from the Government Printery Sales Section, 2–4, Victoria Avenue, Port-of-Spain.

17th September, 2010.

J. SAMPSON
Clerk of the Senate

1835

OFFICE OF THE PRIME MINISTER

SEPARATION

THE following notice is published for general information in accordance with the Director of Personnel Administration’s Circular Memorandum No. E26/06 dated 25th August, 2006.

Retirement

Name	Rank of Officer	Ministry/Department	Date	Remarks
Mr. Francis Watty	Administrative Officer IV	Office of the Prime Minister	19th October, 2010	Voluntary Retirement

GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
Updated Public Statement of the Electrical Inspectorate Division
Ministry Of Public Utilities 2010
In compliance with Sections 7, 8 And 9 of
The Freedom Of Information Act (FOIA)1999

In accordance with Section 7, 8 and 9 of the Freedom of Information Act, 1999 (FOIA) the Electrical Inspectorate Division is required by law to publish the following statements, which list the documents and information generally available to the public.

The Act gives members of the public:

- (1) A legal right for each person to access information held by the **Electrical Inspectorate Division**.
- (2) A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
- (3) A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA
- (4) A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Section 7 Statements

Section 7(1) (a) (i)

FUNCTION AND STRUCTURE OF THE ELECTRICAL INSPECTORATE DIVISION

Mission Statement:

The mission of the Electrical Inspectorate Division is to certify qualified and competent persons to safeguard the well-being of our people and their property from injury and fire; to maintain the integrity of wiring systems and their equipment through timely and meticulous electrical inspections.

Structure

The Electrical Inspectorate Division is a Division of the Ministry of Public Utilities. The Division comprises a staff of fifty-five (55) officers and is headed by the Chief Electrical Inspector, who is responsible for the administration, regulation and enforcement of the following Acts as they relate to the inspections of Electrical Installations, the licensing of Electricians and Cinema Operators (Projectionists).

- (1) The Electricity (Inspection) Act Chapter 54:72
- (2) The Electric Installations (Buildings) Act Chapter 54:71
- (3) The Cinematograph Act and Video Entertainment Act Chap: 20:10

Responsibility Centres

- (1) The Head Office at Tunapuna: services North and part of Central Trinidad.
- (2) Sub Office at San Fernando: services South Trinidad from Guayaguayare to Cedros, including Central South.
- (3) Sub Office at Scarborough: services the entire Island of Tobago.

Functions

Administrative

- (i) Receipt of applications for inspections of domestic, commercial or industrial electrical installations. Determination and collection of the appropriate fees and assignment of dates for the said inspections.
- (ii) Assignment of inspections to electrical Inspectors on a daily basis and review of submitted reports.
- (iii) Maintenance of records associated with inspections of electrical installations on all building/structures in Trinidad and Tobago.
- (iv) Other functions associated with the maintenance of the clerical and technical operations of the Division.

Inspections

- (i) Inspections of all New Domestic, Commercial and Industrial Electrical Installations in Trinidad and Tobago. Issuing Certificates of Approval which are mandatory for the connection of an Electricity Supply by the Trinidad and Tobago Electricity Commission.
- (ii) Inspections of all rewired or altered installations for compliance with established standards of safety. Certificates of Approval are also a prerequisite for the energizing/use of these installations.
- (iii) Inspection of 'Disconnected Installations' for 're-connection' purposes.
- (iv) Routine 'Condition Inspection' of installations to determine their continued safety. Advising owners/occupiers of defects if any, to be corrected within a specified time.

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- (v) Annual Inspection of the electrical installation and apparatus in all Public Buildings and places of entertainment (Electricity Inspection Act Chap. 54:72 Section 15). {Electricity (Inspection) Rules}.
- (vi) Routine inspections carried out in large industries and high-risk areas. Owner/occupiers are advised of defects (if any) that need to be corrected within a specific period.
- (vii) Inspection of High Voltage Installations.
- (viii) Commissioning of new Installations including large industrial plants.
- (ix) Maintenance testing (at stipulated intervals).

Advisory/Consultancy Services

- (i) Responding to owners, electricians, contractors and other members of the public upon their requests for information that impact upon the inspection of their electrical installation.
- (ii) Participating in the work of the Electrical Codes Committee (Board of Engineering of Trinidad and Tobago and the National Training Board.
- (iii) Interfacing with the Trinidad and Tobago Electricity Commission as regards defects/problems associated with electrical systems/installations.
- (iv) Presentations to schools and firms as regards electrical safety and training.

