

# TRINIDAD AND TOBAGO GAZETTE

Vol. 48	Port-of-Spain, Trinidad, Thursda	ay 1st Oo	etober, 2009—Price \$1.00 No. 112
No.	GAZETTE NOTICE PAGE	No.	GAZETTE NOTICE PAGE
1710	Notice re Supplements 1151	1725	Central Bank, Weekly Statement of Account as 1156 at 23rd September, 2009
1711 1712	Assent to Act 1152 Appointments— To act as Minister of Foreign Affairs 1152	1726–28	Registration Recognition and Certification 1157 Board—Applications for Certification of Recognition
1712–16	To act Temporarily as Members of the Senate 1152	1729	Updated Public Statement of National Quarries 1158 Company Limited
	Grant of—		Loss of Policies—
1717–18	Certificate of Registration 1153	1730–32 1733–34	Sagicor Life Inc 1162 MEGA Insurance Company Limited 1162
1719–21	Renunciations of Trinidad and Tobago 1153 Citizenship	1735–34	British American Insurance Company (T'dad) 1162 Limited
1662–63	Notice—New Certificates of Title in respect of 1154 acquiring land	1737	American Life & General Insurance Company 1162 (Trinidad and Tobago) Limited
1722–24	Determination of Compensation to Dependants 1155 of Deceased Employees	1738	Special Licensing Session 1162

THE FOLLOWING HAS BEEN ISSUED:

ACT NO. 9 OF 2009—An Act to provide for the Service of Trinidad and Tobago for the Financial Year ending 30th September, 2010—(40 cents).

#### 1710

#### SUPPLEMENTS TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as Supplements to this issue of the *Trinidad and Tobago Gazette:* 

Legal Supplement Part A-

Act No. 9 of 2009—An Act to provide for the Service of Trinidad and Tobago for the Financial Year ending 30th September, 2010.

#### Legal Supplement Part B-

Notice of the Expiration of the Anti-Dumping duties imposed on Air-Condition Equipment originating in the People's Republic of China—(Legal Notice No. 191 of 2009).

Value Added Tax (Amendment to Schedule 2) Order, 2009-(Legal Notice No. 192 of 2009).

Civil Aviation [(No. 1) General Application and Personnel Licensing] (Amendment) Regulations, 2009–(Legal Notice No. 193 of 2009).

Civil Aviation [(No. 9) Aviation Training Organization] (Amendment) Regulations, 2009–(Legal Notice No. 194 of 2009).

Provisional Collection of Taxes Order, 2009-(Legal Notice No. 195 of 2009).

Civil Aviation [(No. 1) General Application and Personnel Licensing] (Amendment) Regulations, 2009–(Legal Notice No. 196 of 2009).

Civil Aviation [(No. 2) Operations] (Amendment) Regulations, 2009–(Legal Notice No. 197 of 2009).

Civil Aviation [(No. 3) Air Operator Certification and Administration] (Amendment) Regulations, 2009—(Legal Notice No. 198 of 2009).

#### 1710—Continued

#### Legal Supplement Part B—Continued

Civil Aviation [(No. 5) Airworthiness] (Amendment) Regulations, 2009—(Legal Notice No. 199 of 2009).
Civil Aviation [(No. 6) Approved Maintenance Organization] (Amendment) Regulations, 2009—(Legal Notice No. 200 of 2009).
Civil Aviation [(No. 7) Instruments and Equipment] (Amendment) Regulations, 2009—(Legal Notice No. 201 of 2009).
Civil Aviation [(No. 9) Aviation Training Organization] (Amendment) Regulations, 2009—(Legal Notice No. 202 of 2009).
Civil Aviation [(No. 10) Foreign Operator] (Amendment) Regulations, 2009—(Legal Notice No. 203 of 2009).
Civil Aviation [(No. 15) Air Navigation Services] (Amendment) Regulations, 2009—(Legal Notice No. 204 of 2009).

#### 1711

#### ASSENT TO ACT

THE UNDERMENTIONED ACT enacted by His Excellency the President with the advice and consent of the Senate and House of Representatives has been assented to by His Excellency and is published as a Supplement to this *Trinidad and Tobago Gazette*:

Numbe	r of Act	Short Title of Act		Date of Assent
9 of 2009		 The Appropriation (Financial Year 2010) Act, 2009	 	28th September, 2009
1st October, 2009.				J. SAMPSON Clerk of the House

#### 1712

#### APPOINTMENT TO ACT AS MINISTER OF FOREIGN AFFAIRS

IT IS HEREBY NOTIFIED for general information that His Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by subsection (2) of section 79 of the Constitution of the Republic of Trinidad and Tobago, has appointed MRS. HAZEL ANN MARIE MANNING, a Senator, to act in the Office of the Honourable PAULA GOPEE-SCOON, Minister of Foreign Affairs, with effect from 20th September, 2009 and continuing during the absence from Trinidad and Tobago of the said the Honourable Paula Gopee-Scoon, M.P., in addition to the discharge of her normal duties.

