



# TRINIDAD AND TOBAGO GAZETTE

## (EXTRAORDINARY)

VOL. 50

Port-of-Spain, Trinidad, Wednesday 16th March, 2011—Price \$1.00

No. 26

316

### PORT OF PORT OF SPAIN

### PUBLIC AUCTION SALE # 127 : UNCLEARED FULL CONTAINERS:

The Port Authority of Trinidad and Tobago wishes to advise that under Section (3) of Act 1978 Chapter 51:05 Re: Disposal of Uncleared Goods Act, Mr. Gary Gregorie Auctioneer, has been instructed to sell by Public Auction the contents of uncleared containers at the Conference Room, Administration Building.

**DATE OF SALE: 2011 March 31 – TIME: 9.00 A.M.**

### CONDITIONS OF SALE:

- (1) All lots will be sold subject to an upset price which will be announced on the day of the sale.
- (2) All lots will be sold on an "as is" "where is" basis.
- (3) Notwithstanding, any law to the contrary, a person who purchases cargo at this Auction, shall be entitled to take delivery upon payment of:
  - (a) The purchase price payable to the Port Authority.
  - (b) Customs Duty equivalent to thirty (30%) percent of the sale price shall be payable to the Customs & Excise Division
  - (c) Any taxes or duties chargeable under any law other than duty imposed under the Customs Act calculated by reference to the purchase price.
- (4) Payment must be made to the Port Authority on the fall of the hammer either by cash or certified cheque. Debit/Credit cards will be accepted.
- (5) Persons failing to comply with condition (4) above will be debarred from further participating in Auction Sales held by the Port Authority.
- (6) All auctioned cargo must be removed from the Port Authority's Compound by the respective buyer/s within seven (7) working days subsequent to the Auction Sale, failing which store rent will be calculated, in accordance with the Port Authority's Tariff.
- (7) Items sold, but not claimed and removed by the respective buyers as per (6) above, shall be resubmitted for sale by the Authority at the next Auction Sale.
- (8) Interested persons shall be allowed to view by **pictures only**, the cargo listed on the **2011 March 29 at the Conference Room, Administration Building**, between the hours 8.00 a.m. and 11.00 a.m. and 12.00 noon to 3.00 p.m. after having made appropriate arrangement with the security on duty.

TRUDY GILL

CHIEF OPERATIONS OFFICER  
PORT OF PORT OF SPAIN

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**PUBLIC AUCTION #127**  
**CONTAINERS IN EXCESS OF (180) DAYS AS AT 01/01/2011**

<b>LOT NO.</b>	<b>IMPORTER</b>	<b>CONTAINER NOS</b>	<b>SIZE</b>	<b>COMMODITY</b>
1	HOUSE PAPER PRODUCTION LTD	GESU499428-3	4HC	STYRO FOAM BOXES
2	APEX LOGISTIC LTD	TGHU002817-6	2DV	P/EFFECTS
3	RANDON DICKSON	CAXU980927-9	4HC	MISC PARTS
4	SHARON KAY BONDS	TRLU918633-6	2DV	P/E AND HOUSEHOLD ITEMS
5	INT'L SHIPPING LTD	IPXU321001-6	2DV	GRANITE SLABS
6	RANDON DICKSON	CMAU531538-7	4HC	MISC. PARTS
7	NOVO HOMES LTD	IPXU358884-0	2DV	CEILING FRAME
8	NARIVA AQUA FARMS LTD	MSCU692911-8	2DV	FARMER EQUIPMENT
9	N/A	TOLU895374-1	4FR	INDUSTRIAL EQUIPMENT
10	N/A	TRIU077140-1	4FR	INDUSTRIAL EQUIPMENT

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**CITIBANK ( TRINIDAD & TOBAGO) LIMITED**STATEMENT OF ACCOUNTS PUBLISHED IN ACCORDANCE WITH  
TRINIDAD AND TOBAGO FINANCIAL INSTITUTIONS ACT 2008

Under the provisions of section 76 (1) of the Act, the following statement of names and addresses are published by Citibank (Trinidad & Tobago) Limited as accounts which have been inactive for a period of seven years. The persons to whom the sums in the accounts are payable, or their legal personal representatives, as the case may be, must submit a claim to the appropriate branch of the Bank within three months of the date thereof. Where any such sums remain unclaimed for a period of three months after the date of publication of this statement, such sums, after deduction therefrom of the cost of publication, shall be paid into the Central Bank and credited to the Consolidated Fund in accordance with section 76 (1).