Fire and Accident Investigation

- (i) Visiting scenes of fires upon requests from the Police, the Trinidad and Tobago Electricity Commission, Trinidad and Tobago Fire Services or Insurance Companies. Carrying out investigations with the intent of determining if the fire was due to an electrical fault.
- (ii) Attending court proceeding that may arise from the investigation at one (1) above, when summoned to give evidence.
- (iii) Investigations of incidents/accidents resulting in loss of life or grievous hurt to any person that occurred in connection with electrical installations or plant or apparatus and submission of findings to the nearest Magistrate.

Regulatory Functions

- (i) Determining/reviewing codes, regulations and standards that are adhered to in the inspection of installations.

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- (ii) Evaluating the qualifications, competence and experience of applicants for the grant of Wireman's License. Reviewing/Evaluating the performance/conduct of Wiremen and renewing their Licenses as appropriate.
- (iii) Administering the grant of Projectionists (Cinema Operators) Licenses to competent candidates and renewal of same.
- (iv) Interfacing with the Trinidad and Tobago Electricity Commission regarding defects/problems associated with electrical systems/installations.
- (v) Interfacing with Importers, Distributors and Manufacturers as regards the design, application and acceptable standard of electrical products.

Effects of functions on members of the public

The functions of the Electrical Inspectorate Division have a profound effect on the public in that it affords them a degree of comfort, knowing that their wiring system have met a satisfactory standard of safety. They are also assured the practical safeguarding of all persons and their property from hazards, which may arise from their usage of electricity.

The public can only participate in the decision-making of the Electrical Inspectorate Division through the Electrical Association of Trinidad and Tobago (E.A.T.T.) via the Electrical Code Committee of the Board of Engineering of Trinidad and Tobago.

Section 7 (1) (a) (ii)

Categories of Documents in the possession of the Electrical Inspectorate Division

1. Files dealing with administrative support and General administrative documents for the operation of the Electrical Inspectorate Division.
2. Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation etc.
3. Files dealing with the accounting and financial management function of the Electrical Inspectorate Division.
4. Financial Records (cheques, vouchers, receipts, journals, Electrical Inspection, Housing Electricians and Cinema Operators Fees).
5. Files dealing with matters relating to the procurement of supplies, services and equipment.
6. Policy and Procedure Documents.

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7. Internal and External correspondence files.
8. Customer files.
9. Legislation and Legal Instruments.
10. Legal Opinions and related matters.
11. Files dealing with training – local and foreign and technical co-operation.
12. Files dealing with Circulars, memoranda, notices, bulletins, etc.
13. Inventorie.
14. Complaints/suggestions files.
15. Registers/Certificates/Permits/Licenses etc.

Section 7(1) (a) (iii)**Material prepared for publication or inspection**

The public may inspect and/or obtain copies of the following material between the hours of 8:00 am to 4:00 p.m. on normal working days at:

Section Location

Head Office: Corner Eastern Main Road and Cochrane Streets, Tunapuna
Tel/Fax: 645-6773 or 645-6997

South Sub Office: 11 Independence Avenue, San Fernando.
Tel. 652-3483/0646

Tobago Office: Jerningham Street, Scarborough, Tobago
Tel. 639-3459

- High Voltage Regulations
- Low Voltage Regulations
- Electrical Inspections Fees
- Housing Electricians Fees
- Cinema Operators Fees
- Departmental Rulings from the Chief Electrical Inspector
- Requirements for Wireman's License and Cinema Operators Permits.

Section 7 (1) (a) (iv)

This section is not applicable.

Section 7 (1) (a) (v)**Procedure to be followed when accessing a document from the Electrical Inspectorate Division.****How to Request Information:**

General Procedure:

Our policy is to answer all requests for information, both oral and written. However, in order to exercise your rights under the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. The applicant must, therefore, complete the appropriate form (Request for Access to Official Documents) which is available at any of the three Offices of the Electrical Inspectorate Division, for information that is not readily available to the public.

Addressing Requests:

To facilitate prompt handling of your request, please address it to the Head of the Electrical Inspectorate Division (**see section 7 (1) (a) (vi)**)

Details in the Request:

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, communicate with our Designated Officer (**see section 7 (1) (a) (vi)**).

Request not handled under the FOIA

A request under the FOIA will not be processed to the extent that it asks for information, which is readily available to the public, either from the Electrical Inspectorate Division or from another public authority.