H. HEMNATH Secretary to His Excellency the President

H. HEMNATH Secretary to His Excellency

the President

H. HEMNATH Secretary to His Excellency

the President

17th September, 2009.

1713

#### APPOINTMENT TO ACT TEMPORARILY AS MEMBERS OF THE SENATE

IT IS HEREBY NOTIFIED for general information that, under the provisions of section 40 and section 44 of the Constitution of the Republic of Trinidad and Tobago, His Excellency the President, acting in accordance with the advice of the Prime Minister, has appointed MR. FOSTER CUMMINGS, to be temporarily a Member of the Senate, with effect from 22nd September, 2009 and continuing during the absence from Trinidad and Tobago of Senator DANNY MONTANO.

17th September, 2009.

#### 1714

IT IS HEREBY NOTIFIED for general information that His Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by section 40 and section 44 of the Constitution of the Republic of Trinidad and Tobago, has appointed MR. NOEL GAYLE, to be temporarily a Member of the Senate, with effect from 22nd September, 2009 and continuing during the absence from Trinidad and Tobago of Senator Dr. EMILY GAYNOR DICK-FORDE.

17th September, 2009.

#### 1715

IT IS HEREBY NOTIFIED for general information that, under the provisions of section 40(2)(c) and section 44 of the Constitution of the Republic of Trinidad and Tobago, His Excellency the President, has appointed DR. ROLPH BALGOBIN, to be temporarily a Member of the Senate, with effect from 23rd September, 2009 and continuing during the absence from Trinidad and Tobago of Senator SUBHAS RAMKHELAWAN.

H. HEMNATH Secretary to His Excellency the President

1717

#### APPOINTMENT TO ACT TEMPORARILY AS MEMBERS OF THE SENATE—CONTINUED

IT IS HEREBY NOTIFIED for general information that, under the provisions of section 40 and section 44 of the Constitution of the Republic of Trinidad and Tobago, His Excellency the President has appointed Ms. ANWARIE RAMKISSOON, to be temporarily a Member of the Senate, with effect from 25th September, 2009 and continuing during the absence from Trinidad and Tobago of Senator JERRY NARACE.

	H. HEMNATH
	Secretary to His Excellency
23rd September, 2009.	the President

#### GRANT OF CERTIFICATES OF REGISTRATION

(Citizenship of the Republic of Trinidad and Tobago Act, 1976)

Number	Name	Date
284	 MILES THOMAS WELLINGTON ETIENNE	 29th June, 2009—(NS: 19/3/1 S. 365)
12678	 HAMLIN HENWOOD THORNE	 9th July, 2009—(NS: 19/2/1 S. 15251)
12682	 PETER MAY PATOIR	 9th July, 2009—(NS: 19/2/1 S. 15323)
12683	 BARBARA PAMELA NERO	 9th July, 2009—(NS: 19/2/1 S. 15394)
12685	 EUNICE AGATHA SMALL	 9th July, 2009—(NS: 19/2/1 S. 15333)
12686	 MOHAMED NAZIMOUL GHANIE HASHIM	 9th July, 2009—(NS: 19/2/1 S. 15365)
12687	 ERROLYN ELSHA NICHOLSON-PIERRE	 9th July, 2009—(NS: 19/2/1 S. 15196)
12688	 CHANDRAWATI DEVI SOOKRAJ	 9th July, 2009—(NS: 19/2/1 S. 15351)
12689	 DEVINDRA MATADIN	 9th July, 2009—(NS: 19/2/1 S. 15442)
12691	 SHERRY JODHAN	 9th July, 2009—(NS: 19/2/1 S. 15372)

D. BASCOMBE Acting Permanent Secretary, Ministry of National Security

1718			
Number	Name		Date
12658	 KATHLEEN APRIL TOMPSETT	 	 9th July, 2009—(NS: 19/2/1 S. 15240)
			J. BOUCAUD-BLAKE Permanent Secretary, Ministry of National Security

#### 1719

# RENUNCIATIONS OF TRINIDAD AND TOBAGO CITIZENSHIP

(Citizenship of the Republic of Trinidad and Tobago Act, 1976)

JOHN ANDREW COMISSIONG who was born in Trinidad and Tobago on 18th December, 1966 has renounced his Citizenship of the Republic of Trinidad and Tobago.