**ACCOUNTS PAYABLE FOR OVER SEVEN (7) YEARS**

BRANCH: PORT OF SPAIN	
PERSONS INTERESTED IN ACCOUNTS PAYABLE	LAST KNOWN ADDRESS
T&T Transcable Co of T&T	6 Richmond Street, Port of Spain
Robert &/or Louisa Blake	32 Hollis Street, San Juan
ESWIL	Unknown
Mega Insurance Co Ltd	49 Dundonald Street, Port of Spain
Ministry of National Security	Temple Court, 31-33 Abercromby Street
Board of Inland Revenue	Edward Street, Port of Spain
R Sant & Co Ltd	Valencia Main Rd, Valencia
The Special Child Foundation	Unknown
Comptroller of Accounts	Treasury Bldg, Independence Square and St Vincent Street, POS
Radica Trading	PO Bag 284, Chaguanas
Feelings Card & Gift Shop	Unknown
Wayne I M Alexander	Unknown
Dolly Doris Holder-Kissoon	2 Mary Lane, El Socorro Rd, San Juan
Vida &/or Alva Noel	10 Elliott Street, Nettonville, Arima
Special Children	Unknown
Nela Sookdeo	Unknown
Simmo Sookwah	Unknown
Donald Seecharan	Unknown
Aarine Seukumar	ICO Mohan Seukumar, Lengua Village, Lengua PO, Papouri Road, Princes Town
Alice Superville RE: Sharon Celestine	ICO Francis Harris, 333W 57 Street, Apt 314, New York 10019, USA
Allan Kirton or Moses Lalla	16 Queen's Park Street, POS
Anderson Etienne	Laventille Ext, Never Dirty, Morvant
Augustus Cook	4 Belle Smythe Street, Woodbrook
Bertram Antoine &/or Josephine Alleyne	303 Rockaway Parkway, Brooklyn NY 11212
Catherine E White RE: Charmaine, Errol & Glen White	38 26 Dyre Avenue, Bronx 10466, USA
Cherly Lopes Page	1 Knightsbridge, Cascade
Compton Mendonca	ICO Trade Confirmer, 68 Independence Square, POS
Donald Edward Douglas	10A Marli Street, Newtown, POS
Edmund Donatien	10A Harris Street, Curepe
Edward E Sealey	2nd Caledonia Road, Morvant
Eloise Knight &/or Pearl M Vire	9148 South Latin, Chicago IL 60620 USA
Ethel Joyce Carew	PO Box H434, Bronx NY 10473, USA
Florence M Edghill	Frederick Street, Curepe
Frank Wallace Linton	PO Box 2501, Time Square Station, NYC NY 10108
Gerald Thomas	99-28 21st Street, Queens Village 11428 NY, USA
Gregory Francis How Chung	3 Wallen Street, Arima
Hudson Cowley Herbert	Persad Street, El Dorado, Tunapuna
Irma Mc Eachnie	40 Clarkson Avenue, Apt 2A, Brooklyn 11226, USA
Joan Celestine	44 Agate Drive, Diamond Vale, Diego Martin
Kamla Sooknarine	ICO Roger's Solutions Limited, 19 Rabindranath Trace, Kelly Village, Caroni
Lloyd Galloway &/or York Seaton	ICO DMCA Intl Marketing Inc, 230 NW 87th Avenue, Park East 1 109, Miami Florida 33172
Marlene Chase	487 East 92nd Street, Brooklyn NY 11212, USA
Martin Sobers	140 Laventille Road, East Dry River, POS
Martina Hamburger	132-14 114th Place, Ozone Park NY 11420, USA
Mc Donald Colthrust &/or Khatija Boodram	47 Park Street, POS
Michael Charles	9 Romain Lands, Morvant
Miriam &/or Anthony Stewart	305 East 88th Street, New York NY 10028, USA
Natasha C Benn	45 North West 61st Street, Miami FL 33127, USA
Norma Roberts	3 Sawmill Avenue, Barataria
P J Wood &/or J C Brennan &/or K D Jacobi	ICO Copenhagen Shipssale Bureau, Havengade 39, 1058 Copenhagen K, Denmark
Ralph Dave Jones	Upper Irving Street, Petit Bourg, San Juan
Rika Dorset	3 Flagstaff Hill, Long Circular Road, St James
Sherwin A James	EP 184E Laventille Ext. Road, Never Dirty, Morvant
Steven A Crotts	2 Upper Belleau Road, Belmont
Suresh Ramkissoon	Aranguez Main Road, San Juan
Theresa Williams	Eastern Quarry Postal Agency, POS