Responding to your Request

Retrieving Documents:

Prior to the commencement of the Freedom of Information Act 1999 old records may have been destroyed. The granting of a request for such documents may therefore not be possible. Various laws regulations and manuals give the time periods for keeping records before they may be destroyed. For example, The Exchequer and Audit Act: Chap: 69:01.

Furnishing Documents:

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

Please note we are not compelled to do the following:

- (a) Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
- (b) Perform research for you.

Time Limits

General

The FOIA sets a time limit of thirty (30) calendar days for determination of your request for access to documents. If we fail to meet this deadline, the FOIA gives you the right to proceed as though your request has been denied. We will try diligently to comply with the time limit. If it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be incorrectly addressed or misdirected, you may wish to call or write to confirm that we have received the request and to ascertain its status.

Time Allowed

We will determine whether to grant your request for access to information as soon as practicable but no later than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the document and/or be provided with copies.

Fees and Refunds

The Freedom of Information Fees and Charges Regulations prescribe the fees related to the search, retrieval and provision of documents. You are entitled to receive the documents/s within seven days of payment of the relevant fee. If we fail to provide the information within the seven day period you are entitled to a refund of the fees paid in addition to free access to the documents/s requested.

Section 7 (1) (a) (vi)

Officers in the Electrical Inspectorate Division are responsible for:

- (1) The initial receipt of and action upon notices under section 10,
- (2) Requests for access to documents under section 13 and
- (3) Applications for correction of personal information under Section 36 of the FOIA

The Designated Officer is:

Mr. John Phillip
Chief Electrical Inspector
Corner Eastern Main Road and Cochrane Street, Tunapuna.
Telephone/Fax: 645-6773

The Alternate Officer is:

Mr. Ganesh Balram
Clerk III
Corner Eastern Main Road and Cochrane Street, Tunapuna
Telephone/Fax 645-6997

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Section 7 (1) (a) (vii)
Advisory Boards, Council, Committee, and other bodies

There are no bodies that fall within the meaning of this section of the FOIA

Section 7 (1) (a) (viii)
Library/Reading Room Facilities

Certain information may be readily accessed at our three offices:

- Head Office, Corner Eastern Main Road and Cochrane Street, Tunapuna
Telephone #645-6773 (645-6997)
- Sub Office, 11 Independence Avenue, San Fernando
Telephone #652-3483/0646
- Tobago Office, Jerningham Street, Scarborough, Tobago
Telephone #639-3459

You may make general enquiries to Chief Electrical Inspector (Mr. John Phillip at 645-6773). Our offices are open to the public from Monday to Friday between the hours of 8:00am and 4:00pm.

Policy of the Electrical Inspectorate Division for provision of copies of documents that are readily available to the public.

You must provide your own paper, (no fee will be charged).