This has been recorded at the Ministry of National Security.

29th June, 2009—Ref.: (NS: 19/4/1 Vol. XX).

#### 1720

MICHELLE MONICA FRICKE nee FLOCKER who was born in Trinidad and Tobago on 7th December, 1973 has renounced her Citizenship of the Republic of Trinidad and Tobago.

This has been recorded at the Ministry of National Security.

D. BASCOMBE Acting Permanent Secretary,

Ministry of National Security

# RENUNCIATIONS OF TRINIDAD AND TOBAGO CITIZENSHIP—Continued

(Citizenship of the Republic of Trinidad and Tobago Act, 1976)

MICHAEL JAMES LAZARUS who was born in Trinidad and Tobago on 11th May, 1956 has renounced his Citizenship of the Republic of Trinidad and Tobago.

This has been recorded at the Ministry of National Security.

D. BASCOMBE Acting Permanent Secretary, Ministry of National Security

8th July, 2009—Ref.: (NS: 19/4/1 Vol. XX).

1662

REPUBLIC OF TRINIDAD AND TOBAGO

No. 146 of 2009.

#### IN THE MATTER OF

#### THE REAL PROPERTY ORDINANCE, CHAPTER 27, No. 11, SECTION 136

And

#### IN THE MATTER OF

#### THE APPLICATION OF THECAL MAYERS—Licensing Officer and JEANETTE MAYERS—Duty Manager both of George Lane, Cunupia

PUBLIC NOTICE is hereby given that unless good cause to the contrary is shown within fourteen days from the publication of this notice, the Registrar General of Trinidad and Tobago will issue a new Certificate of Title in respect of that piece of land situate in the Ward of Cocal, in the Island of Trinidad comprising twenty-one thousand and twenty-four square feet be the same more or less delineated and coloured pink in the plan registered in Volume 2725, Folio 361 being portion of the lands described in the Crown Grant in Volume 748, Folio 13 and shown as Lot No. 1 in the General Plan filed in Volume 2725, Folio 355 and bounded on the north by Naparima-Mayaro Road, one hundred links wide, on the south by lands of Mohammed Ali and Khaliman Ali, on the east by Lot No. 2 and by Naparima-Mayaro Road, one hundred links wide and on the west by lands of Kalliecharan and now described in the Certificate of Title in Volume 2725, Folio 363.

Dated the 14th day of August, 2009.

R. BOYKE Acting Assistant Registrar General

1663

REPUBLIC OF TRINIDAD AND TOBAGO

No. 154 of 2009.

IN THE MATTER OF

#### THE REAL PROPERTY ORDINANCE, CHAPTER 27, No. 11, SECTION 136

And

IN THE MATTER OF

#### THE APPLICATION OF PUNIYA HOSEIN

of No. 10 Campbell Lane, Belmont, widow (Legal Personal Representative of Mohammed Hosein, Deceased)

PUBLIC NOTICE is hereby given that unless good cause to the contrary is shown within fourteen days from the publication of this notice, the Registrar General of Trinidad and Tobago will issue a new Certificate of Title in respect of that piece of land situate in the City of Port-of-Spain, in the Island of Trinidad comprising two thousand, eight hundred and sixty-four square feet be the same more or less delineated and coloured pink in the plan drawn in the margin hereof and bounded on the north by Campbell Lane, by Lot No. 12A of H. Honora and by Lot No. 105 of W. Inkim, on the south by Lot No. 10 of Cuthbert Berment, by Lot No. 101 of Gloria De Matas and by Lot No. 105 of W. Inkim, by Lot No. 103 now or formerly of Carol Blackman and by Lot No. 101 of Gloria De Matas and on the west by Campbell Lane by Lot No. 8 of Leslie St. Louis and by Lot No. 12A of H. Honora and now described in the Certificate of Title in Volume 2645, Folio 109.

Dated the 25th day of August, 2009.

#### DETERMINATION OF COMPENSATION TO DEPENDANTS OF DECEASED EMPLOYEE

Re Death of

NIGEL COOKE of C/O TSTT a workman lately employed with TSTT

COMPENSATION in the above matter having been deposited with me under section 8 of the Workmen's Compensation Act, persons claiming to be the dependants of the said Nigel Cooke are hereby required to appear before the Commissioner on MONDAY THE 28TH DAY OF SEPTEMBER, 2009, at 9.30 o'clock in the forenoon at the Hall of Justice, Port-of-Spain, when the Commissioner shall proceed to determine the distribution thereof.