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BRANCH: PORT OF SPAIN	
PERSONS INTERESTED IN ACCOUNTS PAYABLE	LAST KNOWN ADDRESS
Urban Belgrove	235 West 1st Street, Mt Vernon 10550 New York, USA
Veronica Ann Santiago	13 Francis Avenue, Irving Street, San Juan
Wendy Ann Vance &/or Garvin Anthony Brown	18 Carmen Court, Off Waterloo Road, Arouca
Donald Edward Douglas	10A Marli Street, Newtown, POS
Dorville Ellery L. Carrington	6 Pasea Street, St. Augustine
Elton Solorzano	599 E 7th Street, Apt No 2A, Brooklyn NY 11218, USA
Eugene H Nolan &/or Heather Buckley	Cluster 2 Unit 13 Spanish Courts, Westmoorings by the Sea
Gerard Roa	Unit 3 Flagstaff Hill, Long Circular Road, St. James
Joseph Davis	3A Belmont Circular Road, POS
Miriam I Moreira De Sousa	Kenny Cyrus Street, Enterprise, Chaguana
Ramesh &/or Rawati Seegobin	21 Soursop Crescent, Santa Rosa Heights, Arima
Argentum Holdings	PO Box 799 POS
Chemical Packaging Limited	68 Independence Square, Second Floor, POS
Daily News	Unit C Patraj Trace, El Socorro, San Juan
Jutagir Investment Trust Limited	PO Box 827 POS
Pharmtech Services	23 South Trunk Road, La Romaine
Trinvestors	ICO Larry Persad, Perrmont Chemical, CO P.O.Box 153, 3663 RT 60E Barboursville, West Virginia 25504, USA
W C R Safety Supply Ltd	3A Christina Court, Boissierre, Maraval
BG Blasting & Coating Ltd	20 Poincianna Grove, Pt. Pleasant Park, Cunupia
Cudjoe Construction & Industrial Services Ltd	14 Southern Main Road, Marabella
DBF Investments Ltd	PO Box 799 POS
Energy Holdings Corp Ltd	23A Chacon Street, POS
F C Trading Co Ltd	83A Blue Basin Road, Diego Martin
Fidelity Finance & Leasing Ltd	CO B Gomes, Private & Confidential, Maritime Centre, PO Box 710 POS
Gilkes Equipment Leasing & Rentals	36 Mc Donald Street, Woodbrook
Japoji Ltd	7B Rafferty Street, Leonsville, St. Joseph
Multitec Electric	36 Christina Gardens, Arima
Newtown Boys New Bldg Fund	14 Maraval Road, POS
Omisa Ind Ltd	25 Regency Park, Christ Church, Barbados
Sentinel Security Sports, Social & Cultural Club	13 Abercromby Street, POS
Society of St Vincent De Paul	20 Duncan Street, PO Box 1105, POS
The American Legion Nyron Chadee Post 1992 T&T	ICO Wayne Gosine, 43 Mayfield Road, North Valsayn
Vanguard Hotel Ltd	ICO Tobago Plantations Ltd, Level 2 Westmall, Westmoorings
Alexander Leopold	9B Boissierre Lane, Belmont
Ansar Ali &/or Azad Ali	18 Don Miguel Road, San Juan
Antonio Arocha	Caribi Tower, Apt 10D, Westmoorings
Claude Bartholomew	6 Tirite Lane, Malabar, Arima
Clarry Benn	ICO Unit Trust Corporation, Independence Square, POS
Joan Bruce	327 East 28th Street, Brooklyn 11236, USA
Lorna M Charles &/or Deanna De Four	Farruth Drive, El Socorro Ext Road, San Juan
Michael Ian Charles	T.A. Inprotec Caribbean, 13 Harold Street, Boissierre, POS
Nigel Chinapoo	Lot 11 Third Street, Maraval
Carolin Collins	2006 JT Samaroo Lane, La Horquetta, Arima
Cram Services Limited	26A Rostant Street, St. Joseph Village, San Fernando
Hermione Forde &/or Kwesi O Daniel	31 Buller Street, Woodbrook
Mervyn J &/or G Frederick	Witte Hoeflann 20, 5343 EH OSS, Holland
Errol W. George	22 La Seiva Road, Sangre Grande
Samuel &/or Elma Guillaume	70 East 91st Street, Brooklyn 11212, USA
Honora John or A Hamel-Smith or O Kempadoo or G Turton	50 Richmond Street, POS
Ramesh Lalman T.A. Dynatronic Electronic Services	275 Montrose Main Road, Chaguana
Paula E Louis	27 Grenada Avenue, Federation Park, St. Clair
Lutheran	ICO United Church of God, Phillip Charles Street, Morne Coco Road, Diego Martin
Rachael Mackintosh	19 Van Buren Avenue, Diego Martin
Joseph Marhin	8 Columbus Street, Arima
Nazarine Mc Hardy	ICO Ellis Rodney, Adolphus Cox Road, Sangre Grande
Marcus Mc Lean	Hibiscus Drive, Petit Valley
Dale Mitchell	Santa Rosa Heights, Arima
Robin Montano &/or Minou Montano	Mansfield House, 24 Abercromby Street, POS
Bertha Monrichard	Ragoonanan Road, Enterprise, Chaguana
Wali Muhammad	552 Naparima Road, Princes Town
Roger Navarro &/or Mark Navarro &/or Philip Navarro &/or Paul Navarro	5 Hillock Terrace, Blue Range, Diego Martin
Gail Alison Nelson	16015 South West 101 Ave., Miami, Florida 33157
Sinclair Nurse &/or Donna Marie Lee	152 Jasper Avenue, Diamod Vale
Cecelia O'Brien De Macallo &/or Molly Merle Marchan	40 Lendore Village, Chaguana
Lennox C Otway &/or Joan M Otway	11 Wood Avens Close, Shelfleys, Northampton, Northants, NN4 9TY, England
Janette J Patrick	21 Quarry Road, San Juan
Sandra Pereira	2 First Avenue, Mt. Lambert
Anthony Ramkellawan	10 Warren Road, Bejucal, Cunupia
Kowsil Ramlalsingh &/or Merle M Singh	Pole 101 Kelly Main Road, Caroni