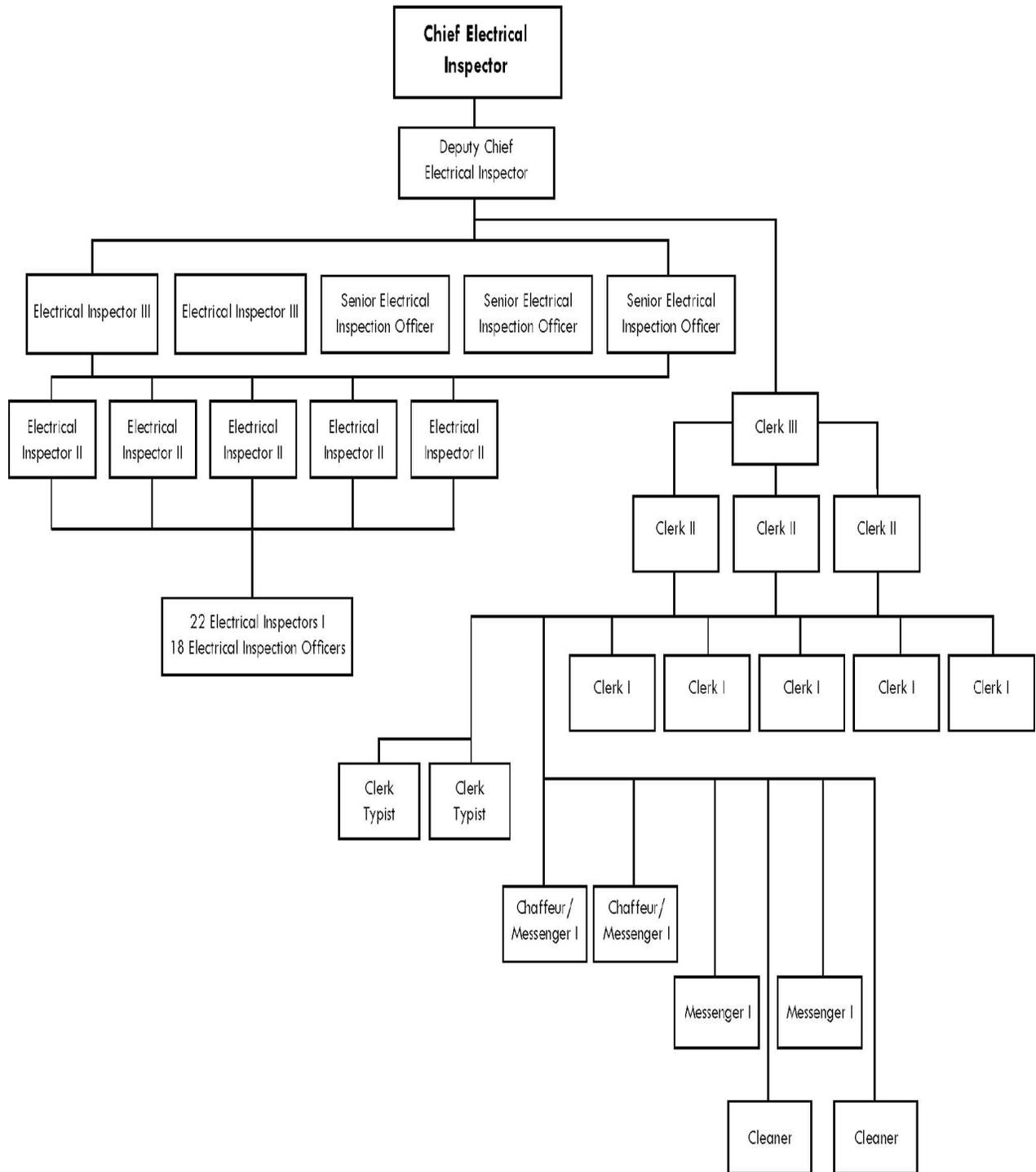
Section 8 Statements

This section is not applicable at this time.

Section 9 Statements

This section is not applicable at this time.

1836—Continued



1837NOTICE OF INTENDED REMOVAL OF DEFUNCT
COMPANIES FROM REGISTER*[Section 461(3) of the Companies Act, 1995]*

NOTICE is hereby given that at the expiration of three months from the date of this notice the name of the Company appearing hereunder will, unless cause is shown to the contrary, be struck off the Register of Companies kept at this office, and the Company will be dissolved.

Name of Company

TAB HOLDING LIMITED—T 3436 (95)

Dated this 17th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Registrar of

*Companies***1838**

NOTICE is hereby given that at the expiration of three months from the date of this notice the name of the Companies appearing hereunder will, unless cause is shown to the contrary, be struck off the Register of Companies kept at this office, and the Companies will be dissolved.

Name of Companies

MATRIARCH PROPERTIES LTD.—M 3412 (95)
 PARIA VISTA MANAGEMENT COMPANY LIMITED—
 P 2396 (95)
 CELLMAX LTD.—C 6240 (95)
 DRAGONFLY STUDIOS LIMITED—D 1994 (95)
 LEMATAJ AUTO RENTAL LIMITED—L 1796 (95)
 JILL OUT THE BOX LTD.—J 1464 (95)
 BLESS ONE TRAVEL AGENCY LTD.—B 2392 (95)
 DECORLITE CONCRETE PRODUCTS LTD.—
 D 1732 (95)
 JAWIN CONSTRUCTION AND LANDSCAPING
 SERVICES LIMITED—J 1747 (95)
 SHIVA'S TRANSPORT & STOCKPILE LIMITED—
 S 4773 (95)

Dated this 18th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Registrar of

*Companies***1839**

NOTICE is hereby given that at the expiration of three months from the date of this notice the name of the Companies appearing hereunder will, unless cause is shown to the contrary, be struck off the Register of Companies kept at this office, and the Companies will be dissolved.

