



# TRINIDAD AND TOBAGO GAZETTE (EXTRAORDINARY)

VOL. 42

Port-of-Spain, Trinidad, Monday 27th October, 2003—Price \$1.00

No. 160

2085

## PUBLIC STATEMENT OF THE BETTING LEVY BOARD

*In compliance with section 7, 8 and 9 of The Freedom of Information Act (FOIA) 1999*

IN ACCORDANCE with section 7, 8 and 9 of the Freedom of Information Act, 1999 (FOIA) the Betting Levy Board is required by law to publish the following statements which list the documents and information generally available to the public.

The Act gives members of the public—

1. A legal right for each person to access information held by the Betting Levy Board;
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

### SECTION 7—STATEMENTS

#### *Section 7(1)(a)(i)—Structure, Function and Particulars*

#### ENACTMENT OF THE BETTING LEVY BOARD

The Betting Levy Board was established by Act No. 35 of 1989, which came into force on November 19, 1989 upon proclamation by the President of the Republic of Trinidad and Tobago. It has since been amended by Act No. 5 of 1995.

#### CONSTITUTION OF THE BETTING LEVY BOARD

The Board shall consist of eleven (11) Members appointed by the President as follows:

- (a) Four (4) persons appearing to him to be suitably qualified, of whom one shall be Chairman;
- (b) Three (3) person nominated by the Trinidad Race Club;
- (c) One (1) person nominated by the Tobago Race Club;
- (d) One (1) person nominated by each of the following:
  - (i) Racehorse Owners Association of Trinidad and Tobago.
  - (ii) Stud Farm Association of Trinidad and Tobago.
  - (iii) Licensed Betting Pool Operators.

#### FUNCTIONS OF THE BETTING LEVY BOARD

- (a) The Betting Levy Board shall be responsible for the development and improvement of every aspect of horse and dog racing, including the breeding of racehorses and dogs as well as the provision of benefits for jockeys and stable lads; and
- (b) Monitoring complaints relating to the operation of pool betting offices and pool betting outlets, including their opening and closing hours.

#### COLLECTION OF TAXES, DUTIES, FEES, ETC.

The Board shall collect all taxes, duties, fees or other monies referred to in this Act, and any such sums payable to it under the Gambling and Betting Act and shall put all administrative, technical and other systems in place to ensure compliance with the provisions of any written law relating to the payment of any levy or tax, the collection of which is the responsibility of the Board.

**2085—Continued**

## APPLICATION OF FUNDS

- (a) The Board shall by means of monthly remittances pay one-half of the monies collected under Sections 9 of the Act, into the Consolidated Fund.
- (b) The remaining half of the monies collected under sub-section 9 (1) shall be applied.
  - (i) To meet its over head expenses incurred in the performance of its functions;
  - (ii) To meet the administrative expenses of the Trinidad and Tobago Racing Authority established under the Racing Authority Act, on the basis of a budget, prepared by that Authority, in consultation with the Board and when there is a dispute regarding said budget, an appeal may be made to the Minister.

## STAFF AND LOCATION OF OFFICES OF THE BETTING LEVY BOARD

The Board has eighteen (18) permanent employees and approximately twenty (20) temporary contract workers employed from time to time by the Compliance Unit based at the following locations:

- (i) Head Office, Administration Building, Santa Rosa Park, O'Meara Road, Arima.
- (ii) Compliance Unit, No. 61–63 Edward Street, Port-of-Spain.

## PRINTERY DEPARTMENT

The Board maintains a printing department with services provided to the various racing industry organizations including the Arima Race Club, Tobago Race Club, Trinidad and Tobago Racing Authority, Racehorse Owners Association, Stud Farm Association and Racehorse Trainers Association. A few jobs from the private sector are also entertained. The printing of the daily English and weekly Local Racing Programmes are the prime responsibility of the Board's printery.

## COMPLIANCE UNIT

The Compliance Unit Division of the Board is responsible for the collection of taxes and levy under the Act as well as surveillance and audit of pool betting offices and pari-mutuel off track betting outlets.