Proof of relationship of dependants to the deceased workman will be required by the Commissioner to be furnished by claimants at the enquiry. Such proof to be in the form of certificates of birth and of marriage as in the circumstances be necessary.

A claimant for funeral expenses of the deceased must submit and prove his claim to the Commissioner on or before the 28th day of September, 2009.

Dated this 6th day of August, 2009.

(3 ins.)

1723

Re Death of

OMARI MORGAN of No. 135 Savannah Terrace, Diego Martin a workman lately employed with Marine Services Company Ltd.

COMPENSATION in the above matter having been deposited with me under section 8 of the Workmen's Compensation Act, persons claiming to be the dependants of the said Omari Morgan are hereby required to appear before the Commissioner on TUESDAY THE 29TH DAY OF SEPTEMBER, 2009, at 9.30 o'clock in the forenoon at the Hall of Justice, Port-of-Spain, when the Commissioner shall proceed to determine the distribution thereof.

Proof of relationship of dependants to the deceased workman will be required by the Commissioner to be furnished by claimants at the enquiry. Such proof to be in the form of certificates of birth and of marriage as in the circumstances be necessary.

A claimant for funeral expenses of the deceased must submit and prove his claim to the Commissioner on or before the 29th day of September, 2009.

Dated this 6th day of August, 2009.

(3 ins.)

1724

Re Death of

EARLAN GRAHAM of Bon Air West, Arouca a workman lately employed with Coosal's P.P.L. Security Services

COMPENSATION in the above matter having been deposited with me under section 8 of the Workmen's Compensation Act, persons claiming to be the dependants of the said Earlan Graham are hereby required to appear before the Commissioner on WEDNESDAY THE 30TH DAY OF SEPTEMBER, 2009, at 9.30 o'clock in the forenoon at the Hall of Justice, Port-of-Spain, when the Commissioner shall proceed to determine the distribution thereof.

Proof of relationship of dependants to the deceased workman will be required by the Commissioner to be furnished by claimants at the enquiry. Such proof to be in the form of certificates of birth and of marriage as in the circumstances be necessary.

A claimant for funeral expenses of the deceased must submit and prove his claim to the Commissioner on or before the 30th day of September, 2009.

Dated this 6th day of August, 2009.

J. RODRIGUEZ Assistant Registrar, Supreme Court of Judicature

J. RODRIGUEZ Assistant Registrar, Supreme Court of Judicature

J. RODRIGUEZ Assistant Registrar, Supreme Court of Judicature

# TRINIDAD AND TOBAGO GAZETTE

### [October 1, 2009]

1725

1156

#### CENTRAL BANK OF TRINIDAD AND TOBAGO

#### WEEKLY STATEMENT OF ACCOUNT AS AT 23RD SEPTEMBER, 2009

Previous Week \$000		Assets					This	Week \$000
\$000		External Assets:						<b>ФООО</b>
54,135,934		Balances, Investments, etc.					54,057,609	
25,402		Gold Subscriptions to I.M.F.					25,402	
2,678,803		I.M.F.— S.D.R. Holdings					2,678,803	
	56,840,139	8						56,761,814
			~					
		Trinidad and Tobago Governmen		ies:				
227		Treasury Bills (Face Value)	•••	•••	•••		229	
23,884	04 111	Marketable Securities			•••		23,884	04.110
	24,111							24,113
		Other Assets:	~					
1,981,245		Trinidad and Tobago Dollar			•••		1,981,245	
186,600		Advances to Government Au		•••	•••		186,600	
3,599,275	F F F F 100	Other Assets	•••	•••			3,591,967	5 550 010
	5,767,120	Fixed Assets:						5,759,812
	240,082	Fixed Assets:						240,082
	62,871,452							62,785,821
		Liabilities and Capit	al Accoun	nt				
		Currency in Circulation:						
4,064,502		Notes					4,109,110	
158,270		Coins					158,424	
	4,222,772							4,267,534
		Demand Liabilities:						
12,163,312		Commercial Banks	•••	•••	•••		12,494,038	
415,289		Financial Institutions (Non-					405,147	
7,530,406		Government and Governmen		nisations	•••		6,899,399	
671,274		International Organisations		•••	•••		671,375	
322,898		Foreign Currency	•••	•••	•••		224,278	
3,925,877	25,029,056	Other	•••		•••	•••	4,149,916	24,844,153
	10,010,000							21,011,100
		Other Liabilities:						
3,122,392		Government S.D.R. Allocatio	ons				3,122,392	
27,255,102		Other Liabilities					27,275,510	
2,051,862		Specific Provisions					2,085,964	
	32,429,356							32,483,866
		Capital and Reserves:						
761,874		Capital Paid-up					761,874	
428,394		General Reserve Fund					428,394	
	1,190,268							1,190,268
	62,871,452							62,785,821

"The Heritage and Stabilisation Fund Act, 2007 created the Heritage and Stabilisation Fund (HSF) from 15th March, 2007. The HSF, which is denominated in US dollars, is not part of the Central Bank's foreign exchange reserves. The provision of the foreign exchange for this Fund led to an amendment to the original accounts published for the Central Bank of Trinidad and Tobago for the period 15th March, 2007 to 23rd September, 2009".