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BRANCH: PORT OF SPAIN	
PERSONS INTERESTED IN ACCOUNTS PAYABLE	LAST KNOWN ADDRESS
Barbara U or A L or A M Risko	ICO Elsa Augustus, 6 Thomas Drive, Diego Martin
Sasha M Salick	EP14 Enterprise Street, Longdenville, Chaguanas
Susam A M Sandiford &/or Terrance Sandiford	Scarborough Montessori Centre, Scarborough, Tobago
Frank Wallace Linton	19 Broome Street, Curepe
Clayton Michael Simmonds	134 Willow Vale, W12 London OPB, England
Joyce M Simmons	CO American Embassy - FBO 180, 15 Queens Park West, POS
Stephan Simmons	05156 Kathleen Warner Drive, Phase 1, La Horquetta, Arima
Henry C Small &/or Maureen Williams	152 Upper Pashley Street, Laventille
Stretch Packaging Systems	No.2 The Park, Glencoe
Carlos Stuart	835 Huntington Avenue, Apt 80, Boston MASS. 02115, USA
David Irving Thompson	4 Riverside Road, Cascade
Roderick Toussaint	17 Farrel Lane, Belmont
Junior Weekes	28 Aripere Village, South Oropouche
Vernon Williams &/or Shirley Williams	65 Gloster Lodge Road, Belmont
Christopher &/or Victoria Ball	9 Rainbow Hill, Goodwood Park, POS
Vanessa Bengochea	Myra Lane, Sherwood Park, Arima
Elizabeth Browne	98 Paradise Crescent, Paradise Gardens, Tacarigua
Trevor Byer	Bayside Towers, Apt 1108 W, Cocorite, POS
Marlon Holder &/or Donna Holder	28B Blue Range Avenue, Diego Martin
David W Humphrey	41 Maloney Street, Lp 59, San Juan
Molly Olive Joseph	Pole 52 Morne Coco Road, Apt 2, Petit Valley
The Estate of Roger Turton	39 Bengal Street, St.James
Wilbert Winchester &/or Ellen Perch &/or Carmen Melville	39 The Park, La Horquetta, Glencoe
Amrall &/or Susan Babwah	95 Cascade Road, Cascade
Antonio Bent	62-64 Valsayn Village, Valsayn North, Apt No4
Calico Caribbean Ltd	Suite 203, 74-76 Dundonald Street, POS
Mary Charles	Apt 406, Goodwood Heights, Diego Martin
Cyprean Music Inc	61 Picton Street, P.O.Box 580, POS
Kurt Egloff	148 Golf Course Road, Maraval
Joan Gomes	175 Annette Street, Point Pleasant Park, Cunupia
Arto M Heikkila	7 Atlantic Avenue, Shorelands, Glencoe
Voniettee Jacobs	119 Pond Street, La Romain
Antonio J Jimenez	47 Pearl Gardens, Apt 15, Petit Valley
George Louison	90 Maraval Road, Newtown, POS
Marie-Antoinette Mekary	117 Rue Saint Jeau FWI, Le Moule, Guadeloupe
Wali Muhammad	552 Naparima Road, Princes Town
Jacqueline Christian-Newallo	326 President Weizman Avenue, Petit Valley
Roberto Jesus Ochoa Cesar	ICO Trade Bridge Limited, 78 Wrightson Road, POS
Giriraj G Ramnanan	10 Carmody Road, St.Augustine
Miryam Rico &/or Joseph Hernandez	25-26 Butler Street, San Fernando
Bernard Robinson	183 Riverside Avenue, Mt Hope
Claudette R Simon	1711 Fulton Street, Apt 2P Brooklyn 11233-1824, USA
Augustus Smith	14 Forde Street, Arouca
Uribicio Velasquez	Avenida Circunvalacion 33, URB Las Marias-El Hatillo, Caracas, Venezuela
Sheldon A Williams	Lp 59 Upper Lady Young Road, Marie Road, Morvant
Christopher &/or Victoria Ball	9 Rainbow Hill, Goodwood Park, POS
Felix Celestine	18-20 Pembroke Street, POS
Marlon &/or Donna Holder	28B Blue Range Avenue, Diego Martin
Kaisha Ince	3 Elizabeth Street, St.Clair
Raouf &/or Rosina Khan	468 Gulf View Circular Drive, Gulf View, La Romaine
Michael Potella	9 Bay Road, St James
Roger Vieira	132 Sandyways Road, Fairways, Maraval
Advanced Distribution Tech	CCCT Primera Etapa, Piso 1, Ofic.107, Chuao, Caracas 1060
AML	Lot 1 Diamond Vale Industrial Estate, Diego Martin
Dockside Seafoods	16 Mc Donald Street, Woodbrook
International Technologies Ltd	Lot 1A IDC Industrial Estate, Diamond Vale
Lions Club International	District 60A, Lion Monica La Bennett, 24 Eping Ave, Bel Air Pk, Georgetown
Silver Lining Ltd	38 Agate Drive, Diamond Vale, Diego Martin
Software Plus Caribbean Ltd	92 Tragarete Road, POS
Vanguard Hotel	ICO Tobago Plantations Ltd, Level 2 West Mall, Westmoorings
Zampcorp Ltd	90 Maraval Road, POS
Cyril &/or Keith Fermin	Southern Main Rd, Spring Village, Valsayn PO
Robert &/or Louisa Blake	32 Hollis Street, San Juan
Keith Fermin	Southern Main Rd, Spring Village, Valsayn PO
Rawlston Charles	ICO Charles Calypso City , 1271-1273 Fulton St, Brooklyn NY
Lilian S Munroe	Unknown
Theresa Gibbs	46 Fort George Road St James
Vida &/or Alva Noel	10 Elliott Street, Nettonville Arima