Name of Companies

CHIRREC LIMITED—C 5515 (95)
 DERA GENERAL CONTRACTING AND EQUIPMENT
 RENTAL LIMITED—D 2269 (95)
 FOREVER GREEN LIMITED—F 1944 (95)
 GPBS GENERAL PRINTING AND BINDING
 SERVICES LTD.—G 1653 (95)

Dated this 23rd day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Registrar of

*Companies***1840**

NOTICE is hereby given that at the expiration of three months from the date of this notice the name of the Companies appearing hereunder will, unless cause is shown to the contrary, be struck off the Register of Companies kept at this office, and the Companies will be dissolved:

Name of Companies

MOT MOT RIDGE LIMITED—M 580 (C)
 PARASRAM SINGH AUTO MECHANIC GARAGE
 LIMITED—P 3335 (95)
 QUALITY DEVELOPERS LTD.—Q 224 (95)

Dated this 24th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Registrar of

*Companies***1841**

NOTICE is hereby given that at the expiration of three months from the date of this notice the name of the Company appearing hereunder will, unless cause is shown to the contrary, be struck off the Register of Companies kept at this office, and the Company will be dissolved.

Name of Company

V. O. I. P. TELECOM LTD.—V 838 (95)

Dated this 25th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Registrar of

*Companies***1842**

REMOVAL OF DEFUNCT COMPANIES FROM REGISTER

[Section 275(5) of the Companies Ordinance, Chap. 31 No. 1]

NOTICE is hereby given that the Company Ks & Ms SERVICES LIMITED—K 315 was struck off the Register of Companies on the 15th day of December, 2008.

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

*General***1843**

NOTICE is hereby given that the Company DARSHAN BEETAN ENGINEERING LIMITED—D 923 was struck off the Register of Companies on the 29th day of April, 2009.

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

General

1844

REMOVAL OF DEFUNCT COMPANIES FROM
REGISTER—CONTINUED

[Section 275(5) of the Companies Ordinance, Chap. 31 No. 1]

NOTICE is hereby given that the Company SARATOGA LIMITED—S 1350 was struck off the Register of Companies on the 4th day of May, 2009.

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

General

1845

NOTICE is hereby given that MICHAEL ORIE ENTERPRISES LIMITED—M 1932 (95) was struck off the Register of Companies on the 28th day of April, 2009.

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

General

1846

NOTICE is hereby given that the following Companies were struck off the Register of Companies on the 29th day of April, 2009:

Name of Companies

BEAUTY SPOT LIMITED—B 2716 (95)
FERALIMOTORS AND GENERAL SUPPLIES LTD.—
F 1784 A (95)
WEST INDIES CONSTRUCTION LIMITED—W 1022 (95)
N.R.M. AUTO & PAINT SUPPLIES LIMITED—
N 1455 (95)

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

General

1847

NOTICE is hereby given that the following Companies were struck off the Register of Companies on the 4th day of May, 2009:

Name of Companies

JIM ENTERPRISES LIMITED—J 1335 (95)
THE CUT SHOP LIMITED—T 4310 (95)
SEEBROS LIMITED—S 5382 (95)
ANDY AND ANTON NOREIGA CONTRACTORS

LTD.—A 5548 (95)

CERTIFIED CONTRACTORS LTD.—C 5042 (95)

IMAGINATIVE COLOURS COMPANY LIMITED—
I 1422 (95)

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

General

1848

NOTICE is hereby given that IMBERT CONSTRUCTION SERVICES LIMITED—I 659 (C) was struck off the Register of Companies on the 1st day of June, 2009.

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

General

1849

NOTICE is hereby given that the following Companies were struck off the Register of Companies on the 4th day of June, 2009:

Name of Companies

JTEEL SOURCING LTD.—J 1842 (95)
TRINSOL LIMITED—T 5102 (95)

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

General

1850

NOTICE is hereby given that the following Companies were struck off the Register of Companies on the 5th day of June, 2009:

Name of Companies

MARNI LIMITED—M 213 (C)
AIC ASSET MANAGEMENT LIMITED—A 3144 (95)
D.E.S.T. LIMITED—D 1476 (95)

Dated this 7th day of June, 2010 at the Registrar General's Office.

K. BRIDGEWATER-TAYLOR
Deputy Registrar

General

1851

NOTICE is hereby given that the following Companies were struck off the Register of Companies on the 10th day of June, 2009:

Name of Companies

RAPSEY PLACE LIMITED—R 2333 (95)
19E WOODBROOK PLACE LIMITED—N 1414 (95)

Dated this 7th day of June, 2010 at the Registrar General's Office.