#### REGISTRATION RECOGNITION AND CERTIFICATION BOARD RULES, CHAP. 88:01-RULE 20

#### APPLICATIONS FOR CERTIFICATION OF RECOGNITION

Name and Address of Claimant Union: ALL TRINIDAD GENERAL WORKERS TRADE UNION RIENZI COMPLEX, EXCHANGE VILLAGE 79–81, SOUTHERN MAIN ROAD COUVA

Name and Address of Employer:

TECHNICAL AND MAINTENANCE COMPANY LIMITED 8, Forres Avenue, Cocoyea Village San Fernando

TAKE NOTICE that on the 27th August, 2009, the Registration Recognition and Certification Board received from the above-named Claimant Union an application for Certification of Recognition as the Recognised Majority Union in respect of a bargaining unit comprising the "hourly rated, monthly paid" employees of Technical and Maintenance Company Limited.

Dated this 27th day of August, 2009.

C. BUFFONG Acting Secretary, Registration Recognition and Certification Board

1727

Name and Address of Claimant Union:

85, Eighth Street Barataria

Name and Address of Employer:

CUNA CARIBBEAN INSURANCE SOCIETY LIMITED 7, Gray Street St. Clair

THE BANKING, INSURANCE AND GENERAL WORKERS

TAKE NOTICE that on the 7th September, 2009, the Registration Recognition and Certification Board received from the above-named Claimant Union an application for Certification of Recognition as the Recognised Majority Union in respect of a bargaining unit comprising "all the monthly rated employees of CUNA Caribbean Insurance Society Limited".

UNION

Dated this 7th day of September, 2009.

C. BUFFONG Acting Secretary, Registration Recognition and Certification Board

1728

Name

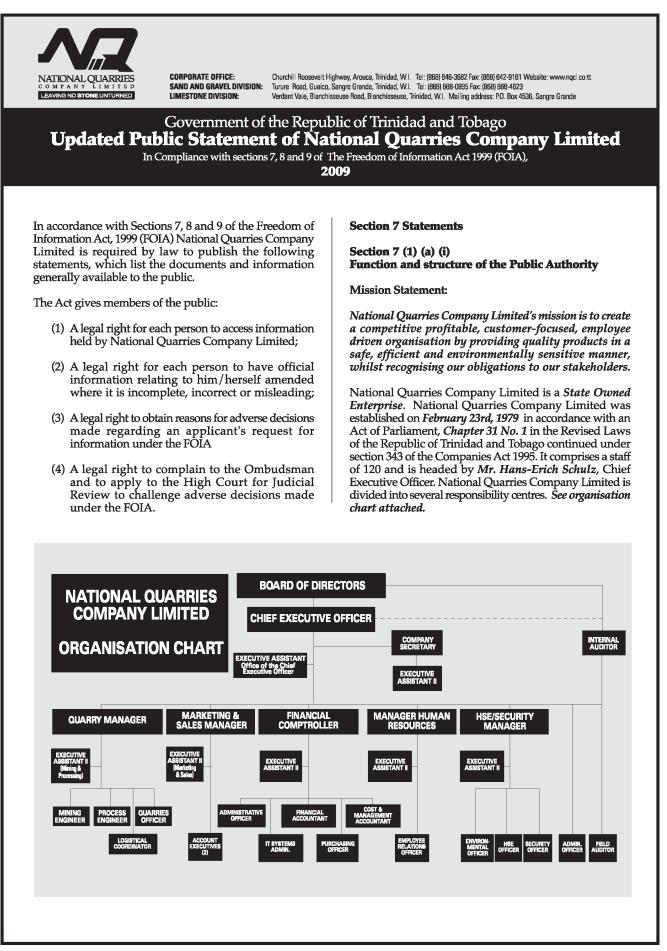
Name

and Address of Claimant Union:	THE BANKING, INSURANCE AND G	ENERAL WORKERS							
	UNION								
	85, Eighth Street								
	BARATARIA								
and Address of Employer:	TRINIDAD AND TOBAGO SECURITIES COMMISSION	S AND EXCHANGE							
	57–59, Dundonald Street								
	Port-of-Spain								

TAKE NOTICE that on the 7th September, 2009, the Registration Recognition and Certification Board received from the above-named Claimant Union an application for Certification of Recognition as the Recognised Majority Union in respect of a bargaining unit comprising "all the monthly rated employees of Trinidad and Tobago Securities and Exchange Commission".