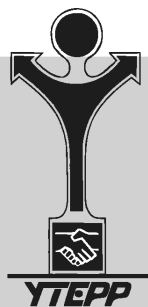


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BRANCH: SAN FERNANDO

PERSONS INTERESTED IN ACCOUNTS PAYABLE	LAST KNOWN ADDRESS
Daphne Blackman Sanchez	64 Circular Road, San Fernando
Linda or Ria Nicole Bannister	13 St James St, Corinth Settlement Ste Madeleine
Garvin Bazzey	32 Samaan Avenue, Coconut Drive Cross Crossing
Monty Binda	5 Restore Road, Bonne Aventure Gasparillo
Shiva Gobin	16 Centenary Street, Tunapuna
Wilfred or Arianne John	37 Harmony Hall Rd, Gasparillo
Azeem Khan	50 Chandai Avenue Friendship Village Ciperio Road
Merslina Edwards or Monica Phillip	8 Winter Ridge Cir, Orlando, Florida 32835 1072, USA
Seunarine or Rajmanie Dwarika	QQTR. MM. LP14 Bunsee Trace, Debe
Ricardo W Ramsaran	544 Beach 68 St. Arverne NY 11692-1316, USA
Jamuna or Hasni Nagassar	119 Dumfries Road, Hermitage Village, San Fernando
Paul Nedd	32 Dow Village, Mon Desir Road, South Oropouche
Delano Ovid	20 Hillview Gardens, Green Acres, San Fernando
Yuklin or Adrienne Marsang	4 Hillwood Gardens, New Yalta, Diego Martin
Perry Mohammed	Ep2 Battoo Boulevard, Marabella
Neemadai or Lester Rajkumar	3 Gaskin Road, Sankerlal Drive, Williamsville
Dolly Rattan	7 Main Road, Rousillac
Ramjattan Singh	Bungalow 14, Trinidad Cement Ltd. Claxton Bay
Cynthia Sealey	1 Store Street, Mon Repos, San Fernando,
Indrani or Boodram Chaitoo	Maurergasse 1 97502 Euerbach, Germany
Mintra or Bhola Ramlogan	La Brea Trace, Siparia
Mamin or Thomas Ramsawak	Congoo Hill Road, Central Barrackpore Po
Jameed OR Kamanee OR Zalimoon Khan	442 River St, Mattapan, Massachusetts
Cleave Jack	557 Midwood Street, Brooklyn N.Y. 11205 U.S.A.
Hazel Allen	2 Cemetary Street, Diego Martin.
Heather Charles	45 Ramnanan Street, Marabella
Elesha N Sooknanan	71 Ramnanan Street, Marabella
Rajesh Ramdhanie AND OR Sursatee Ramoutar	113 Guaracarite Road, Mayo
Shelton Elliott	5th Company Village, Indian Walk PO, Moruga Road
Emmanuel Bruce	Peter Street, La Romain
Reynold Felix Picou	Syne Village, Penal
Perla Talavera	1 Herrera Street, St. Joseph Village, San Fernando
Louis or Christine Richardson	13 Kahloo Street, La Romain
Rosemarie Stewart	13 Lower Hillside, San Fernando
Carmen or Joan Jacob	41 Rushworth Street, San Fernando
George Martin	St Fabien Road, Gasparillo
LA BREA CONSUMER COOP SOCIETY LTD	Majuba, La Brea
Cadastral and Engineering Surveys	9A Harris Promenade, San Fernando
LVI ENVIRONMENTAL SERVICES INC.	80 Broad St. 3Rd Floor, New York, N.Y. 10004
KHAN'S ALUMINIUM PRODUCTS LTD	IDC Industrial Estate, Plaisance Park, Pointe-A-Pierre
CLAUDE A BENJAMIN JNR AND ASSOCIATES	25A Circular Road, San Fernando
G.P.A. ASSOCIATES LTD.	23-25 Duncan Street, Port or Spain
D.E.S. COMPANY	Unknown
Sperry Sun Intl Inc	4 Eddo Drive, South Trunk Road, La Romain
Blue Waters Ltd	Golden Grove Road, Piarco
National Insurance Board	Cipriani Blvd POS
Board or Inland Revenue	Trinidad House, St. Vincent Street, POS