## SECTION 7(1)(a)(ii)—CATEGORIES OF DOCUMENTS THAT ARE MAINTAINED BY THE BETTING LEVY BOARD

- (a) Individual employee personnel records
- (b) Monthly Statement of Income and Expenditure
- (c) Annual Budget
- (d) Annual Audited Financial Statements
- (e) Annual Administrative Report
- (f) Monthly Minutes/Agenda of Board Meetings
- (g) Internal Memos to and from the Chief Executive Officer, Accountant, Chairman and Members
- (h) Payroll Records
- (i) National Insurance Records
- (j) Value Added Tax Records
- (k) Cheque Payment Records
- (l) Receipt Books
- (m) Pool Betting Offices Licence Records
- (n) Pool Betting Offices Permit Records
- (o) Pari-mutuel Outlets Licence Records
- (p) Miscellaneous Correspondence Files
- (q) Weekly Betting Office Returns
- (r) Quarterly Betting Office Returns
- (s) Audit Reports
- (t) Surveillance Reports.

**2085—Continued**

SECTION 7(1)(a)(iii)—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

SECTION 7(1)(a)(iv)—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

SECTION 7(1)(a)(v)—PROCEDURE TO BE FOLLOWED WHEN ACCESSING A DOCUMENT FROM THE BETTING LEVY BOARD.

(a) In Order to have the rights given to you by the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. The applicant must, therefore, complete the appropriate form, (Request for access to Official Documents) available from our Head Office, Santa Rosa Park, Arima.

(b) To facilitate prompt handling of your request, please address it to the Designated Officer of the Betting Levy Board [see section 7(1)(a)(vi)].

(c) Applicants should provide details that will allow for ready identification and location of the records that are being requested.

SECTION 7(1)(a)(vi)—OFFICERS IN THE BETTING LEVY BOARD RESPONSIBLE FOR—

- (1) The initial receipt of and action upon notices under section 10,
- (2) Requests for access to documents under section 13, and
- (3) Applications for corrections of Personal Documents under section 36 of the FOIA.

The Designated Officer is:	Job Title:	Chief Executive Officer
	Name:	Richard Jackson
	Address (work):	Santa Rosa Park, Arima
	Tel./Fax Numbers:	646-1986/2004/0122
	E-mail Address:	blb@tsst.net.tt

The Alternate Officer is:	Job Title:	Accountant
	Name:	Norris Galbaran
	Address (work):	Santa Rosa Park, Arima
	Tel./Fax Numbers:	646-1986/2004/0122
	E-mail Address:	blb@tsst.net.tt

SECTION 7(1)(a)(vii)—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

SECTION 7(1)(a)(viii):

The public may access information or view documents at the Betting Levy Board's Head Office, Administration Building, Santa Rosa Park, Arima, between the hours of 8.30 a.m. to 11.30 a.m. Monday thru Friday by making a request to the designated officer.

Tel. No.: 646-1986/2004      Fax No.: 646-0122      E-mail Address: blb@tsst.net.tt

SECTION 7(1)(b)—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

SECTION 7(2)—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

SECTION 7(3)—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

SECTION 7(4)—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

SECTION 8—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

SECTION 9—THIS SECTION IS NOT APPLICABLE AT THIS TIME.

**2086**

APPOINTMENT OF MEMBERS OF THE ST. ANDREW (SANGRE GRANDE) LOCAL PUBLIC ASSISTANCE BOARD

IT IS NOTIFIED for general information that the undermentioned persons have been appointed by Cabinet to serve as Members of the St. Andrew (Sangre Grande) Local Public Assistance Board, for a period of three (3) years with effect from 10th September, 2003, in accordance with the provision of section 8(2) of the Public Assistance Act, Chap. 32:03 of the Laws of the Republic of Trinidad and Tobago.

MR. NEHRU RATTAN

MS. ANGELA THOMAS

MR. DESMOND HERMAN DIAZ

A. POPPLEWELL  
Acting Permanent Secretary,  
Office of the Prime Minister  
(Social Services Delivery)

**2087**

## NOTICE OF INTENDED REMOVAL OF DEFUNCT COMPANIES FROM REGISTER

*(Subsection (3) of section 275 of Companies Ordinance, Ch. 31. No. 1)*

NOTICE is hereby given that at the expiration of three months from the date of this notice the name of the Company appearing hereunder will, unless cause is shewn to the contrary, be struck off the Register of Companies kept at this office, and the Company will be dissolved.

*Name of Company*

EXQUISITE SHOPPE LIMITED—E 319

Dated this 2nd day of June, 2003 at the Registrar General's Office.