Dated this 8th day of September, 2009.

C. BUFFONG Acting Secretary, Registration Recognition and Certification Board



#### 1729—Continued

#### Effect of functions on members of the public

National Quarries Company Limited work impacts on various sectors in the country and on citizens of Trinidad and Tobago. Employees have to interact with customers on a daily basis. Our main customers are contractors who purchase aggregate for construction purposes. The public has the opportunity to be involved in the formulation of policy, by responding to surveys conducted by the Company. The responses aid in the formatting of policies for quality products and services.

#### Section 7 (1) (a) (ii)

#### Categories of Documents in the possession of National Quarries Company Limited

- 1. Files dealing with administrative support and General administrative documents for the operations of the Company.
- Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation etc.
- 3. Files dealing with the accounting and financial management function of National Quarries Company Limited.
- Financial Records (cheques, vouchers, receipts, journals, etc).
- 5. Files dealing with matters relating to the procurement of supplies, services and equipment.
- Maps/Photographs/Compact Discs/ Diskettes/ Abstracts/ Tapes/Catalogues
- News Releases, speeches originating at National Quarries Company Limited.
- 8. Policy and Procedure Documents.
- 9. Internal and External correspondence files.
- 10. Customer files.
- 11. Documents relating to strategic review of National Quarries Company Limited.
- 12. Information Technology Strategy and Training Plans.
- 13. Legislation and Legal Instruments.
- 14. Legal Opinions and related matters.
- 15. Files dealing with training local and foreign and technical co-operation.
- 16. Minutes / Agenda of meetings.
- 17. Files dealing with circulars, memoranda, notices, bulletins, etc.
- Reports: Statistical / Annual / monthly / quarterly, Audit, Consultants' / Technical, Valuation, Accident etc.
- 19. Environmental Impact Assessments.
- 20. Books, booklets, leaflets, pamphlets, brochures, posters, newspaper clippings.
- 21. Files dealing with official functions, conferences and events hosted and attended by National Quarries Company Limited.
- 22. Inventories.
- 23. Complaint/suggestion files.
- 24. Registers / Certificates / Licenses etc.

#### Section 7 (1) (a) (iii) Material prepared for publication or inspection

The public may inspect and/or obtain copies of the following material between the hours of 8:00 am - 4:00 pm on normal working days at: Churchill Roosevelt Highway, Arouca 646-3682 642-9161 wowen@ngcl.co.tt

- National Quarries Company Limited Newsletters
- Brochures on National Quarries Company products
- The Environmental Management Act, 2000
- Sale of Goods Act 37 of 1895
- Chapter 31 #1 of the Company's Act

#### Section 7 (1) (a) (iv) Literature available by subscription

• Not applicable.

#### Section 7 (1) (a) (v) Procedure to be followed when accessing a document from the Public Authority

How to Request Information:

General Procedure

Our policy is to answer all requests, both oral and written, for information. However, in order to have the rights given to you by the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. The applicant must, therefore, complete the appropriate form (Request for Access to Official Documents) available in our reception/lobby area, for information that is not readily available in the public domain.

#### • Addressing Requests

To facilitate prompt handling of your request, please address it to the Designated Officer of the National Quarries Company Limited (see Section 7 (1) (a) (vi).

• Details in the Request

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided clarification will be sought from the applicant. If you are not sure how to write your request or what details to include, communicate with our Designated Officer.

#### **Requests not handled under the FOIA**

 A request under the FOIA will not be processed to the extent that it asks for information, which is currently available in the public domain, either from National Quarries Company Limited or from another public authority, example brochures and pamphlets.

#### **Responding to your Request**

Retrieving Documents

National Quarries Company Limited is required to furnish copies of documents only when they are in our possession or we can retrieve them from storage. Information stored in the National Archives or another storage centre, will be retrieved in order to process your request.

National Quarries Company Limited will do all in its power to retrieve documents in order to process requests.

#### Furnishing Documents

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

#### 1729—Continued

Please note we are not compelled to do the following:

- (a) Create new documents. For example, we are not required to write a new program so that a computer will print information in the format you prefer.
- (b) Perform research for you.