The Society of Good Samaritans	Unknown
Zita Meade &/or Christine Nelson	Ponderosa Housing Bungalow 15, Libertville, Rio Claro
Virginia or Thomas Lewis or Julien Victor	24 Sinanan Street, Vistabella
Alfred Baker	20 Grande Road, Cocoyea Village, San Fernando
Chandrikha Raghoonath	24 Corinth Road, Cocoyea Village, San Fernando
Ometa or Desmond Figaro	Parry Lands, Guapo
Ramfularie Yarna &/or R Rampersad	Debe Trace, Debe
Amina or Gerd Hurtig	C O Khairon Khan, 70 Warren Road, Cunupia
Pamela or Reynold Khan	11 Lucky Street, La Romain
Ometa or Desmond Figaro	Parry Lands, Guapo
Grace A Ramlogan	47 Princess Margaret Street, San Fernando
Pearl M Moonan	Maharaj Avenue, Marabella
Verna or Betty Wilma John	Dam Road No 2, Aripere Village, Rousillac
Christine Carrington	Unknown
K Singh	101 South Oropouche, Oropouche
Comptroller of Customs & Excise	63-65 Independence Square, POS
Aasha or Harrinarine Harricharan	Ramkaliah Trace, Gp Road, Barrackpore PO
Kim Joel Anderson	69 Seaview Parkway, Gulf View, La Romain
Ricky &/or Violet Kallicharan	3 Freeling Street, San Fernando
Debbie Singh	Winter Street, Penal
M and O Investments Limited	ICO Chancery House, 3 Lewis Street, San Fernando
Food Basket International Limited	229B St. Charles Junction, Manahambre Road, Princes Town
Ruby J Fenton	ICO Fred Grant, 20 Pelican Drive, Phillipine





## GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO FREEDOM OF INFORMATION ACT 1999

### Public Statement of Youth Training and Employment Partnership Programme (YTEPP) Limited

#### In compliance with Section 7, 8 and 9 of the Freedom of Information Act 1999

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act 1999 (FOIA), Youth Training and Employment Partnership Programme Limited (YTEPP) is required by law to publish the following statement, listing the documents and information generally available to the public.

The following information is published by YTEPP with the approval of the Minister of Science, Technology & Tertiary Education.

The FOIA gives members of the public:

- | A legal right with exemptions for each person to access information held by YTEPP ;
- | A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
- | A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
- | A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

#### SECTION 7 STATEMENTS SECTION 7(1) (a) (1)

##### FUNCTION, STRUCTURE AND EFFECTS ON MEMBERS OF THE PUBLIC

YTEPP traces its origins to 1988, as a short-term training intervention to address the then growing problem of high unemployment among young persons fifteen (15) to twenty-five (25) years of age. Subsequently, in 1990, YTEPP was incorporated as a limited liability company wholly owned by the Government of the Republic of Trinidad and Tobago. The company has become a primary provider of accredited technical and vocational education and training for young persons at the pre-craft and craft levels of the training hierarchy.