K. BRIDGEWATER  
*Deputy Registrar of Companies*

**2088**

## NOTICE OF INTENDED REMOVAL OF DEFUNCT COMPANIES FROM REGISTER

*(Subsection 461(3) of the Companies Act 1995)*

NOTICE is hereby given that at the expiration of three months from the date of this notice the name of the Company appearing hereunder will, unless cause is shewn to the contrary, be struck off the Register of Companies kept at this office, and the Company will be dissolved.

*Name of Company*

ALLIED SPECIALISTS SERVICES LIMITED—A 1532(C)

Dated this 2nd day of June, 2003 at the Registrar General's Office.

F. SANDY  
*Deputy Registrar of Companies*

**2089***Name of Company*SYSTEMS SUPPORT LIMITED—S 1355  
NIYOTA AUTO SUPPLIES LIMITED—N 229

Dated this 3rd day of June, 2003 at the Registrar General's Office.

K. BRIDGEWATER  
*Deputy Registrar of Companies*

**2090**

## NOTICE OF REMOVAL OF DEFUNCT COMPANIES FROM REGISTER

*[Subsection (5) of section 275 of Companies Ordinance, Ch. 31. No. 1]*

NOTICE is hereby given that the following Company was struck off the Register of Companies on the 13th February, 2003.

*Name of Company*

KAWAL LAKAN TRANSPORT LIMITED—K 351

Dated this 2nd day of June, 2003 at the Registrar General's Office.

F. SANDY  
*Deputy Registrar of Companies*

**2091**

NOTICE is hereby given that the following Company was struck off the Register of Companies on the 17th February, 2003.

*Name of Company*

SIMAC LIMITED—S 1309

Dated this 4th day of June, 2003 at the Registrar General's Office.

F. SANDY  
*Deputy Registrar of Companies*

**2092**

NOTICE is hereby given that the following Company was struck off the Register of Companies on the 2nd March, 2003.

*Name of Company*

MEDIA SYSTEMS LIMITED—M 911

Dated this 4th day of June, 2003 at the Registrar General's Office.

F. SANDY  
*Deputy Registrar of Companies*

**2093**

NOTICE is hereby given that the following Company was struck off the Register of Companies on the 6th April, 2003.

*Name of Company*

CATHODIC PROTECTION LIMITED—C 489

Dated this 6th day of June, 2003 at the Registrar General's Office.

F. SANDY  
*Deputy Registrar of Companies*

**2094**LICENSING SESSIONS  
*(Liquor Licences Act, Chap. 84:10)*

MAYARO

NOTICE is hereby given that the Licensing Committee for the County of Nariva/Mayaro Licensing District has appointed WEDNESDAY THE 17TH DAY OF DECEMBER, 2003 at 9.00 o'clock in the forenoon at the Mayaro Magistrate's Court as the day, date, hour and place at which a session will be held for the granting of Certificates for the issue of Licences for the period 1st January, 2004 to 31st March, 2004 in pursuance of the provisions of the above Act.

All applications for New Licences must be submitted in triplicate on the prescribed form and accompanied by an approved plan of the premises sought to be licensed, together with the prescribed fee of forty dollars (\$40.00) and should reach the Secretary, Licensing Committee, Mayaro on or before Thursday 27th November, 2003.

Dated this 6th day of October, 2003 at the Mayaro Magistrate's Court.

F. SEEPERSAD  
*Secretary, Licensing Committee,  
South-Eastern Counties*

**2095***(Sale of Produce Act, Chap. 63:52)*

MAYARO

NOTICE is hereby given that the undersigned Magistrate has appointed WEDNESDAY THE 17TH DAY OF DECEMBER, 2003 at 9.00 o'clock in the forenoon at the Mayaro Magistrate's Court as the day, hour and place at which a session will be held for the granting of Licences as Dealers in Licensable Produce in the South-Eastern Counties, Mayaro Area, for the period 1st January, 2004 to 31st December, 2004 in pursuance of the provisions of the above Act.

All applications for such licences must be submitted to the Magistrate in duplicate on the prescribed form and should reach her on or before Thursday 27th November, 2003.

Dated this 6th day of October, 2003 at the Mayaro Magistrate's Court.

I. CEDENO  
*Senior Magistrate,  
South-Eastern Counties*