#### Time Limits

• General

The FOIA sets certain time limits for us to decide whether to disclose the documents you have requested. If we fail to meet the deadlines, the FOIA gives you the right to proceed as if your request has been denied. We will try diligently to comply with the time limits, but if it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be misaddressed or misrouted, you may wish to call or write to confirm that we have received the request and to ascertain its status.

#### • Time Allowed

We will determine whether to grant your request for access to information as soon as practicable but no later than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be permitted to inspect the documents or be provided with copies, if you so request.

#### Section 7 (1) (a) (vi)

Officers in the National Quarries Company Limited responsible for:

- (1) The initial receipt of and action upon notices under section 10,
- (2) Requests for access to documents under section 13 and
- (3) Applications for correction of Personal Information under section 36 of the FOIA

#### The Designated Officer is:

Company Secretary Wilma Owen Churchill Roosevelt Highway, Arouca Tel: 646-3682 Fax: 642-9161 wowen@nqcl.co.tt

#### Section 7 (1) (a) (vii)

Advisory Boards, Councils, Committees, and other bodies (Where meetings/minutes are open to the public)

Not applicable.

#### Section 7 (1) (a) (viii) Reading Room Facilities

Documents may be inspected in our reading area. The reading area in National Quarries Company Limited is located in the Lobby on the ground floor. The reading area is open to the public from Mondays to Fridays between the hours of 8:00 am and 4:00 pm.

Policy of the National Quarries Company Limited for provision of copies of documents held in the public domain.

- Charge for Photocopies is as follows: Letter size - 30 cents per single side page, 45 cents both sides Legal size - 40 cents single side, 50 cents both sides 11 x 17 single side 60 cents.
- No smoking, eating or drinking is allowed in the reading area.

#### Section 8 Statements

#### Section 8 (1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law.

Laws of the Republic of Trinidad & Tobago - Volumes 1 -90, the Company Act 1995, the Minerals Act 2000, the Environmental Management Act 2000 and the Freedom of Information Act 1999 these can be purchased at the Government printery

#### Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents.

Not applicable.

#### Section 8 (1) (b)

In enforcing written laws or schemes administered by National Quarries Company Limited where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

Not applicable.

#### Section 9 Statements

#### Section 9 (1) (a)

A report, or a statement containing the advice or recommendations, of a body or entity established within National Quarries Company Limited.

Not applicable.

#### Section 9 (1) (b)

A report, or a statement containing the advice or recommendations, \* (1) of a body or entity established outside National Quarries Company Limited by or under a written law, or \* (2) by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the public authority or to the responsible Minister of National Quarries Company Limited.

Not applicable.

#### Section 9 (1) (c)

A report, or a statement containing the advice or recommendations, of an inter-departmental Committee whose membership includes an officer of the public authority.

#### Not applicable

#### Section 9 (1) (d)

A report, or a statement containing the advice or recommendations of a committee established within National Quarries Company Limited to submit a report, provide advice or make recommendations to the responsible Minister of National Quarries Company Limited or to another officer of National Quarries Company Limited who is not a member of the committee.

#### Not applicable.

#### Section 9 (1) (e)

A report (including the results of studies, surveys or tests) prepared for National Quarries Company Limited by a scientific or technical expert, whether employed within National Quarries Company Limited or not, including a report expressing the opinion of such an expert on scientific or technical matters.

A report re: Evaluation of Clay samples from National Quarries Company Limited, Matte, Iguana and Manicou Pits prepared by Material Science Laboratories Department of Physics, University of the West Indies, St. Augustine.

#### Section 9 (1) (f)

A report prepared for National Quarries Company Limited by a consultant who was paid for preparing the report.

Employee Benchmark Survey 2001, prepared by Quality Consultants Limited.

#### Section 9 (1) (g)

A report prepared within the public authority and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

A final report re: Rehabilitation, Restoration and Effluent Treatment at Sand & Gravel Operation, Turure dated June 2001, prepared by Michael J. Crowson & Associates Limited, Consulting Engineers.

#### Section 9 (1) (h)

A report on the performance or efficiency of National Quarries Company Limited, or of an office, division or branch of National Quarries Company Limited, whether the report is of a general nature or concerns a particular policy, programme or project administered by National Quarries Company Limited.

Not applicable.

#### Section 9 (1) (i)

A report containing \*(1) final plans or proposals for the re-organisation of the functions of the National Quarries Company Limited, \*(2) the establishment of a new policy, programme or project to be administered by National Quarries Company Limited, or \*(3) the alteration of an existing policy programme or project administered by the National Quarries Company Limited, whether or not the plans or proposals are subject to approval by an officer of National Quarries Company Limited, another public authority, the responsible Minister of National Quarries Company Limited or Cabinet.