The training offered by the company consists of three main components, technical and vocational skills, life skills (career enhancement) and micro-entrepreneurship training. Technical and vocational skills training equip participants with practical skills for employment and self-employment. Life-skills training, on the other hand, addresses participants' attitudes to work and levels of literacy and numeracy. Micro-entrepreneurship training emphasizes the development of entrepreneurial skills and attitudes with a view to empowering participants to embrace entrepreneurship. Beyond these core components, the company's training offering has expanded to include customized training in computer applications.

Training is provided at over twenty centres and in communities throughout Trinidad and Tobago. Typically, two six-month cycles of training are completed in a calendar year, during which upwards of six thousand young persons are trained.

Graduate support services provided by the company complement its training. Among the services the company provides are job placement, business support for the self-employed, on-the-job training and business development seminars.

YTEPP is led by a Board of Directors, appointed by the Government of Trinidad and Tobago. Day to day management is provided by an Executive Management Team headed by a Chief Executive Officer. Other members of the Executive Management Team are the Directors of Operations, Entrepreneurial Development Support Services and Finance and Information Technology. At September 2010, there were approximately 155 permanent employees, 443 temporary employees, 25 casual employees and 3275 trainees in the programme.

##### VISION STATEMENT

YTEPP will elevate technical/vocational training in Trinidad and Tobago to internationally accepted standards to build a highly skilled and competent workforce that facilitates improved productivity and entrepreneurial opportunities.

##### MISSION STATEMENT

To transform young persons into marketable employees and entrepreneurs who can contribute positively to Trinidad and Tobago in its pursuit of developed country status through:

- | Industry driven technical/vocational and life skills programmes that harness purpose, drive and passion
- | Micro-entrepreneurship training that prepares young persons to embrace opportunities in the MSME sector
- | A dynamic, innovative workforce committed to excellence

##### CORE VALUES

In the pursuit of organizational excellence YTEPP will embrace:

- | High performance standards
- | Customer satisfaction
- | Partnerships
- | Teamwork
- | Innovation
- | Ethical conduct

As an organization, YTEPP will build on research, be driven by information technology and be maintained by quality.

##### SECTION 7(1) (a) (II)

##### CATEGORIES OF DOCUMENTS WHICH ARE MAINTAINED IN THE POSSESSION OF THE YOUTH TRAINING AND EMPLOYMENT PARTNERSHIP PROGRAMME (YTEPP) LTD

- | Administrative documents relating to the operations of YTEPP
- | Policies and procedures
- | Personnel files, including documents related to recruitment, selection, separation, performance management and industrial relations
- | Financial records
- | Internal and external correspondence
- | Client information files, including documents related to registration, enrollment, continuous assessment and graduation
- | Training instruments
- | Documents referring to the organization's strategic vision, such as the strategic plan
- | Minutes and agenda of meetings
- | Files dealing with circulars, memoranda, notices, bulletins and the like
- | Reports: financial audit, valuation, research, corporate, operations, consultation and others
- | Press release and advertisements
- | DVDS and CDS of features, events and ceremonies
- | Books, booklets, leaflets, pamphlets, brochures and the like
- | Inventories
- | Employee medical records
- | Contracts and leases

##### SECTION 7(1) (a) (III)

##### Material prepared for publication or inspection

The public may inspect and/or obtain copies for the following material between the hours 8:00 a.m. and 4:00 p.m. on normal working days at YTEPP, #11 St. Clair Avenue, St. Clair, Port-of-Spain.

- | Brochures, leaflets, flyers highlighting various aspects of the company's functions.

##### SECTION 7(1) (IV)

##### A Statement listing the literature available by way of subscription services

- | At present no literature is available at YTEPP by way of subscription services.

**SECTION 7(1) (a) (V)****PROCEDURE TO BE FOLLOWED WHEN ACCESSING A DOCUMENT FROM YTEPP LIMITED****GENERAL PROCEDURE**

It is the policy of YTEPP to answer all requests, both oral and written for information. In order to have the rights given to you by the FOIA (for example the right to challenge a decision if your request for information is refused), you must make your request in writing. You must complete the appropriate form (Request for Access to Official Documents as set out in the Schedule to the FOIA) available in our Reception Area, for information that is not readily available in the public domain.

**ADDRESSING REQUESTS**

To facilitate prompt handling of your request, please address it to the Designated Officer of YTEPP. See section 7(1) (a) (VI).

**DETAILS OF THE REQUEST**

You should identify the official document or provide details that will allow the document being requested in accordance with section 13 (2) to be readily identified and located. If insufficient information is provided, clarification will be sought. If you are not sure how to write your request or what details to include, communicate with our Designated Officer.

**REQUESTS NOT HANDLED UNDER THE FOIA**

A request under the FOIA will not be processed to the extent that it asks for information, which is currently available in the public domain, either from YTEPP or from another public authority.