Not applicable.

#### Section 9 (1) (j)

A statement prepared within National Quarries Company Limited and containing policy directions for the drafting of legislation.

Not applicable.

#### Section 9 (1) (k)

A report of a test carried out within National Quarries Company Limited on a product for the purpose of purchasing equipment.

Not applicable.

#### **Section 9 (1) (l)** An environmental impact statement prepared within National Quarries Company Limited.

At this time, we have no reports or statements containing advice or recommendations prepared by a body or entity established within our public authority.

#### Section 9 (1) (m)

A valuation report prepared for National Quarries Company Limited by a valuator, whether or not the valuator is an officer of the public authority.

Survey of stock piles at Turure and Scott's Quarry dated January 26, 27 & 28, 2001. Report presented by Roger Rajan of Voltec Engineering & surveying Services Limited.



#### LOSS OF SAGICOR LIFE INC. POLICIES

LYSTRA LUCILLIO having made sworn deposition that Policy Number U146698 issued by SAGICOR LIFE INC. on the life of LYSTRA LUCILLIO has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

SAGICOR LIFE INC.

#### 1731

NATASHA SA GOMES having made sworn deposition that Policy Number S06606983 issued by SAGICOR LIFE INC. on the life of NATASHA SA GOMES has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

SAGICOR LIFE INC.

#### 1732

SAGICOR LIFE INC having made sworn deposition that Policy Number S00090246 issued by SAGICOR LIFE INC. on the life of EVELYN DIDIER has been lost, and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

SAGICOR LIFE INC.

#### 1733

# LOSS OF MEGA INSURANCE COMPANY LIMITED LIFE POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to GERMAINE SMALL a replacement Policy, Number GEM: 000025899 declared as lost/misplaced/ stolen.

49, Dundonald Street Port-of-Spain. MEGA INSURANCE COMPANY LIMITED

#### 1734

PURSUANT to section 163 of the Insurance Act, 1980, notice is hereby given that after one month of this publication, this Company intends to issue to GEROD TORRES a replacement Policy, Number GEM: 000007543 declared as lost/misplaced/ stolen.

MEGA INSURANCE COMPANY LIMITED 49, Dundonald Street Port-of-Spain.

#### 1735

#### LOSS OF BRITISH AMERICAN INSURANCE COMPANY (TDAD) LIMITED POLICIES

NOTICE is hereby given that Policy Number 101411370 issued by BRITISH AMERICAN INSURANCE COMPANY (T'DAD) LIMITED on the life of NICOLE GOODRIDGE has been reported lost.

Unless objection is raised within one month of the date thereof, this Company intends to issue a duplicate policy.

BRITISH AMERICAN INSURANCE COMPANY (T'DAD) LIMITED

#### 1736

NOTICE is hereby given that Policy Number 101423679 issued by BRITISH AMERICAN INSURANCE COMPANY (T'DAD) LIMITED on the life of VEGENTI BUCHOON has been reported lost.

Unless objection is raised within one month of the date thereof, this Company intends to issue a duplicate policy.

BRITISH AMERICAN INSURANCE COMPANY (T'DAD) LIMITED

#### 1737

#### LOSS OF AMERICAN LIFE & GENERAL INSURANCE COMPANY (TRINIDAD AND TOBAGO) LIMITED POLICY

PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue a duplicate policy to replace the following policy, number stated below, which has been declared lost/destroyed:

Policy Number

SOPHIA MARVA JAMES

Name

American Life & General Insurance Company (Trinidad and Tobago) Limited

4742347

91–93, St. Vincent Street Port-of-Spain.

#### 1738

SPECIAL LICENSING SESSION (Liquor Licences Act, Chap. 84:10)

#### SIPARIA/ERIN

NOTICE is hereby given that by lawful authority under the provisions of the Liquor Licences Act, Chap. 84:10, the Licensing Committee for the Licensing District of St. Patrick East, Siparia/Erin Area, has appointed WEDNESDAY THE 7TH DAY OF OCTOBER, 2009 at 9.00 o'clock in the forenoon at the Siparia Magistrate's Court as the day, hour and place at which a Special Session will be held to hear and determine the application of Su Disen of No. 1295 Batchyia Village, Penal, for a Certificate authorizing him to carry on the business of a Special Restaurant in respect of premises situate at No. 1295 Batchyia Village, Penal.

Dated this 17th day of September, 2009 at the Siparia Magistrate's Court.

B. BALKARAN Secretary, Licensing Committee, St. Patrick East