**RETRIEVING AND FURNISHING DOCUMENTS**

An applicant is entitled to copies of information we have in our possession, custody or power. Prior to the enactment of the FOIA in 1999, old records may have been destroyed. The granting of a request for such documents may therefore be impossible. Various laws, regulations and manuals give the time periods for keeping records before they may be destroyed.

We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we will furnish the best copy possible and note its quality in our reply. Please note we are not compelled to do the following:

- 1 Create new documents, for example we are not required to write a new programme so that a computer will print information in the format you prefer.
- 1 Perform research for you.

**TIME LIMITS**

We will determine whether to grant your request for access to information as soon as practicable but no later than thirty (30) calendar days from the date the request was received. If we fail to meet the deadlines, the FOIA gives you the right to proceed as if your request has been denied.

We will try diligently to comply with the time limit, but if it appears that processing your request may take longer than the statutory limit, we will acknowledge your request and advise you of its status. Since there is a possibility that requests may be misaddressed or misrouted, you may wish to call or write to confirm that we have received the request and to ascertain its status.

Applicants whose requests are incomplete or unclear will be informed of same by the Designated Officer who will make arrangements to meet with the applicant for consultation with a view to clarifying the request. The time limit of thirty (30) days will be suspended while consultation with the applicant is being undertaken.

**SECTION 7(a) (VI)**

Officers in YTEPP LTD who are responsible for:

- 1 Initial receipt of and action upon notices under section 10;
- 1 Requests for access to documents under section 13; and
- 1 Applications for corrections of Personal Documents under section 36 of the FOIA

The Designated Officer is:  
Leonard Nimblett  
Manager, Internal Audit

The Alternate Officer is:  
Delana Daniels  
Human Resource Officer

YTEPP Ltd.  
#11 St. Clair Avenue  
St. Clair  
Port of Spain  
Telephone: 628-1482, 628-2995  
E-mail: freedomofinfo@ytepp.gov.tt

**SECTION 7(1) (A) (VII)\*\*\*****ADVISORY BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES (WHERE MEETINGS/MINUTES ARE OPEN TO THE PUBLIC)**

- 1 At the present time there are no bodies that fall within the meaning of the FOIA at YTEPP.

**SECTION 7(1) (A) (VIII)****LIBRARY FACILITIES**

- 1 YTEPP does not maintain a reading room or library at this time. However, space will be provided for visitors in which to inspect documents at YTEPP's Port-of-Spain office. The office is located at 11 St. Clair Avenue, St. Clair, Port-of-Spain. Members of the public may visit our office on Mondays to Fridays from 8:00 am to 4:00 pm.

**SECTION 8****SECTION 8(1) (A) (I)**

Documents containing interpretations or particulars of written laws or schemes administered by the YTEPP.

- 1 YTEPP maintains no such documents at this time.

**SECTION 8(1) (A) (II)**

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside YTEPP, or similar documents containing rules, policies, guidelines, practices or precedents.

- 1 Policies and procedures
- 1 Course guides
- 1 Employee handbook
- 1 Trainee rules and regulations

**SECTION 9 STATEMENTS****SECTION 9 (1) (A) to (D), (G), (J) to (L)**

- 1 At this time YTEPP has no such reports or statements.

**SECTION 9 (1) (E)**

A report (including a report concerning the results of studies, surveys or tests) prepared for YTEPP by a scientific or technical expert, whether employed within YTEPP or not, including a report expressing the opinion of such an expert on scientific or technical matters.

- 1 Training feasibility reports
- 1 Training needs assessments
- 1 YTEPP tracer study of graduates
- 1 Compensation survey
- 1 Performance management system proposal - prepared internally

**SECTION 9 (1) (F)**

**A report prepared for YTEPP by a consultant who was paid for preparing the report.**

- 1 Performance management system proposal

**SECTION 9 (1) (H)**

A report on the performance or efficiency of YTEPP, or of an office, division or branch of YTEPP whether the report is of a general nature or concerns a particular policy, programme or project administered by YTEPP.

- 1 Monthly and annual financial reports
- 1 Departmental reports
- 1 Operational reports
- 1 Audit reports

**SECTION 9 (1) (I)**

A report containing final plans or proposals for the re-organization of the functions of YTEPP, the establishment of a new policy, programme or project to be administered by YTEPP, or the alteration of an existing policy programme or project administered by YTEPP, whether or not the plans or proposals are subject to approval by an officer of the YTEPP, another public authority, the responsible Minister of YTEPP or Cabinet.

- 1 Strategic plans

**SECTION 9 (1) (M)**

A valuation report prepared for YTEPP by a valuator, whether or not the valuator is an officer of YTEPP.

- 1 Actuarial valuation reports.